

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 19th, 2017 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson, Oscar Buck, Ryley Andersen and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News Zak McLachlan (9:30 a.m. to 11:55 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

489.17 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

490.17 Moved by Clr. Andersen that the following items be added to and deleted from the agenda:

Delete:

Administration and Taxation

b. Notice – Council Picture Day December 19th, 2017

Add:

Public Works, Transportation, Utilities & Safety

d. Gravel Agreement Discussion

e. Driveway Sand Discussion

CARRIED UNANIMOUSLY

491.17 Moved by Clr. Valleau that the minutes of the Council Meeting held November 21st, 2017 be adopted as presented. CARRIED

492.17 Moved by Clr. Wilkinson that the minutes of the Special Meeting held December 15th, 2017 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:09 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

493.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented.
CARRIED

A Request for Decision form was submitted by the Agricultural Fieldman regarding the 2018-2020 Roadside Mowing Contract.

494.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to advertise for Roadside Mowing Proposals (approximately 850 miles) for another three years (2018-2020) with an option to negotiate an additional 3 year extension.
CARRIED

A Request for Decision form was submitted by the Agricultural

Fieldman regarding attending the 2018 Provincial ASB Conference on January 16th to 19th, 2018 in Grande Prairie.

- 495.17 Moved by Clr. Cummins that the Council, Agricultural Service Board staff and Farm members be authorized to attend the 2018 Provincial ASB Conference from January 16th to 19th, 2018 in Grande Prairie. CARRIED

A Request for Decision form was submitted by the Assistant Agricultural Fieldman regarding attending the 2018 FarmTech Conference on January 31st – February 1st, 2018 in Edmonton at Northland's Expo Center.

- 496.17 Moved by Clr. Wilkinson that Clr. Andersen, the Agricultural Service Board staff and Farm members be authorized to attend the 2018 FarmTech Conference on January 30th – February 1st, 2018 in Edmonton at Northland's Expo Center. CARRIED

Public Works

The Director of Safety, Pam Charles attended the meeting from 9:16 a.m. to 9:45 a.m. and the Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrook and the Director of Transportation, Preston Iverson attended the meeting from 9:16 a.m. to 11:15 a.m. and reported on the activities of their departments for the past month, including the Grader Report for November 2017 and year to date Gravel Per Division Report.

- 497.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

- 498.17 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

- 499.17 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

Clr. Lawson brought forward Ken Veer's verbal request to reclaim his gravel pit and purchase gravel. No Action

Reeve Barss brought forward a few requests for the M.D. to supply driveway sand because of the icy conditions this year.

- 500.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize ratepayers to pick up sand at the Wainwright Shop yard for driveway up to a maximum of 10 yards per household at no cost for 2017/2018 due to icy conditions. CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Director of Safety regarding playground signage.

- 501.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Director of Safety to install signs in all the M.D. playgrounds for an approximate cost of \$700.00 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Director of Public

Works regarding playground equipment quotes at Salt Lake, as per Chauvin Recreation's request, noting they will fund the entire project.

- 502.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to install playground equipment at Salt Lake in the spring and bill the Chauvin Recreation Board c/o the Village of Chauvin for the equipment for a cost of \$42,659.40 including taxes and shipping. CARRIED

The pre-planning agenda was discussed and direction was given to Directors and Administration.

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 11:15 a.m. to 11:30 a.m. and reported to Council on the finances for the past month.

- 503.17 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,600,299.43 covered by debit memos 2737-2749 and cheques numbered 76807-76965 be approved and paid and that the payroll payments as per the attached list totaling \$273,483.02 covered by EFT's numbered 900031262-900031399 be ratified. CARRIED

- 504.17 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending November 30th, 2017 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30th, 2017 was received and distributed to Council.

A copy of a letter from Donald L. Isaman Professional Corporation was received and distributed to Council regarding the 2017 annual audit of the financial statements.

