

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 15th, 2019 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valleau, Bruce Cummins, Bill Lawson and Oscar Buck (9:21 a.m. to end). Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and General Administration Clerk Lacey Zelenika.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

76.19 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

77.19 Moved by Clr. Andersen that the following items be added to or deleted from the agenda:

Added:

Public Works, Transportation, Utilities & Safety

- i. Change Order for F250 Truck Purchase

Administration & Taxation

- j. RFD – S.H. 614 – Transfer of Control from Province to the M.D.

In- Camera Issues

1. Gravel Lease (FOIP 25.1(a))

Deleted:

In- Camera Issues

1. Land (FOIP 25.1(a))

CARRIED UNANIMOUSLY

78.19 Moved by Clr. Wilkinson that the minutes of the Council Meeting held February 19th, 2019 be adopted as presented. CARRIED

DELEGATION: Don Isaman from Donald L. Isaman Professional Corporation and Municipal Accountant, Karrie Gau attended Council from 9:04 a.m. to 9:12 a.m. and presented the 2018 Audited Financial Statements to Council.

79.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 2018 Audited Financial Statement be approved as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:14 a.m. to 9:20 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

80.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the February 22nd, 2019 ASB meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2019 2% Strychnine sale prices.

- 81.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to set the price for the 2019 2% Strychnine at \$252.00 per case and \$10.50 per bottle. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding sponsoring the Alberta Invasive Species Council.

- 82.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor the Alberta Invasive Species Council in the amount of \$1,000.00 for 2019. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding the 2019 Ag in Motion Tour in Saskatoon from July 16th – 18th, 2019.

- 83.19 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize ASB staff members and ASB board members to attend the Ag in Motion Tour held in Saskatoon from July 16th - 18th, 2019 in accordance with Policy 5.1.6. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Ray Morrison, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:21 a.m. to 10:21 a.m. and reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

Reeve Barss introduced the new Director of Safety, Ray Morrison and welcomed him to the Municipal District of Wainwright No. 61.

- 84.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

- 85.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

- 86.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase extra powertrain warranty for the D85 Komatsu Dozer S/N 22009 for 7 years or 12,000 hours for an approximate cost of \$18,568.00 plus applicable taxes. CARRIED

- 87.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding prices for 2019 Contracted Equipment:

<u>Contractor</u>	<u>Equipment</u>	<u>Price</u>
Rotten Rods Contracting	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$150/hour
Ron's Vacuum Service	Water/Oil Trucks	\$125/hour
Precision Gradall Ltd.	Excavator (18,000-22,000 kg) *Gradall (not trackhoe)	\$225/hour
	Tandem Axle Dump Truck Loader	\$105/hour \$185/hour
Ember	Excavator (18,000-22,000 kg)	\$165/hour

Construction Ltd.	Excavator (40,000-50,000 kg)	\$220/hour
Maverick Oilfield Services Ltd.	Excavator (18,000-22,000 kg) Excavator (40,000-50,000 kg)	\$225/hour \$255/hour
	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$150/hour
Gopher Rich Trucking	Loader Tandem Axle Dump Truck Tandem Axle Dump Truck w/ Pup	\$100/hour \$110/hour \$150/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$150/hour
Stephen Large Contracting Ltd.	Excavator (18,000-22,000 kg)	\$175/hour
	Crawler Tractor (25,000-30,000 kg)	\$175/hour
	Tandem Axle Dump Truck Loader	\$120/hour \$120/hour
JAPA Equipment Rentals	Self Propelled Packer	\$6,000/mo
Cutting Edge Ventures	Semi-Tractor w/ Tri-Axle End Dump	\$170/hour
Shamrock Valley Enterprises	Excavator (18,000-22,000 kg) Excavator (40,000-50,000 kg)	\$210/hour \$230/hour
	Crawler Tractor (25,000-30,000 kg) Crawler Tractor (36,000-40,000 kg)	\$205/hour \$250/hour
	Water Truck	\$130/hour
	Self Propelled Packer	\$9,500/mo
	Motor Scraper (Group 3)	\$350/hour
	LGP Crawler Tractor w/ 6 way Dozer & Ripper	\$195/hour
	Motor Scraper (Group 4)	\$390/hour
	Tandem Axle Dump Truck Loader Tandem Axle Dump Truck w/ Pup	\$140/hour \$150/hour \$160/hour
	Semi-Tractor w/ Tri-Axle End Dump	\$175/hour
Sharp Underground Inc.	Excavator (18,000-22,000 kg) Excavator (40,000-50,000 kg)	\$149/hour \$158/hour
	Crawler Tractor (25,000-30,000 kg) Crawler Tractor (36,000-40,000 kg)	\$168/hour \$178/hour
	Water Truck	\$157/hour
	Tandem Axle Dump Truck Tandem Axle Dump Truck w/ Pup Loader	\$92.50/hour \$120/hour \$125/hour
Denmax Energy Services	Excavator (18,000-22,000 kg)	\$170/hour
	Crawler Tractor (25,000-30,000 kg) Crawler Tractor (36,000-40,000 kg)	\$190/hour \$230/hour
	Water Truck	\$135/hour
	Self Propelled Packer	\$6,750/mo
	JD750 w/ 6 way Blade D6T w/ 6 way Blade	\$175/hour \$180/hour
	Loader Tandem Axle Dump Truck	\$125/hour \$130/hour

