

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 17th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:10 a.m. to 11:55 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

246.14 Moved by Clr. Lawson the agenda be adopted as presented.
CARRIED

247.14 Moved by Clr. Zajic that the following items be added to or removed from the agenda:

Delete:

Public Works

- 4 d. Walking Trail Location clarification within the ROW

In-Camera

- 1. Landowner Agreement – Fabyan Lagoon

Additions:

Administration & Taxation

- 6 i. Plaque – Davco

Public Works

- 4 k. Letter – Village or Irma re: Cold Mix
- 4 l. Letter – Village or Irma re: Hill Cut
- 4 m. Schedule Demo of an Asphalt Reclaimer

In-Camera

- 1. Subdivision West of Town

CARRIED UNANIMOUSLY

248.14 Moved by Clr. Buck that the minutes of the Council Meeting held May 20th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

Reeve Barss stepped out of the meeting for a phone call at 9:05 a.m.

Reeve Barss returned to the Council meeting at 9:10 a.m.

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

249.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the 2014 mowing map was available for Council to make changes to the 2014 mowing program, if they wished, prior to proceeding with the 850 miles of mowing contract.

A copy of a letter from the Wainwright Seed Cleaning Plant was received and distributed to Council thanking the municipality for the additional funding.

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:15 a.m. to 10:00 a.m. and reported on the activities of his department for the past month.

250.14 Moved by Clr. Buck that the Safety & Utilities Manager’s report be accepted as presented. CARRIED

251.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the Greenshields Lift Station tender according to budget. CARRIED

252.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the landowner of NW 14-44-6W4M Block 7, Lot 1, Plan 142 1579 to tie into the water and sewer systems in Greenshields and that the municipality be authorized to bring the lines to the property. CARRIED

Recreation & Community Services

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:30 a.m. to the end of the meeting and reported on the activities of their departments for the past month.

The following quotes for the 2014 Arm Lake/Riverdale Building Renos were received and distributed to Council:

Company	Points	Price
Taurus Contractors Ltd.	96.5	\$81,619.20 + gst
Drake’s Contracting	47	\$134,080.00 + gst
Steinborn Construction Ltd.	17	\$163,296.00 + gst

253.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to put the 2014 Arm Lake/Riverdale Building Renos on hold due to budget restraints and that it be referred to the 2015 budget. CARRIED

The Director of Public Works advised Council that in order to move the entrance to the Riverdale Mini Park so it comes off the road and goes straight into the clubhouse, we would need to move one pole and transformer to accommodate the road for access. He advised that Fortis will move the pole and transformer at no charge, but the cost for Battle River Electric to supply and install the extra wire needed would be a cost of \$3,652.00 plus applicable taxes.

254.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed with arranging the move of one pole and transformer to accommodate moving the Riverdale Mini Park entrance in the future, along with Battle River Electric supplying and installing the extra wire needed for a cost of \$3,652.00 plus applicable taxes. CARRIED

The following quotes for the 2014 Riverdale Site Up-grades and Additions were received and handed out to Council:

Company	Points	Price
Stafford Plumbing & Heating Ltd.	98	\$124,000 + gst
Stafford Oilfield Services (1993) Ltd.	100	\$119,320 + gst

255.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Stafford Oilfield Services (1993) Ltd. for a cost of \$119,320.00 plus applicable taxes for the 2014 Riverdale Site Upgrades and additions. CARRIED

The following quotes for a 2014 Arm Lake Ice Cream Freezer were received and Council was advised of the quotes and the delivery date:

Kelvinator Ice Cream Freezers & Dipping Cabinets	\$5,565.00 plus duty if any (tax included) – 1 week delivery
Russell Foods	\$7,350.00 (tax included) – 3 week delivery
Crown Foods	\$7,455.00 (tax included) – 3 to 4 week delivery

256.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase an Ice Cream Freezer for Arm Lake from Kelvinator Ice Cream Freezers & Dipping Cabinets for an approximate cost of \$5,565.00 plus duty if any, payable to Rick Lapierre upon production of receipts, as Rick will be picking the freezer up at the border. CARRIED

Public Works

257.14 Moved by Clr. Wilkinson that the Director of Transportation be authorized to oil approximately 250 to 300 meters of road at the Wainwright Airport. CARRIED

258.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

259.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

The Municipal Administrator was authorized to invite WSP Canada Inc. to the July 15th, 2014 Council meeting to give an overview on the Jarrow/Salteau Road Project.