- 505.17 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 adopt the 2017 Operating and Capital Budget as Interim Budget for 2018. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 506.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the January 16th, 2018 Regular Council meeting to January 15th, 2018 and the March 20th, 2018 Regular Council meeting to March 16th, 2018 at the same time and place due to other commitments. CARRIED

A letter from Alberta Seniors Communities & Housing Association (ASCHA) was received and distributed to Council congratulating the elected officials on their recent election and introducing the Seniors Housing in Alberta program.

- 507.17 Moved by Clr. Buck that the Municipal District of Wainwright No. 61

be authorized to hire CPP Environmental Corp. to do the Consulting Services for the Alberta Wetland Assessments and Environmental Permitting relating to 2018 Road Upgrades for a total cost of \$79,300.00 plus applicable taxes and conditional to verification of any extra fees for additional wetlands discovered through the desktop review and furthermore confirmation that their proposed surveying technique is acceptable under the Alberta Water Act. CARRIED

508.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #1000000 in the amount of \$6,127.98

CARRIED

A letter was received from the Village of Chauvin advising of the use of their 2017 infrastructure funding and noting they appreciate the support.

A Request for Decision form was submitted by the Municipal Administrator regarding the Alberta Community Partnership Request from the Town of Wainwright.

509.17 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to submit a joint application with the Town of Wainwright under the Alberta Community Partnership (ACP) Intermunicipal Collaboration Component seeking funding for both municipalities to conduct a Growth Study and a Municipal Development Plan and that the Town of Wainwright be the managing partner. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

A Request for Decision form was submitted by the Assistant Municipal Administrator regarding Councils request for the background and cost of garbage collection in the Hamlet of Fabyan.

It was the consensus of Council to leave the garbage collection in Fabyan as is, noting that we have a contract in place until December 31st, 2019 with Waste Management.

Bylaws

Bylaw No. 1609 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

510.17 Moved by Clr. Wilkinson that Bylaw No. 1609 pass the first reading. CARRIED

511.17 Moved by Clr. Cummins that Bylaw No. 1609 pass the second reading. CARRIED

512.17 Moved by Clr. Lawson that Bylaw No. 1609 proceed to the third

reading at this meeting. CARRIED UNANIMOUSLY

513.17 Moved by Clr. Buck that Bylaw No. 1609 pass the third and final reading. CARRIED

Bylaw No. 1610 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw authorizing the erection or removal of "Stop" or "Yield" signs. No Action

Development

The Development Officer, Kim Christensen attended the meeting from 11:30 a.m. to 11:40 a.m. and reported to Council on the activities of the Development Department for the past month.

514.17 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A Request for Decision form was submitted by the Development Officer regarding a request to correct the legal description of a road plan closure that was previously passed by Motion #175.17 along the west boundary of NW 23-46-6 W4M (RR 62)

515.17 Moved by Clr. Cummins to rescind Motion #175.17. CARRIED

516.17 Moved by Clr. Andersen that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation: All that portion of Road Plan 162 3785 lying north of a line drawn parallel with the north boundary of the NW 23-46-6 W4M, 403.3 meters perpendicularly distant southerly therefrom, shown as "Schedule A" containing 0.207 hectares (0.51 acres) more or less excepting thereout all mines and minerals be transferred to and consolidated with Certificate of Title 162298787004 and further, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation, and furthermore, this resolution and Schedule "A" be attached to these minutes. CARRIED

A Request for Decision form was submitted by the Development Officer regarding the service agreement with Superior Safety Codes.

517.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to proceed with entering into a one year service agreement for the accredited services and disciplines in accordance with the Safety Codes Act with Superior Safety Codes for the term of January 1st, 2018 to December 31st, 2018. CARRIED

PAYSHEETS

518.17 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE

REPORTS

519.17 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Tax Clerk, Karen Steele, advised Council that as of December 19th, 2017 the tax collection rate was 96.18%.

520.17 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments (11:55 a.m.). CARRIED

521.17 Moved by Clr. Cummins that Council reconvene to the regular meeting (12:04 p.m.). CARRIED

522.17 Moved by Clr. Andersen that this meeting be adjourned (12:05 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)