88.19

Moved by Clr. Valleau that the Directors be authorized to hire the lowest quote per piece of contract equipment if available, on an as needed basis. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding prices for the 2019 Fencing Contract:

Company		New Fence			
		New Fence per mile	Extra Braces per brace	Extra Gates per gate	Cross Fence Tie-ins Per tie-in
South Country Fencing	2019	\$2,000.00			
	2020				
Excalibur Environmental Services Ltd.	2019	\$3,000.00	\$45.00	\$95.00	\$45.00
	2020	\$3,150.00	\$45.00	\$95.00	\$45.00
Eagle Fencing Ltd	2019	\$15,700.00	\$70.00	\$170.00	\$70.00
	2020	\$15,700.00	\$70.00	\$170.00	\$70.00
Prairie Fence Inc.	2019	\$7,895.00	\$125.00	\$325.00	\$125.00
	2020	\$7,965.00	\$125.00	\$325.00	\$125.00
Sharp Underground	2019	\$6,580.00	\$95.00	\$251.00	\$105.00
	2020	\$7,040.60	\$101.65	\$268.50	\$112.50
Limber Environmental Ltd.	2019	\$3,500.00	\$135.00	\$55.00	\$55.00
	2020	\$3,500.00	\$135.00	\$55.00	\$55.00
Westwin Contracting	2019	\$3,400.00	\$50.00	\$75.00	\$150.00
	2020				
A-1 Fencing	2019	\$2,200.00	\$10.00	\$25.00	\$10.00
	2020	\$2,200.00	\$10.00	\$25.00	\$10.00

Company		Temporary Fence		
		Temporary Fence per mile	Extra Braces per brace	Extra Gates per gate
South Country Fencing	2019	\$1,300.00		
	2020			
Excalibur Environmental Services Ltd.	2019	\$2,000.00	\$45.00	\$95.00
	2020	\$2,000.00	\$45.00	\$95.00
Eagle Fencing Ltd.	2019	\$13,800.00	\$70.00	\$170.00
	2020	\$13,800.00	\$70.00	\$170.00
Prairie Fence Inc.	2019	\$6,795.00	\$105.00	\$250.00
	2020	\$6,835.00	\$105.00	\$250.00
Sharp Underground	2019	\$5,264.00	\$80.00	\$251.00
	2020	\$5,632.50	\$85.60	\$268.50
Limber Environmental Ltd.	2019	\$2,500.00	\$135.00	\$55.00
	2020	\$2,500.00	\$135.00	\$55.00
Westwin Contracting	2019		\$50.00	\$75.00
	2020			
A-1 Fencing	2019	\$1,500.00	\$10.00	\$25.00
	2020	\$1,600.00	\$10.00	\$25.00

Company		Miscellaneous	
		Removal of Old Wire per mile	Hourly Rate per hour
South Country Fencing	2019	\$1,200.00	
	2020		
Excalibur Environmental Services Ltd.	2019	\$1,000.00	\$145.00
	2020	\$1,000.00	\$145.00
Eagle Fencing Ltd.	2019	\$9,070.00	\$210.00
	2020	\$9,070.00	\$210.00

Prairie Fence Inc.	2019	\$4,995.00	\$75.00
	2020	\$4,995.00	\$75.00
Sharp Underground	2019	\$1,200.00	\$220.00
	2020	\$1,284.00	\$234.50
Limber Environmental Ltd.	2019	\$1,300.00	\$125.00
	2020	\$1,300.00	\$125.00
Westwin Contracting	2019		\$145.00
	2020		
A-1 Fencing	2019	\$900.00	\$100.00
	2020	\$900.00	\$100.00

89.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire A-1 Fencing as the 2019 Fencing Contractor. CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the 2019 Gravel Crushing Contract.

