

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 21st, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:48 a.m. to 1:30 p.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

129.15 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

130.15 Moved by Clr. Cummins that the following items be changed, added or removed from the agenda:

Added:

DELEGATIONS:

9:30 a.m. Duane Bowers – SE 30-43-2 W4M

Agricultural Service Board

e. REA Request

CARRIED UNANIMOUSLY

131.15 Moved by Clr. Wilkinson that the minutes of the Council Meeting held March 19th, 2015 be adopted as presented. CARRIED

132.15 Moved by Clr. Buck that the minutes of the Special Meeting held April 7th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, and the Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:05 a.m. to 9:16 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

133.15 Moved by Clr. Lawson that the Agricultural Fieldman's report be accepted as presented. CARRIED

Council discussed repainting 100 Year Farm Family Award Signs.

134.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to repaint the Paul Ford Family 100 Year Farm Family sign and in the future any 100 Year Farm Family signs requiring repainting will be addressed by the municipality. CARRIED

135.15 Moved by Clr. Zajic that the Agricultural Fieldman be authorized to place the 2015 Herbicide order up to the budget amount of \$230,000.00. CARRIED

A copy of the 2015 Provincial ASB Tour hosted by the County of Grande Prairie was handed out to Council.

A copy of a letter from Battle River REA was received requesting permission to spray any ditch vegetation in the Strawhill Gratton REA Township 44-45 Range Road 8-10 that interferes with their power lines noting they will contact each landowner prior to proceeding.

136.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objection to Battle River REA spraying any ditch vegetation in the Strawhill Gratton REA Township 44-45 Range Road 8-10 during the 2015 season that interferes with their power lines subject to the M.D. no spray list being honored. CARRIED

Public Works

The Director of Transportation, Safety & Utilities, Preston Iverson, the Director of Road Construction, Mark Greibrok and the Director of Public Works, Shannon LaHaye attended the meeting from 9:16 a.m. to 1:40 p.m. and reported on the activities of their respective departments for the past month, including the grader report for March 2015.

Duane Bowers attended Council at 9:20 a.m. to discuss the crop damage on the SE 30-43-2 W4M. It was the consensus of Council to have the Director of Road Construction, Mark Greibrok assess the situation and bring back his recommendation to the next Council meeting. It was also recommended that if the black dirt is hauled, a sign off agreement would be required.

137.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation, Safety & Utilities report as presented. CARRIED

138.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

The Director of Transportation, Safety & Utilities requested direction from Council in regards to driveway gravelling on road ban roads. It was the consensus of Council to gravel driveways on road bans once the road ban is lifted.

Tyler Howitt from Howitt Construction Ltd. attended Council at 9:45 a.m. to discuss and give Council a handout in regards to the 24 hour construction process they use, and would like to use, for the 2015 M.D. of Wainwright No. 61's road project (Gratton Coulee and Hogan Hill).

It was the consensus of Council to have administration contact ROHI Engineering Ltd. to discuss the 24 hour construction issue.

139.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize Howitt Construction Ltd. to implement their 24 hour construction procedure and policy for the Hogan Hill and Gratton Coulee Project (Contract #14-012) subject to discussion with ROHI Engineering Ltd. CARRIED

The quotes for the Contract Equipment Opportunity were received and distributed to Council and attached to these minutes as Schedule A.

140.15 Moved by Clr. Buck that the Director of Road Construction be authorized to hire the lowest quote per piece of contract equipment if available on an as needed basis. CARRIED

The quotes for the 2015 Crack Sealing were received as follows:

Company	Route & Seal	Blow & Seal	TOTAL
Federal Joint Sealing Co. of Canada Ltd.	\$5.25/metre x 36,300 Im=\$190,575 Addn'l - \$5.25/metre	\$2.00/metre x 71,700 Im=\$143,400 Addn'l - \$2.00/metre	\$333,975
Malaco Holdings Ltd. o/a Alberta Pavement Repairs	\$5.34/metre x 36,300 Im=\$193,842 Addn'l - \$5.25/metre	\$1.80/metre x 71,700 Im=\$129,060 Addn'l - \$1.75/metre	\$322,902

