

- The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, November 16th, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Ryley Andersen, Phil Valteau, Bruce Cummins, Bill Lawson and Oscar Buck. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 414.18 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

- 415.18 Moved by Clr. Buck that the following items be added to the agenda:

Administration & Taxation

- m. RFD – RMA/AUMA Asset Management Capacity-Building Cohort

Health & Social Services

- a. FCS Building New Flooring

CARRIED UNANIMOUSLY

- 416.18 Moved by Clr. Andersen that the minutes of the Council Meeting held October 16th, 2018 be adopted as presented. CARRIED

- 417.18 Moved by Clr. Valteau that the minutes of the Organizational Meeting held October 16th, 2018 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 418.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

- 419.18 Moved by Clr. Buck that Robert (Bob) Dickson be appointed as the new farm member on the Agricultural Service Board on a three (3) year rotation basis. CARRIED

Public Works, Transportation, Utilities & Safety

The Director of Safety, Pam Charles, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:10 a.m. to 11:10 a.m. and reported on the activities of their departments for the past month, including the year to date Gravel per Division Report.

- 420.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

- 421.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

DELEGATE Carley Herbert on behalf of Wainwright Economic Development attended Council at 9:30 a.m. to 9:55 a.m. to give a presentation and update.

422.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Road Construction report as presented.
CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding possible exchange with Alberta Transportation of the gravel crushing in a road allowance for water pumping at Porter Lake.

423.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to further negotiate with Alberta Transportation in regard to the gravel crushing in a road allowance in exchange for pumping water at Porter Lake Road at the fall RMA Convention. CARRIED

Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Ryley Andersen, Bruce Cummins, Ted Wilkinson, Bill Lawson, Phil Valleau, Pam Charles, Mark Greibrok, Preston Iverson, Kelly Buchinski, Bonnie Milton, Kim Christensen and Keith MacDonald.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1621 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 8-44-6 W4M from Agricultural District to Country Residential District.

Reeve Barss called the hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

The purpose of the hearing was to hear public concerns regarding Bylaw No. 1622 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to restrict the consumption of cannabis in public places.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

424.18 Moved by Clr. Cummins that the hearings be adjourned at 10:35 a.m.
CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding the 2019 gravel crushing contract.

425.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to extend the Gravel Crushing Contract for 2019 to 685762 AB Ltd. for a cost of \$551,562.50 plus elimination, jaw costs and applicable taxes with the following rates:

- Modified 4:20 Spec (3/4") \$3.53/mt
- Modified 4:40 Spec (1 1/2") \$3.53/mt
- Elimination up to and including 20% \$0.25/mt
- Elimination for ea. additional 1% increase over 20% \$0.03/mt
- Jaw \$0.25/mt

CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding an upgrade to the railway crossing mile #162.40 on RR#10-1.

426.18

Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to wait for confirmation from Canadian National (CN) whether railway crossing mile#162.40 on RR#10-1 will be double tracked in the future prior to moving forward with any upgrades. CARRIED

A copy of the proposed agenda for the Alberta Transportation Meeting at the Fall RMA Convention on November 20th, 2018 at 4:15 p.m. was received and distributed to Council for information purposes.

A Request for Decision form was submitted by the Municipal Administrator regarding an addition to the 2019 Construction Schedule.

427.18

Moved by Clr. Wilkinson that the 2019 Proposed Road Construction Councillors Request Forms – Schedule CLR1 be approved as amended and appropriate permits be obtained:

Division # 2	<ul style="list-style-type: none"> • RR #50 South of Twp Rd. #440 to Twp Rd. #435 (1 mile) • RR #41 from Twp Rd. #420 to Twp Rd. #422 (2 miles) • RR #31 from SE 35-44-3 W4M to SW 36-44-3 W4M (1/8 mile)
Division #4	<ul style="list-style-type: none"> • RR #53 by Ribstone Lake (1/4 mile) • RR #55 between Section 29 & 30-43-5 W4M (1/2 mile)
Division #5	<ul style="list-style-type: none"> • RR #63 South of SH 614 to end of the N ½ 3-46-6 W4M (1.5 miles)
Division #6	<ul style="list-style-type: none"> • RR #100 from Twp Rd. #460.5 to Twp Rd. #462 (1.5 miles) • RR #101 from Hwy 14 south (1/2 mile) • RR #103 from Twp Rd. #452 to Hwy 14 (4 miles)
Division #7	<ul style="list-style-type: none"> • Twp Rd. #474 from RR #85 to RR #90 (1 mile) • Twp Rd. #474 from RR# 90 to RR #91 (1 mile) • Twp Rd. #474 from RR #82 to RR #83 (1 mile) • RR #101 from Twp Rd. #480 to Twp Rd. #480.5 (1/2 mile) • RR #101 from Twp Rd. #473 to Twp Rd. 474 (1 mile) • RR #101 from Twp Rd. #475 to Twp Rd. #480 (1 mile) • Twp Rd. #472 from RR #102 to RR #103 (1 mile) • RR #95 from Twp Rd. #464 (1/4 mile)

CARRIED

A Request for Decision form was submitted by the Director of Road Construction regarding purchasing two 2019 Caterpillar 627K Wheel Tractor Scrapers.

428.18

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase two 2019 Caterpillar 627K Wheel Tractor Scrapers from Finning (Canada) for an approximate cost of \$1,250,000.00 each plus applicable taxes with the standard 5-year warranty and the 2012 627H Cat Scrapers S/N CAT0627HCDBW00228 and S/N CAT0627HEDBW00236 be advertised for sale. CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Municipal Administrator regarding a request from the Wainwright Runners for permission to use the Ascot and Area Recreation Trail to hold their 2019 Bison Run on April 29th, 2019.