PIT	TONNES	CRUSHING RATE	CRUSHING TOTAL
BLACK CREEK ¾"	31,250	\$3.53	\$110,312.50
HAGER ¾"	61,250	\$3.53	\$216,212.50
MCLEAN ¾"	38,000	\$3.53	\$134,140.00
PIERCE ¾"	31,250	\$3.53	\$110,312.50
SULLIVAN ¾"	62,500	\$3.53	\$220,625.00
OTHER	31,250	\$3.53	\$110,312.50
TOTAL	255,500		\$901,915.00
LARSON ¾" MOVED TO 2020			

90.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to extend the Gravel Crushing Contract for 2019 to 685762 Alberta Ltd. with increased quantities of 255,500 mt of gravel for a cost of up to \$901,915.00 plus elimination, jaw costs and applicable taxes. CARRIED

Council discussed negotiating with Sullivan Pit NW 17-45-9 W4M for a new gravel agreement.

91.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61. authorize the Director of Road Construction to negotiate with Sullivan Pit, NW 17-45-9 W4M, for a new gravel agreement. CARRIED

The Municipal Accountant, Karrie Gau attended the meeting from 10:04 a.m. to 10:08 a.m. and advised Council on the calculations for the Scraper Auction Sales Services.

A Request for Decision form along with the following quotes were submitted by the Municipal Administrator regarding the Scraper Auction Sales Services for two (2) 627H Cat Scrapers:

COMPANY	GUARANTEED PRICE	COMMISSION	AUCTION DATE	POINTS
Michener Allen	\$830,000.00	9% up to guaranteed price and 15% thereafter	May 9, 2019	66.5
Ritchie Bros.	\$844,500.00	10% up to guaranteed price and 15% thereafter	April 30, 2019	85

Century Sales	None	0% com 10% Buyers Premium	May 7, 2019	28
Gov Deal.ca	None	2% com 5% Buyer Fee	Anytime	65

- 92.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to accept the RFP for the Scraper Auction Sales Services from Ritchie Bros. which includes 10% sales commission up to the guaranteed sale price of \$844,500.00 and 15% commission thereafter. CARRIED

A memo was received and distributed to Council from the Director of Transportation regarding a Change Order for the 2019 F-250 SD Super Cab Truck Purchase.

- 93.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to approve the work order change for the purchase of the 2019 F-250 Truck from Metro Ford Sales Ltd. to include the addition of an 8 ft. box and crew cab for an approximate additional cost of \$2,277.00 plus applicable taxes. CARRIED

IN-CAMERA ISSUES

- 94.19 Moved by Clr. Lawson that Council move to a closed session at 10:13 a.m. to discuss privileged information as per section 25.1(a), FOIP and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

- 95.19 Moved by Clr. Cummins that Council return to the open meeting at 10:21 a.m. CARRIED

- 96.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize administration to pursue a gravel lease agreement in Beaver County. CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 10:47 a.m. to 11:15 a.m. and reported to Council on the finances for the past month.

- 97.19 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to pay recreation and fire requisitions to the villages upon the annual adoption of the operating budget. CARRIED

- 98.19 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$1,414,851.66 covered by debit memos 2939-2951 and cheques numbered 79255-79371 be approved and paid and that the payroll payments as per the attached list totaling \$204,994.25 covered by EFT's numbered 900033506-900033604 be ratified. CARRIED

- 99.19 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending February 28th, 2019 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of February 28th, 2019 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding the amendment to Policy 5.4.5 (ASB) and Policy 6.2.5 (PW).

100.19

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the following policy amendments:

Reads:

5.4.5 Vehicles in Shops

When leaving a vehicle in a shop, as a safety precaution to prevent fire or explosion, the gas tank must not be full. All personal items left in shops are at the owners' risk.

Amendment:

5.4.5 Vehicles in Shops

When leaving an M.D. owned vehicle in a shop, as a safety precaution to prevent fire or explosion, the gas tank must not be full. Leaving a personal vehicle in a M.D. shop is prohibited at all times and all personal items left in shops are at the owner's risk.

The maintenance of personal equipment and vehicles in M.D. owned buildings is strictly prohibited at all times.

Reads:

6.2.5 Vehicles in Shops

When leaving an M.D. owned vehicle in a shop, as a safety precaution to prevent fire or explosion, the gas tank must not be full. All personal items left in shops are at the owner's risk.

The maintenance of personal equipment and vehicles in M.D. owned buildings is strictly prohibited at all times.

Amendment:

6.2.5 Vehicles in Shops

When leaving an M.D. owned vehicle in a shop, as a safety precaution to prevent fire or explosion, the gas tank must not be full. Leaving a personal vehicle in a M.D. shop is prohibited at all times and all personal items left in shops are at the owner's risk.

The maintenance of personal equipment and vehicles in M.D. owned buildings is strictly prohibited at all times.

