

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 15<sup>th</sup>, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:05 a.m. to 11:40 a.m.).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

317.15 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

318.15 Moved by Clr. Zajic that the following items be added to the agenda:

### Recreation & Community Services

e) DOAC – Arm Lake Run

### Administration & Taxation

j) FCM Delegate Discussion

k) Change Council Meeting Dates for November 2015 & January 2016

### Health & Social Services

a) Health Foundation Forum – Calgary – October 30<sup>th</sup>, 2015

### IN-CAMERA ISSUES

1) Land

CARRIED UNANIMOUSLY

319.15 Moved by Clr. Buck that the minutes of the Council Meeting held August 18<sup>th</sup>, 2015 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

320.15 Moved by Clr. Lawson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of a letter from the Minister of Agriculture and Forestry was received and distributed to Council responding to the declaration of an agriculture disaster for the M.D. of Wainwright.

A copy of the regional tankloader water supply cost estimates from the Agricultural Fieldman was received and distributed to Council for discussion. It was the consensus of Council to take no action at this time, because of the high cost factor.

321.15 Moved by Clr. Wilkinson that the Council and Agricultural Service Board staff and members be authorized to attend the 2015 Regional ASB Conference on November 3<sup>rd</sup>, 2015 hosted by Lamont County. CARRIED

### Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety & Utilities, Pam Charles and the Director of Transportation, Preston Iverson attended the meeting from 9:16 a.m. to 10:10 a.m. and reported on the activities of their departments for the past month, including the Grader Report for August 2015.

322.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

323.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

324.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve

the Director of Public Works report as presented. CARRIED

The Director of Transportation handed out divisional bus route maps to Council accordingly.

A copy of an email from Darcy Hale, Risk Management Advisor for Jubilee Insurance was received and distributed to Council regarding the sanding of Hwy #17 and what liability it would hold for the municipality. The Assistant Municipal Administrator, Bonnie Milton advised that she had talked to SK Transportation's area supervisor and he advised they monitor Highway #17 on a daily basis in the winter. It was the consensus of Council to research obtaining a waiver for first responding on Hwy #17 from Dillberry Lake to Hwy #14.

325.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Administration to contact SK Transportation to obtain a hold harmless waiver for Ambulance and Fire Responders responding on Hwy #17 from Dillberry Lake to Hwy #14. CARRIED

326.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase and erect a landmark Greenshield sign for a cost of approximately \$500.00 at the Hamlet of Greenshields. CARRIED

A letter was received and distributed to Council from Fish & Wildlife Enforcement Branch requesting to store game fence at the main M.D. shop yard.

327.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Fish & Wildlife Enforcement Branch to store game fence at the main M.D. shop yard. CARRIED

The following LR#9 RFP results were received and distributed to Council:

Company	Price
• Denmax Energy Services	• \$110,000.00
• Top Grade Construction Ltd.	• \$445,000.00
• B. Andersen Construction	• \$179,500.00
• Powell Cats Ltd.	• \$272,046.00

328.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Denmax Energy Services for a cost of \$110,000.00 for the LR#9 project. CARRIED

329.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to install a street light on the corner of NE 7-44-6 W4M (Marlloys Silver Willow Estates). CARRIED

#### Recreation & Community Services

The Municipal Accountant, Karrie Gau summarized the 2015 Arm Lake and Riverdale survey results and a copy of the results was distributed to Council.

330.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Arm Lake Recreation Lease Agreement with Lapierre Holdings Ltd. for May 1<sup>st</sup>, 2016 to April 30<sup>th</sup>, 2019 and that it be signed as presented. CARRIED

A copy of the Riverdale Golf Course Winter Use Proposal with costs from David Leoni on behalf of the Denwood Outdoor Athletics Club (DOAC) was received and distributed to Council.

331.15 Moved by Clr. Buck that the Municipal District of Wainwright authorize Denwood Outdoor Athletics Club (DOAC) to move forward with the proposal of a cross country ski trail including signs and fencing at Riverdale Mini Park for a trial year and that all fencing be reflective snow fence and furthermore that the municipality monitor the situation. CARRIED

332.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the Denwood Outdoor Athletics Club to host an Arm Lake Trail Race at Arm Lake Recreational Centre on September 27<sup>th</sup>, 2015 and to use the Arm Lake narrow trails subject to proper insurance being in place and each participant signing a waiver of liability. CARRIED

#### Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 9:45 a.m. to 11:05 a.m. and reported to Council on the finances for the past month.

333.15 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$2,395,118.30 covered by debit memos 2346-2351, 2353-2359 and cheques numbered 72005 to 72183 be approved and paid and furthermore that payroll payments as per the attached list totaling \$334,652.31 covered by EFT's numbered 900026856-900027036 be ratified. CARRIED

334.15 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending August 31<sup>st</sup>, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31<sup>st</sup>, 2015 was received and distributed to Council.

#### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of the Councillors Pension Participation Agreement was received and distributed to Council.

335.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Councillors Pension Participation Agreement to be signed, dated and executed. CARRIED

336.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Council, the Administrator, the Director of Public Works, the Director of Road Construction and the Director of Transportation to attend the AAMDC Fall Convention in Edmonton on November 17<sup>th</sup> to 19<sup>th</sup>, 2015. CARRIED

A copy of a letter from the Village of Irma was received and distributed to Council answering questions in regards to the Village of Irma annexation of Lot 1, Block 1, and Plan 1423977 in the NE 27-45-9 W4M.