141.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Malaco Holdings for the 2015 Crack Sealing Project for a total cost of \$322,902.00 and if additional metres are required \$5.25/metre for route & seal and \$1.75/metre for blow & seal plus applicable taxes. CARRIED

The following 2015 Road Oil Supply (500 metric tonnes of SC250) quotes were received and distributed to Council:

Contractor	Price
Ambertec Ltd.	\$257,500.00
Husky Energy	\$250,500.00
Western Asphalt	\$414,500.00

142.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the 2015 Road Oil from Husky for a cost of \$501/metric tonne for a total cost of \$250,500 plus applicable taxes. CARRIED

Alex & Aaron Hogarth attended Council at 10:30 a.m. to discuss a malting business on their acreage and advise Council of their plans and outlook. Council advised that a development permit is the first step.

The following 2015 TerraCem Project quote was received and distributed to Council:

Company	Project 1 (old Hwy 14 - 9.5m surface)	Project 2 Ascot H.-8.0 m surface Twp. Rd. 442-9.5m surface	
West-Can Seal Coating Inc.	\$236,263.27/km x 7.37 km = \$1,741,260.30 Addn'l - \$236,263.27/km	Ascot H. \$236,263.27/km x 2.21 km = \$522,141.83 Twp. 442 \$236,263.27/km x 3.07 km = \$725,328.24	\$2,988,730.37

143.15 Moved by Clr. Buck that the 2015 TerraCem miles and costs be referred to budget on April 30th, 2015. CARRIED

The quote for the 2015 fencing material was opened during Council and the result was as follows:

UFA Co-operative Ltd.	Unit Cost	Total
Wire	\$59.95	\$35,610.30
Fence Posts	\$6.69	\$79,109.25
Corner Posts	\$13.59	\$7,339.41
Gate Posts	\$3.68	\$2,153.39
Staples	\$29.70	\$950.40
6" Spikes	\$50.00	\$150.00
	Total	\$125,312.75

144.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase the 2015 fencing material from UFA Co-operative Limited for a cost of \$125,312.75 plus applicable taxes. CARRIED

Shae Backer and Carley Herbert on behalf of BRAED attended Council at 11:00 a.m. to give a presentation and overview of Battle River Alliance for Economic Development (BRAED).

Carley Herbert on behalf of Wainwright Economic Development attended Council at 11:30 a.m. to give the 2014-2015 update and highlights.

A copy of the AAMDC spring convention meeting notes from Alberta Transportation was received and distributed to Council. It was the consensus of Council to have the Director of Transportation, Safety & Utilities, Preston Iverson and the Director of Road Construction, Mark Greibrok discuss and bring back their recommendation in regards to purchasing and mixing sand or rejected material from Roberts Pit with the gravel program for 2015.

A written notice from Howitt Construction Ltd. was received and distributed to Council advising of Howitt Construction's intent to close down and detour traffic around Gratton Creek Coulee (RR 91 from Hwy 14 to Twp. Rd 452) April 10th, 2015 to May 15th, 2015 during BF 75145 construction activities.

145.15 Moved by Clr. Lawson the Municipal District of Wainwright No. 61 have no objection to the road closure during construction activities by Howitt Construction Ltd. on the Gratton Creek Coulee Project from April 10th, 2015 to May 15th, 2015. CARRIED

A written notice from Howitt Construction Ltd. was received and distributed to Council advising that Howitt Construction's intent to perform construction activities 24 hours a day for portions of the Gratton Creek Coulee project (Contract #14-012).

A copy of a letter from M. Harrod was received and distributed to Council with concerns about lack of drainage at Fabyan Lot 10-11 Block 1 Plan 556CL (NE18-45-7 W4M).

146.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to do some elevation shots at Fabyan to address the drainage issues and a letter be sent to the landowner at Fabyan Lot 10-11 Block 1 Plan 556CL (NE 18-45-7 W4M) with the municipalities concerns. CARRIED

Clr. Valleau advised he would like to put the rebuild of Tri Ag Road (Highway #14 to Brower Road – Range Road #7-0) on the 2016 construction map.