260.14 Moved by Clr. Cummins that the Wainwright Rural Recreation Board be authorized to hire Municipal District of Wainwright No. 61 contractors at the municipal prices to proceed with the Walking Trail and that we authorize a borrow on NW 30-44-6 W4M. CARRIED

Clr. Wilkinson left the Council meeting to attend the Change of Command at 10:30 a.m.

261.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Construction Completion Certificate from Allnorth Consultants Limited for Contract 12RD0005 North Gilt Edge Road Grading Project. CARRIED

A quote from Olson Construction in the amount of \$46,300.00 plus applicable taxes for 340 linear meters of rolled curb and gutter and 20 linear meters of reinforced concrete swales at Fabyan was discussed.

262.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to hire Olson Construction to supply and install 340 linear meters of curb and gutter and 20 linear meters of reinforced concrete swales at the Hamlet of Fabyan for a cost of \$46,300.00 plus applicable taxes CARRIED

263.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with relocating the approaches on TWP 42-2 Larouche Farms and remove P. McMann's approach. CARRIED

A copy of a letter from the Village of Irma was received and distributed to Council requesting compensation for 7 dumpster bins which are located in the municipality and are being picked up and classified at the dump under the Village of Irma.

264.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to make an agreement to pay the Village of Irma \$1,200.00 per year for the garbage pick-up billed to the Village of Irma on behalf of Municipal District of Wainwright No. 61 ratepayers. CARRIED

The following quote for an overhead door for the Chauvin Shop was received and handed out to Council:

Company	Points	Price
Vision Glass & Door Ltd.	97.5	\$16,275.00 + gst

265.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Vision Glass & Door Ltd. to supply and install the Chauvin Shop overhead door for a cost of \$16,275.00 plus applicable taxes. CARRIED

266.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize a delivered load of cold mix to the Village of Irma for cost of approximately \$1,000.00. CARRIED

267.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to level the ditch for the Village of Irma adjacent to Irma's Cemetery on Range Road 92. CARRIED

It was the consensus of Council to have the Director of Transportation schedule a demo of an Asphalt Reclaimer.

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 11:25 a.m. to 11:35 a.m. and reported to Council on the finances for the past month.

268.14 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$2,856,947.54 covered by debit memos 2117 to 2131 and cheques numbered 69302 to 69453 be approved and paid and furthermore that payroll payments as per the attached list totaling \$430,395.80 covered by EFT's numbered 900024490-900024723 be ratified. CARRIED

269.14 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending May 31st, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of May 31st, 2014 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from the 3rd Canadian Division Support Base Edmonton (DND) was received and distributed to Council thanking the municipality for the partnership grant for the Canada Day Celebration and requesting representation on behalf of the municipality at the opening ceremony.

A copy of a letter from the Wainwright & District Handivan Society was received and distributed to Council thanking the municipality for its donation and continued support.

A copy of the itinerary for the PPCLI 100th Anniversary Memorial Baton Relay was received from the PPCLI Association Wainwright Branch for August 13-14, 2014 in Wainwright.

A letter from PPCLI Association Wainwright Branch was received and distributed to Council requesting a contribution of \$1,000.00 from the municipality for the PPCLI 100th Anniversary event.

270.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 contribute to the PPCLI 100th Anniversary event in the amount of \$1,000.00. CARRIED

A copy of the AAMDC Member Bulletins and Contacts was received and distributed to Council.

