

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 17th, 2016 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton, from the Star News, Zak McLachlan (9:08 a.m. to the end.) and from Lafarge Canada Inc., Dan O'Farough (9:25 a.m. to 10:30 a.m.)

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

205.16 Moved by Clr. Zajic that the agenda be adopted as presented.
CARRIED

206.16 Moved by Clr. Cummins that the following items be added to and deleted from the agenda:

Added:

Agricultural Service Board

j. Surplus Equipment

Public Works

o. R.O.W. SW 30-44-2 W4M (S/N Road)

Municipal Property

a. FCS Building Sewer Line

Development

f. Development Permit – Clear Lake Cabin #45

CARRIED UNANIMOUSLY

207.16 Moved by Clr. Lawson that the minutes of the Council Meeting held April 19th, 2016 be adopted as presented. CARRIED

208.16 Moved by Clr. Buck that the minutes of the Budget Meeting held April 29th, 2016 be adopted as presented. CARRIED

209.16 Moved by Clr. Valleau that the minutes of the Special Meeting held May 4th, 2016 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

210.16 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

211.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the 2016 No-Spray and Haying agreements list as presented including the late submission of Pt. SW 23-44-6 W4M.
CARRIED

A copy of the 2015 ASB Management Plan and Outcomes was received and distributed to Council.

- 212.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the 2015 ASB Management Plan and Outcomes and furthermore support submission to the ARD Grant Program. CARRIED

A copy of the 2015 ASB Statement of Income, Expenditures and Grant Reporting Form was received and distributed to Council.

- 213.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the 2015 ASB Statement of Income, Expenditures and Grant Reporting Form and furthermore support submission to the ARD Grant Program. CARRIED

- 214.16 Moved by Clr. Zajic that the Municipal District of Wainwright support the 2016 ASB Management Plan Template. CARRIED

The Irma Agricultural Society has submitted Kent and Tausha Erickson as the 2016 Northlands Farm Family.

- 215.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the proposed application for Kent and Tausha Erickson for the 2016 Northlands Farm Family Award. CARRIED

A copy of a letter from Doug Macaulay from the Agricultural Service Board Program was received advising that the Agricultural Service Board Program Team is planning 15 field visits across Alberta this year and the M.D. of Wainwright is on their list.

- 216.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to close the Road Plan 3208 H.W. and negotiate a sale and that we proceed with a subdivision in coordination with Andrukow Group Solutions Inc. to have each existing structure on the proper owner's land. CARRIED

- 217.16 Moved by Clr. Cummins that the following ASB surplus equipment be sold:

- Skid Mount Sprayer for side by side UTV – Comes with 5.5 HP GX160 Honda motor, Water tank, Electric Spray Control boomless nozzles and handgun.
- Hypro Model D904 Pump – 23 U.S. GPM, 700 PSI, speed 600 RPM.
- Hypro Model D?0 Pump – 3.6 U.S. GPM, 580 PSI, speed 540 RPM – Comes with GX 160 Honda 5.5 HP motor.

CARRIED

- DELEGATE Keray Myer attended the meeting at 9:25 a.m. to 9:31 a.m. to discuss the pier at Clear Lake which he placed off of Municipal Reserve land. He wanted to know what options he had to keep the pier. He suggests obtaining a lease on the little piece of land or taking the pier right out into the water.

Council discussed the issue regarding the pier off of Municipal Reserve land at Clear Lake. It was the consensus of Council to have Clr. Wilkinson contact Keray Myer to advise that Council wishes to uphold the original motion. No action

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok, the Director of Transportation, Preston Iverson and the Director of Safety & Utilities, Pam Charles attended the meeting from 9:32 a.m. to 11:00 a.m. and reported on the activities of their departments for the past month, including the Grader Report for April 2016.

218.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

219.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

220.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

221.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire WSP to collect the data on all rail crossings within the municipal boundaries as required by Transport Canada for a cost of \$12,600.00 plus applicable taxes. CARRIED

A copy of a letter from Matthew Arnill from West-Can was received and distributed to Council regarding 2015 TerraCem Road Base Stabilization and Graded Aggregate Seal Contract warranty.