147.15 Moved by Clr. Zajic that the Director of Road Construction be authorized to incorporate scraper work, cleaning the ditches and extending the pipe on Range Road 5-2 West Boundary of SW 2-46-5 W4M and Range Road 5-2 West Boundary of SW 26-45-5 W4M when construction of LR #2 is being completed. CARRIED

148.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the use of the municipal oiling grader for approximately 3 days for clean up at the Ascot Walking Trail. CARRIED

Clr. Valleau declared an interest in the next agenda item and left the Council meeting at 1:15 p.m.

149.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the installation of smooth wire fence for the Ascot Walking Trail on municipal road allowance RR 7-0. CARRIED

Clr. Valleau returned to the Council meeting at 1:16 p.m.

- 150.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to Al Marchand installing a swale on his property and municipal property at Peterson Estates (NE 1-45-7 W4M) subject to written Water Resource's approval with a copy to the M.D. of Wainwright No. 61. CARRIED

The following 2015 Golf Cart quotes for 2 carts with trades were received and handed out to Council:

Company	Price
Willerton Ski-Doo & Golf Cart Ltd.	\$8,000.00
Don Speed Parts	\$8,400.00

- 151.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to purchase 2 - 2015 X2 E-Z-Go RXV golf carts with trade-in of 2 2008 E-Z-Go golf carts S/N 2624845 and 2624844 from Willerton Ski-Doo & Golf Cart Ltd. for a net cost of \$8,000.00 plus applicable taxes. CARRIED

The Director of Public Works, Shannon LaHaye advised Council of Camp Wainwright's route through the municipality for their Summer Operation.

A memo was received from the Municipal Administrator and distributed to Council in regards to EK Pass supervisor training. No action.

A letter from Harold Baker was received and distributed to Council requesting help with pumping water from his property.

- 152.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send Harold Baker a letter advising him of the municipality's policy in regards to renting pumps. CARRIED

Dan Hague from London Life attended Council at 1:40 p.m. to give Council an update and summary on their pension plan.

Recreation & Community Services

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 9:16 a.m. to 2:45 p.m. and reported to Council on the finances for the past month.

- 153.15 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,673,469.75 covered by debit memos 2270 to 2286 and cheques numbered 71077 to 71229 be approved and paid and furthermore that payroll payments as per the attached list totaling \$296,353.13 covered by EFT's numbered 900026038-900026195 be ratified. CARRIED

- 154.15 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending March 31st, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of March 31st, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of memo from the Computer/Information Analyst, Stephen Atkins and a copy of a Rural Addressing Proposal from Accurate Assessment Group Ltd. (AAG) was received and distributed to Council for consideration.

155.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to work with and hire Accurate Assessment Group Ltd. (AAG) to implement rural addressing including digitizing driveways and creating addresses for a total cost of \$38,000.00 plus applicable taxes and any services relating to data requirements from Accurate Assessment Group Ltd. (AAG) be authorized at \$110.00 per hour. CARRIED

A letter from Sue Allen was received and distributed to Council requesting Council to consider Rural Addressing.

156.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send Sue Allen a letter advising that the municipality is working towards rural addressing. CARRIED

A copy of a letter from Alberta Municipal Affairs Minister, Diana McQueen was received and distributed to Council advising that under the Intermunicipal Collaboration component of the 2014/15 Alberta Community Partnership (ACP) program the Municipal District of Wainwright No. 61 has been approved for a grant of \$340,536 for the Specialized Transit Enhancement Pilot Project (Handivan).

A copy of a letter from Alberta Municipal Affairs Minister, Diana McQueen was received and distributed to Council advising that under the Intermunicipal Collaboration component of the 2014/15 Alberta Community Partnership (ACP) program the Municipal District of Wainwright No. 61 has been approved for a grant of \$350,000 for the Regional Pumper Tanker Truck (Irma).

A copy of a letter from Alberta Municipal Affairs Minister, Diana McQueen was received and distributed to Council advising that under the Intermunicipal Collaboration component of the 2014/15 Alberta Community Partnership (ACP) program the Municipal District of Wainwright No. 61 has been approved for a grant of \$335,000 for the Fire and Rescue Apparatus Replacement (Wainwright).