A hardcopy of the AAMDC Member Bulletin A Guide to Property Rights in Alberta was printed and available to Council.

271.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to present an M.D. plaque at the June 20th, 2014 Davco Welding Building Grand Opening. CARRIED

Protection to Persons and Property

Municipal Property

A letter was received and distributed to Council from Lee Herbert requesting the road allowance lease be transferred to his grandson Michael Herbert, who has purchased the land adjacent to this lease last September 2013.

272.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approved the transfer of the road allowance lease agreement from Lee Herbert to Michael Herbert between the NW 12 & SW 13-44-5 W4M (excepting there out the most westerly thirty-three (33) feet in perpendicular width). CARRIED

It was the consensus of Council to have the backhoe working at all times, including when the main backhoe operator is away.

Health & Social Services

Environment

Bylaws

273.14 Moved by Clr. Zajic that Bylaw No. 1560 be removed from the table.
CARRIED

Bylaw No. 1560 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend its Land Use Bylaw as it relates to Section 6.3.7 Recreational District.

274.14 Moved by Clr. Zajic that Bylaw No. 1560 pass the first reading.
CARRIED

275.14 Moved by Clr. Buck that a Public Hearing be set for July 15th, 2014 for Bylaw No. 1560 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1498 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta to establish a Municipal Emergency Management Agency.

276.14 Moved by Clr. Cummins that Bylaw No. 1498 pass the first reading.
CARRIED

277.14 Moved by Clr. Zajic that Bylaw No. 1498 pass the second reading.
CARRIED

278.14 Moved by Clr. Valleau that Bylaw No. 1498 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

279.14 Moved by Clr. Valleau that Bylaw No. 1498 pass the third and final reading. CARRIED

Bylaw No. 1562 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Lot 1, Plan 982-5478 (SE 17-45-7 W4M) is changed from Agricultural District to Country Residential District as shown on the attached Schedule "A".

280.14 Moved by Clr. Cummins that Bylaw No. 1562 pass the first reading.
CARRIED

281.14 Moved by Clr. Zajic that a Public Hearing be set for July 15th, 2014 for Bylaw No. 1562 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Clr. Wilkinson returned to the Council meeting at 1:20 p.m.

Development

The Development Officer, Jim Klasson, attended the meeting from 11:35 to 11:55 a.m. and 1:20 p.m. to 2:00 p.m. and 2:30 p.m. to 2:45 p.m. and reported to Council on the activities of the Development Department for the past month.

282.14 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the June 9th, 2014 MPC minutes was received and distributed to Council.

A copy of a memo from the Development Officer, Jim Klasson was received and distributed to Council regarding land entry fees on M.D lands for the installation of rural natural gas lines.

283.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Development Officer to send a letter to the Chair of the Phoenix Gas Co-op with regards to there being no application for an easement on the NW 30-44-6 W4M and furthermore request a meeting and a solution for this situation. CARRIED

284.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the gravel agreement for the NW 22-45-9 W4M (Pfisterer Pit) for 31,250 metric tonnes of gravel per year commencing in 2014 for a 5 year term at a cost of \$3.00 per metric tonne. CARRIED

285.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the gravel agreement for Pt NW 17-45-7 W4M (Sullivan Pit) for 31,250 metric tonnes per year commencing in 2014 for a 5 year term at a cost of \$3.00 per metric tonne. CARRIED

286.14 Moved by Clr. Buck that the following policy amendment be approved and forwarded to the policy manual on Schedule

Reads:

12. proper compaction within the workspace in the road allowance must be adhered to and maintained for up to five year on all municipal road allowance crossings.

Amendment:

12. proper compaction within the workspace in the road allowance must be adhered to and maintained for up to five year on all municipal road allowance crossings. All damages caused as the result of pipeline construction equipment crossing the road shall be repaired by the contractor at their expense.