- 429.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the Wainwright Runners to host their 2019 Bison Run on the Ascot and Area Recreation Trail (RR #70) on April 29th, 2019 subject to proper insurance being in place and each participant signing a waiver of liability and furthermore that we authorize the closing of the road for this event. CARRIED

A Request for Decision form was submitted by the Director of Safety regarding the municipality taking over Camp Harkness from the Camp Harkness Development Committee.

- 430.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 proceed with taking over the maintenance and management of Camp Harkness from the Camp Harkness Development Committee effective immediately. CARRIED

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 11:10 a.m. to 11:35 a.m. and reported to Council on the finances for the past month.

- 431.18 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$2,089,960.95 covered by debit memos 2886-2899 and cheques numbered 78652-78808 be approved and paid and that the payroll payments as per the attached list totaling \$306,640.60 covered by EFT's numbered 900032931-900033069 be ratified. CARRIED

- 432.18 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending October 31st, 2018 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of October 31st, 2018 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A Request for Decision form was submitted by the Receptionist/Secretary regarding a funding request from the Battle River Watershed Alliance.

- 433.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize funding in the amount of \$0.50 per capita for a total of \$2,237.26, to the Battle River Watershed Alliance and this request be submitted to the 2019 budget file. CARRIED

- 434.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hold a special meeting for policy review, safety policy review, salary/wage review and conduct the Municipal Administrator's evaluation on December 17th, 2018 at 9:00 a.m. at the Administration Office. CARRIED

- 435.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61's Administration office and shops be closed Monday, December 24th, 2018 during the Christmas Holidays. CARRIED

436.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 hold a special meeting to discuss pre-planning items on January 7th, 2019 at 9:00 a.m. at the Administration Office. CARRIED

A Request for Decision form was submitted by the Receptionist/Secretary regarding a sponsorship request from Crime Watch Canada and Wounded Warriors Canada.

437.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor Crime Watch Canada and Wounded Warriors Canada in the amount of \$2,465.00 plus applicable taxes for a ½ page ad in 4 issues. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding an Urban Systems' brochure to educate ratepayers in regards to the Asset Management Program.

438.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Urban Systems' brochure to educate ratepayers in regard to the M.D. Asset Management Program and make it available to the public. CARRIED

A copy of the Northern Lights Library System Rural Services Grant Disbursement for 2018 was received and distributed to Council for information purposes.

A copy of the RMA Contacts and Member Bulletins was received and distributed to Council.

A Request for Decision form was submitted by the Municipal Administrator in regards to the RMA/AUMA Asset Management Capacity-Building Cohort.

439.18 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize staff and other personnel to participate in the RMA/AUMA asset Management Capacity-Building Cohort to advance our asset management program. CARRIED

Protection to Persons and Property

Municipal Property

A Request for Decision form was submitted by the Tax Clerk regarding Clear Lake land lease Lot 4MR, Block 2, Plan 8122917.

440.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to renew the Clear Lake Lease Agreement with Betty Shaw for a three-year term at a cost of \$1,500 plus applicable taxes per year described as Lot 4MR, Block 2, Plan 8122917. CARRIED

Health & Social Services

441.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to pay for new flooring in the basement of the Family Community Services Building for a cost of up to \$15,000 plus applicable taxes and forward this to the 2019 budget. CARRIED

Environment

Bylaws

Bylaw No. 1621 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 8-44-6 W4M from Agricultural District to Country Residential District.

442.18 Moved by Clr. Valleau that Bylaw No. 1621 pass the second reading. CARRIED

443.18 Moved by Clr. Cummins that Bylaw No. 1621 pass the third and final reading. CARRIED

Bylaw No. 1622 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta to restrict the consumption of cannabis in public places with the following amendment:

2 (1) (d) “officer” means a member of the Royal Canadian Mounted Police or peace officer appointed pursuant to the Peace Officer Act, S.A. 2006, C P-3.5;

444.18 Moved by Clr. Lawson that Bylaw No. 1622 pass the second reading as amended. CARRIED

445.18 Moved by Clr. Buck that Bylaw No. 1622 pass the third and final reading as amended. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 11:35 a.m. to 11:45 a.m. to report to Council on the activities of the Development Department for the past month.

446.18 Moved by Clr. Andersen that the Development Officer’s report be accepted as presented. CARRIED

A Request for Decision form was submitted by the Development Officer regarding Repsol Surface Lease #709935 and #706193 renewal.

447.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation reviews for Surface Lease Agreement #709935 (SW 7-43-2 W4M) and #706193 (SE 35-42-3 W4M) with Repsol Oil & Gas Canada Inc. to Nickerson Roberts Holinski & Mercer to deal with on our behalf. CARRIED

A copy of an email was received and distributed to Council from Donna James thanking the municipality for sending two representatives from the Clear Lake Stewardship executive to the Lake Management Conference at Buffalo Lake.

PAYSHEETS

448.18 Moved by Clr. Lawson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

449.18 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Landfill, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

DELEGATE Reeve Barss and Clr. Andersen thanked Don Jones and presented him with a plaque for his time as a board member on the Agricultural Service Board.

450.18 Moved by Clr. Buck that Council move to a closed session to discuss privileged information as per section 16(1) (a) (ii), FOIP at 1:56 p.m. and as per Section 197(2) of the Municipal Government Act 2000 and amendments. CARRIED

451.18 Moved by Clr. Cummins that Council return to the open meeting at 2:29 p.m. CARRIED

452.18 Moved by Clr. Andersen that this meeting be adjourned (2:30 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)