A copy of a memo from Municipal Accountant, Karrie Gau was received and distributed to Council regarding the 2015 Municipal Sustainability Initiative (MSI) funding.

157.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 allocate the 2015 Municipal Sustainability Initiative (MSI) funding as follows:

MSI Capital Funding

Project	Amount
Hogan Hill Road Grading	\$2,815,230

MSI Operating Funding

Project	Amount
Wainwright Recreation Area	\$28,373.62
Irma Recreation Area	\$28,373.62
Edgerton Recreation Area	\$28,373.62
Chauvin Recreation Area	\$28,373.63
Wainwright Fire Area	\$28,373.63
Edgerton Fire Area	\$28,373.63
Chauvin Fire Area	\$28,373.63
Irma Fire Area	\$28,373.63
Total	\$226,989.00

TOTAL	\$3,042,219.00
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CARRIED

158.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to amend the 2015 policy manual and forms to show correct titles for the Directors according to their job descriptions. CARRIED

A request for funding was received from Auburndale United Church for repair of their roof. No action.

A memo was received from Administration requesting to create a social media account through Facebook for the municipality.

- 159.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to create a social media account through Facebook for the municipality. CARRIED

A copy of the Detailed Assessment Audit Report for the Assessment Roll Year 2013 from the Assessment Services Branch along with the Assessor's response and a copy of the municipality's response was received and distributed to Council.

- 160.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to forward the Assessor's and the municipality's response to the Detailed Assessment Audit Report for the Assessment Roll Year 2013. CARRIED

A copy of a letter requesting FCM Women in Municipal Government Fund support was received and distributed to Council from Lac Ste. Anne County. No action.

Special Levy Discussion - Reeve Barss advised Council that a new school is being built in Irma with the opportunity to incorporate a community hall for an additional \$1,300,000.00.

A letter from Gerry Frank was received and distributed to Council requesting the municipality reconsider the disconnection fee and reconnection fee of the M.D. water and sewer system.

- 161.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send Gerry Frank a letter advising that the municipality will be implementing their Bylaw #1566 in regards to reconnect and disconnect fees of the M.D. water and sewer system. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Council discussed the release of Bill 20: Municipal Government Amendment Act. It was the consensus of Council for Administration to work on the requirements to be implemented to comply with the amendments.

Protection to Persons and Property

Municipal Property

Health & Social Services

A letter was received and distributed to Council requesting funding and advising that the Viking Health Foundation has initiated a fundraising campaign for a new Heliport at Viking Health Centre that will accommodate STARS Air Ambulance newer fleet of helicopters.

- 162.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Viking Health Foundation regarding the Heliport Project advising that we also supply health services to people outside of the M.D. boundaries. CARRIED

Environment

Bylaws

Development

The Development Officer, Kim Christensen, attended the meeting from 10:40 a.m. to 10:55 a.m. and 3:05 p.m. to 3:15 p.m. and reported to Council on the activities of the Development Department for the past month.

163.15 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A copy of the April 13th, 2015 MPC minutes was received and distributed to Council.

A copy of a memo from the Development Officer, Kim Christensen was received and distributed to Council advising the uses of Municipal Reserve and what was required if we were to lease or sell Municipal Reserve.

164.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 send a letter to Don Hiebert advising that a septic holding tank on municipal reserve is not a permitted use in accordance with the Municipal Government Act. CARRIED

A copy of a letter from Aaron and Alex Hogarth was received and distributed to Council asking for consideration of a malting business being opened on a country residential zoned parcel of land located at NE 12-45-8 W4M.

PAYSHEETS

165.15 Moved by Clr. Valleau that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

166.15 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

IN-CAMERA

167.15 Moved by Clr. Buck that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (3:30 p.m.) CARRIED

168.15 Moved by Clr. Buck that Council reconvene to the regular meeting. (4:10 p.m.) CARRIED

169.15 Moved by Clr. Cummins that this meeting be adjourned (4:11 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)