CARRIED

Copies of letters from Kim Tondu and Shane Tondu were received and distributed to Council requesting road plan 1444ET through the NW and SW 17-457-5 W4M be closed.

287.14 Moved by Clr. Zajic that the request for road closure of road plan 1444ET be denied and a letter be forwarded to Kim Tondu and Shane Tondu. CARRIED

288.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to renew the contract with Superior Safety Codes for a term ending December 31st, 2016. CARRIED

The Development Officer updated Council with regards to the land exchange between the Alberta Parks and the municipality for the Killarney Lake Pit.

289.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to hire Kevin Beatty to survey the Killarney Lake Pit in order to proceed with the lease renewal. CARRIED

290.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to discharge the caveat on the Pt. of SW 33-46-6 W4M. CARRIED

291.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. SW 1-45-7 W4M and Pt. SE 2-45-7 W4M. CARRIED

292.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 31-43-6 W4M subject to the road plan that is part of the subdivision application No. 14-P-959 (SE 31-43-6 W4M) being amended to provide access to this parcel and to the balance of the land. CARRIED

Council received an update on the IDP (Intermunicipal Development Plan).

TAX SALE The Council meeting proceeded to conduct a Tax Sale. (2:00 p.m.)

Ratepayers present were Almon Archibald and Will Lingley.

293.14 Moved by Clr. Lawson that a reserve bid for tax sale properties be established as follows:

- Jarrow Lots – All of Block 5, including back lanes would make an acceptable building site and have a market value of \$5000. The remaining lots in blocks 6, 7 & 8 are too small for development by themselves. Individually, these lots would be worth no more than farmland market value for pasture land. A value of \$800 per acre would apply to these areas and furthermore a minimal price per parcel of \$100.
- Ribstone Lots 1 & 2, Block 6 – 13,000 Sq. Ft. - \$500 Market Value. This site has a non-habitable house (no basement) and single detached garage.

CARRIED

294.14 Moved by Clr. Wilkinson that the Municipal Administrator, Kelly Buchinski be appointed auctioneer for the Public Auction. CARRIED

The Municipal Administrator called three times for bids for the property in Jarrow described as all of Block 5 Plan 5621AL, including back lanes. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 5 to 10 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 11 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 12 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 13-15 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 16 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 17 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 20 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 23 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 24 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 25-26 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 33-36 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 37-39 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 40 in Block 6 Plan 5621AL. There were none.

The Municipal Administrator called for bids for the property in Jarrow described as Lots 11-18 in Block 7 Plan 5621AL. The Municipal Administrator called a second time for bids on the property in Jarrow described as Lots 11-18 Block 7 Plan 5621AL. Will Lingley bid \$505.00. The Municipal Administrator called for any other bids. There were none. The Municipal Administrator declared the said property sold to Will Lingley for \$505.00.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 13-14 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 15-16 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 19-26 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 27-29 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 30-32 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 33 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 34 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lots 35-36 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 37 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 38 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Jarrow described as Lot 39-40 in Block 8 Plan 5621AL. There were none.

The Municipal Administrator called three times for bids for the property in Ribstone described as Lots 1-2 in Block 6 Plan 1760BK. There were none.

295.14 Moved by Clr. Lawson that the property in Jarrow described as Lots 11-18 in Block 7 Plan 5621AL be sold to Will Lingley for the reserve bid of \$505.00. CARRIED

296.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed in applying to Alberta Land Titles for the titles to the remaining tax sale properties and that the taxes owing be removed. CARRIED

The Council meeting continued at 2:25 p.m. after the tax sale auction.

IN-CAMERA

297.14 Moved by Clr. Valleau that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (2:30 p.m.) CARRIED

298.14 Moved by Clr. Wilkinson that Council reconvene to the regular meeting. (2:45 p.m.) CARRIED

PAYSHEETS

299.14 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

300.14 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

301.14 Moved by Clr. Wilkinson that this meeting be adjourned (3:00 p.m.).
CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)