222.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have West-Can proceed with warranty work on the TerraCem Ascot Height project by having Border Paving repair the transition on RR 65 in August and in June West-Can will complete the surfacing areas and potholes. CARRIED

223.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sell 7,600 metric tonnes of ¾" gravel to Alberta Transportation for a cost of \$10.00 per metric tonne. CARRIED

224.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pave through the intersection at S.H. #894 and Twp. Road #454 on the Hogan Hill Project. CARRIED

225.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to change the stop sign at Twp. Road #454 to S.H #894 conditional to Alberta Transportation approval. CARRIED

The following quotes were received and handed out to Council for the 2016 Cement Supply of (9.5 m wide X 17 kilometers) of product:

Company	Points	Total Price
Pro-Cem Material Services Ltd.	83	\$1,200,132.00 *Fuel surcharge may apply
ASHCOR Technologies Ltd.	75	\$1,075,590.00
Lafarge Canada Inc.	71	\$1,319,013.00

The Director of Road Construction, Mark Greibrok advised Council that ASHCOR Technologies Ltd. was using a 40/60 cement/ash combination. We have been using a 70/30 cement/ash combination on our previous projects.

226.16 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the 2016 cement supply of (9.5 meters wide by 17 kilometers) of product from Pro-Cem Material Service Ltd. for a total cost of \$1,200,132.00 plus applicable taxes for a 70/30 cement/ash combination conditional to no fuel surcharge and wait times being improved. CARRIED

The following quotes were received and distributed to Council for the 2016 Chip Seal Coat of 323,000 square meters:

Company	Points	Total Price
ANT Construction Ltd.	90	\$759,050.00
ACP Applied Products	66	\$904,400.00
Kowal Construction Alta. Ltd.	65	\$936,700.00
West-Can Seal Coating Inc.	63	\$893,095.00

227.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase the chip seal coat of 323,000 square meters from ANT Construction Ltd. for a total cost of \$759,050.00 plus applicable taxes. CARRIED

A letter was received and distributed to Council from the Village of Irma inquiring if the M.D. of Wainwright No. 61 would be interested in a joint recycle bin area at the Irma Transfer station.

228.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 enter into a one-year agreement with the Village of Irma on a 2/3 1/3 cost share basis in a joint recycle bin area at the Irma transfer station for 3-6 yard bins at a cost of \$450.00 per month. CARRIED

Protection to Persons and Property

A copy of the Wainwright Detachment Annual Mayors Report was received and distributed to Council.

DELEGATE Corporal Mike Miller from the Wainwright R.C.M.P. attended Council from 10:08 a.m. to 10:30 a.m. and presented the Wainwright Detachment Annual Mayors Report to Council on behalf of Sgt. Lane Newton who is in Fort McMurray. Reeve Barss thanked Corporal Mike Miller and his detachment for the work they have done.

229.19 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 accept the Wainwright Detachment Annual Mayors Report as presented. CARRIED

230.16 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire WSP for engineering services to move the CN crossing at mile 162.4 (Range Road 10-1/Highway #14) for a cost of \$9,000.00 plus applicable taxes. CARRIED

Council discussed a water issue at SE 28-46-10 W4M. It was the consensus of Council to bore a 4" pipe under the road with the owner agreeing to pump the water out that is affecting her property.

231.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Sharp Underground to bore a 4" pipe under the road at SE 28-46-10 W4M for a cost of \$5,650.00 plus applicable taxes. CARRIED

A copy of a memo from the Municipal Administrator, Kelly Buchinski was received and distributed to Council to consider closing the CN crossing at Mile 133.90 at Range Road 6-0.

232.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with closing CN Crossing Mile 133.90 with proper notification to adjacent landowners and obtaining an agreement between CN and the M.D. and furthermore apply for the Grade Crossing Closure Program grant through Transport Canada. CARRIED

233.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the road widening and survey the SW 30-44-2 W4M (North/South Road) quarter. CARRIED

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 11:00 a.m. to 11:15 a.m. and reported to Council on the finances for the past month.

234.16 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$1,786,837.81 covered by debit memos 2466-2481 and cheques numbered 73310-73475 be approved and paid and furthermore that payroll payments as per the attached list totaling \$275,837.04 covered by EFT's numbered 900028144-900028291 be ratified. CARRIED

235.16 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending April 30th, 2016 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of April 30th, 2016 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

236.16 Moved by Clr. Lawson that the following policy be amended and forwarded to the 2016 policy file:

READS:

1.3.23 Safety Committee

The M.D. of Wainwright No. 61 shall have an Employee Safety Committee consisting of the Municipal Administrator, Assistant Municipal Administrator, Director of Public Works, Director of Transportation, Director of Road Construction, Gravel Foreman, Agricultural Fieldman, Development Officer, Municipal Accountant, Construction Foremen, Oiling Foreman, Director of Safety and Utilities and a non-management M.D. employee representative. The group shall meet at least once per month to discuss safety issues involving the M.D. Minutes shall be kept for all meetings and circulated to each member and presented to Council after each meeting.