Road Tour Date – no action.

337.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized under Section 192(1) of the M.G.A to set the Organizational Meeting for October 20<sup>th</sup>, 2015 @ 9:00 a.m. in the Council Chambers. CARRIED

338.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized under Section 193(3) of the M.G.A to change the October 20<sup>th</sup>, 2015 Regular Council Meeting start time from 9:00 a.m. to 10:00 a.m. CARRIED

339.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to pay ROHI Engineering Ltd. additional engineering fees for additional site days on the Hogan Hill & Gratton Coulee Road Grading Project in the amount of \$99,792.75 and nightshift expenses in the amount of \$100,492.00 plus applicable taxes. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Reeve Barss advised Council that there is discussion to have a FCM Delegate for a cost of approximately \$20,000 to represent AAMDC Zone 5. It was the consensus of Council that the Municipal District of Wainwright No. 61 support the delegate in principle and furthermore suggest the member be the elected zone representative.

340.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the November 17<sup>th</sup>, 2015 Regular Council Meeting to November 20<sup>th</sup>, 2015 and change the January 18<sup>th</sup>, 2016 Regular Council Meeting to January 22<sup>nd</sup>, 2016 at the same time and place due to other commitments. CARRIED

#### **Protection to Persons and Property**

##### **Municipal Property**

##### **Health & Social Services**

341.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Clr. Zajic to attend the Alberta Health Forum in Calgary on October 30<sup>th</sup>, 2015 on behalf of the municipality. CARRIED

**Environment**

**Bylaws**

**Development**

The Development Officer, Kim Christensen, attended the meeting from 11:05 a.m. to 11:30 a.m. and reported to Council on the activities of the Development Department for the past month.

- 342.15 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of a memo from the Development Officer was received and distributed to Council in regards to the new procedure and cost to engineer the renewal of lease PSM950003 for the Killarney Lake Gravel Pit.

- 343.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire WSP Canada Inc. to proceed with the process to renew lease PSM95003 for the Killarney Lake Gravel Pit for a cost of \$56,153.00 plus applicable taxes. CARRIED

A copy of a memo from the Development Officer was received and distributed to Council in regard to disposal of Municipal Reserve.

- 344.15 Moved by Clr. Zajic that as per Section 674 of the MGA, the Municipal District of Wainwright No. 61 set a Public Hearing for October 20<sup>th</sup>, 2015 at 11:00 a.m. for the removal of Reserve designation on a portion of Block R-5, Plan 7821293, Pt. E ½ 2-44-5 W4M so as to allow the disposition of the parcel at the Municipal District of Wainwright No. 61 Administration Building and that the notice be posted on the land as well. CARRIED

- 345.15 Moved by Clr. Buck that the Town of Wainwright's request for annexation of 740.98 acres from the MD of Wainwright described as follows:

NE 29-44-6 W4M (159.57 acres)

SE 1-45-7 W4M (156.83 acres)

NW 33-44-6 W4M (125.3 acres)

NE 5-45-6 W4M (157.81 acres)

NW 5-45-6 W4M (86.18 acres)

Lot 2 Block 1 Plan 092 2296, SE 36-44-7 W4M (22.02 acres)

Lot 9 Block 2 Plan 002 4768 , NW 5-45-6 W4M (15.99 acres)

Lots 1 & 2 Plan 862 0152, NW 5-45-6 W4M (3.00 acres)

Lots 6 & 7 Plan 002 0589, NW 5-45-6 W4M (2.78 acres)

Lot 5, Block 1, Plan 9524690, NW 5-45-6 W4M (2.99 acres)

NW 5-45-6 W4M (2.00 acres)

Lot 4, Block 1, Plan 952 4690, NW 5-45-6 W4M (2.37 acres)

Lot 3 Block 1 Plan 922 0826, NW 5-45-6 W4M (1.89 acres)

Lot 6MR Block 1 Plan 952 4690, NW 5-45-6 W4M (2.25 acres)

be approved and that tax revenue from the SE 1-45-7 W4M (156.83 acres), NW 33-44-6 W4M (125.3 acres), NE 29-44-4 W4M (159.57 acres) remain with the MD until a development permit is signed or subdivision is applied for at which time the tax revenue for the entire parcel of land will be transferred to the Town;

and furthermore that the ratepayers of the above listed properties will pay the lower of the two municipality's mill rates for a maximum of 10 years, at which point they will be taxed at the Town of Wainwright's mill rate, which will be used as a transitional period;

and furthermore that the annexed lands will not be forced to attach to the Town of Wainwright's services, unless mutually agreed upon between the land owner and the town and the existing services be accepted as is along with any current developments that do not conform to the Wainwright Land Use Bylaw 2009-02, until a change of use, development or subdivision occurs on the parcel of land;

and furthermore that a provision be made that 20 acres be set aside for future Municipal District of Wainwright No. 61 development (i.e. shop);

and furthermore that Municipal Reserve Parcel Lot 6, Block 1, Plan 952 4690 will remain in the name of the Municipal District of Wainwright No.61.

CARRIED

**PAYSHEETS**

346.15 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

**COMMITTEE  
REPORTS**

347.15 Moved by Clr. Buck that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

**IN-CAMERA**

348.15 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:40 a.m.). CARRIED

349.15 Moved by Clr. Wilkinson that Council reconvene to the regular meeting. (11:45 a.m.). CARRIED

350.15 Moved by Clr. Cummins that this meeting be adjourned (11:46 a.m.). CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(1/2 day)