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding extending the 8760 Energy Contract to 2021.

- 101.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to participate in a public tender with 8760 to extend the Energy Contract to December 31st, 2021 due to expected cost savings. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the 2019 Battle River Foundation Requisition.

- 102.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the 2019 requisition to the Battle River Foundation in the amount of \$298,673.00. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the extension of the Municipal Sustainability Initiative (MSI) funding.

- 103.19 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to sign the MSI amending memorandum of agreement which will extend the existing MSI agreement with the province of Alberta from April 1, 2019 through the planned conclusion of the program in 2021-2022. CARRIED

A Request for Decision form was submitted by the Computer/Information Analyst regarding a full address sign for the Reorganized Church of Latter Day Saints in Ribstone.

- 104.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to install a full address sign at the Reorganized Church of Latter Day Saints in Ribstone for a cost of \$50.00 plus applicable taxes. CARRIED

A copy of the Roaming Tips and Pricing Guide was received and distributed to Council for information purposes on cellular roaming.

A Request for Decision form was submitted by the Municipal Administrator regarding the Municipal District of Wainwright No. 61's approval for the Highway 614 – Dedesignation project under the Strategic Transportation Infrastructure Program (STIP) and the opportunity to enter into an agreement for the transfer of direction, control and management of S.H. 614 from Highway 14 to S.H. 894.

- 105.19 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to approve the agreement for the transfer of direction, control and management of S.H. 614 from Highway 14 to S.H. 894 effective August 1st, 2019 and furthermore that the Municipal District of Wainwright No. 61 proceed with the project of rebuilding 10.5 miles of S.H. 614 in 2020 and hard surfacing 13 miles of road over a three (3) year period commencing in 2021 as per the approval of \$3.5 million in provincial government STIP funding for this project. CARRIED

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A Request for Decision form was submitted by the Municipal Administrator regarding a request from the Irma Fire Board for funding to purchase equipment.

- 106.19 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to cost share 2/3 of the cost of purchasing 12 SCBA bottles, 4 SCBA harnesses, 2 batteries and a compressor for the Irma Fire Board and the cost of \$55,333.33 plus applicable taxes be funded by the Irma Rural Fire Reserve and furthermore that the equipment be owned by the Irma Fire Board. CARRIED

A memo was received from the Assistant Municipal Administrator regarding the purchase of SCBA equipment for the Chauvin Fire Board.

- 107.19 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase SCBA equipment and accessories from Atlas Fire & Safety Equipment Ltd. for a cost of \$88,980.00 plus applicable taxes with funds from the Chauvin Rural Fire Reserve and furthermore that the equipment be owned by the Chauvin Fire Board. CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1627 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 11-45-7 W4M from Agricultural District to Country Residential District.

- 108.19 Moved by Clr. Cummins that Bylaw No. 1627 pass the first reading. CARRIED

- 109.19 Moved by Clr. Andersen that a Public Hearing be set for 10:30 a.m. on April 16th, 2019 for Bylaw No. 1627 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1628 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of SW 20-44-6 W4M from Agricultural District to Country Residential District.

- 110.19 Moved by Clr. Valleau that Bylaw No. 1628 pass the first reading. CARRIED

- 111.19 Moved by Clr. Valleau that a Public Hearing be set for 10:30 a.m. on April 16th, 2019 for Bylaw No. 1628 at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:16 a.m. to 11:22 a.m. to report to Council on the activities of the Development Department for the past month.

- 112.19 Moved by Clr. Lawson that the Development Officer's report be accepted as presented which included the following subdivision applications that were supported by the MPC at their March 11th, 2019 meeting:
- 19-Q-980 (NE 25-44-6 W4M) 10 acres
 - 19-Q-981 (SE 25-44-6 W4M) 16.2 acres
 - 19-Q-983 (SW 13-45-9 W4M) 13.02 acres

CARRIED

A copy of the March 11th, 2019 MPC meeting minutes was received and distributed to Council.

A Request for Decision form was submitted by the Development Officer regarding cancellation of Road Plan 3137AU – SE 26-44-5 W4M.

- 113.19 Moved by Clr. Valleau that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation.

All that portion of Road Plan 3137 AU shown as "Schedule A" in the SE 26-44-5 W4M containing 1.629 hectares (4.025 acres) more or less excepting thereout all mines and minerals be transferred to and consolidated with Certificate of Title 952167280,

And furthermore, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation. CARRIED

PAYSHEETS

- 114.19 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 115.19 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

- 116.19 Moved by Clr. Cummins that this meeting be adjourned (11:32 a.m.). CARRIED

Reeve

Municipal Administrator

General Administration Clerk

(½ day)