AMENDMENT:

1.3.23 Safety Committee

The M.D. of Wainwright No. 61 shall have a Management Safety Committee consisting of the Municipal Administrator, Assistant Municipal Administrator, Director of Public Works, Director of Transportation, Director of Road Construction, Agricultural Fieldman, Development Officer, Municipal Accountant, Director of Safety and Utilities and a non-management M.D. employee representative. The group shall meet at least once per month to discuss safety issues involving the M.D. Notes shall be kept for all meetings and circulated to each member and presented to Council after each meeting.

CARRIED

A letter from the Wainwright Seed Cleaning Plant Board Chairperson, Dennis Dalton was received and distributed to Council thanking them and updating them on the use of the additional funding received in 2014.

A copy of a letter sent to the Minister of Municipal Affairs, Danielle Larivee from AAMDC President, Al Kemmere was received and distributed to Council regarding centralized assessment of industrial taxation noting that the AAMDC has changed its position and wish to support the assessment of industrial property to continue to be done by municipalities under the current system.

A copy of a letter from the Alberta Assessors' Association was handed out explaining its position on centralized assessment and why it opposes it.

237.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 submit a letter to the Minister of Municipal Affairs, Danielle Larivee supporting the Alberta Assessors' Association position on opposing centralized assessment. CARRIED

A copy of the MGA Review Schedule for the Minister's Tour was received and distributed to Council.

238.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator and Council to attend the MGA Review put on by the Minister if they so wish to attend. CARRIED

239.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign and execute the Genesis Reciprocal Insurance Exchange Subscriber Agreement (GRIE). CARRIED

240.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve funding of \$75,000 for each of the Villages of Irma, Edgerton and Chauvin in 2016 and that the following conditions apply to the funding:

- that the funding be on a year-to-year basis and reviewed annually;
- that the funding be used towards core infrastructure projects such as water, sewer and roads;
- funds may be stacked and carried over from year to year;
- that the villages report the use of the funds to the M.D. annually by December 31st.

CARRIED

- 241.16 Moved by Clr. Wilkinson that the Tax Sale date be scheduled for June 21st, 2016 at 2:00 p.m. in the Council Chambers if necessary. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

- 242.16 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator and Council to attend the AAMDC Consultations on MGA Amendments in Vermilion on May 31st, 2016. CARRIED

Municipal Property

- 243.16 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to obtain a quote on replacing the sewer line at the FCS building. CARRIED

Health & Social Services

Environment

Bylaws

Bylaw No. 1583 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to provide and implement a Municipal Rural Addressing System.

- 244.16 Moved by Clr. Valleau that Bylaw No. 1583 pass the first reading. CARRIED

- 245.16 Moved by Clr. Zajic that Bylaw No. 1583 pass the second reading. CARRIED

- 246.16 Moved by Clr. Cummins that Bylaw No. 1583 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 247.16 Moved by Clr. Lawson that Bylaw No. 1583 pass the third and final reading. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 9:10 a.m. to 9:31 a.m. and 11:20 a.m. to 11:25 a.m. and reported to Council on the activities of the Development Department for the past month.

- 248.16 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of the May 13th, 2016 MPC minutes was received and distributed to Council.

- 249.16 Moved by Clr. Buck that the M.D. of Wainwright No. 61 hire WSP to renew and comply with the following gravel pit licenses for a total cost of \$17,136.00 plus applicable taxes as follows:

Hager Pit - \$14,846.00

- 5 year report is overdue
- Updated activities plan is required before we can mine gravel in new areas
- A possible Gravel Pit Code of Practice Update may be required

- Larson Pit - \$1,145.00
 - Potential Water Act Application needed
- Raasok-Glasgow Pit - \$1,145.00
 - Potential Water Act Application needed

CARRIED

- 250.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 20-42-2 W4M subject to an approach being built to access the remainder of the property. CARRIED
- 251.16 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 24-47-9 W4M subject to an approach being built to access the remainder of the property. CARRIED
- 252.16 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the issuance of a development permit to Kim Kimball at Clear Lake SE 1-44-5 W4M Plan 0523996 Block 1 Cabin #45. CARRIED

PAYSHEETS

- 253.16 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 254.16 Moved by Clr. Lawson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 255.16 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:32 a.m.) CARRIED
- 256.16 Moved by Clr. Buck that Council reconvene to the Council meeting. (11:45 a.m.) CARRIED
- 257.16 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to settle the Nu-Edge Construction lawsuit. CARRIED
- 258.16 Moved by Clr. Wilkinson that this meeting be adjourned (11:50 a.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(½ day)