

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Friday, March 21st, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson, Myron Zajic and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:40 a.m. to end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

77.14 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

78.14 Moved by Clr. Lawson that the following items be added to or deleted from the agenda:

Add:

Public Works

n. Contracted Equipment Quotes

Delete:

Public Works

h. Alberta Transportation – Anticipated Revenue re: Roadata

CARRIED UNANIMOUSLY

79.14 Moved by Clr. Cummins that the minutes of the Council Meeting held February 18th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:08 a.m. to 9:18 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

80.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

81.14 Moved by Clr. Valleau that the Agricultural Fieldman be authorized to purchase the 2014 herbicide order directly from Univar Environmental Sciences because they purchase directly from the manufacturer or their distributor on an exclusive basis for the Industrial Vegetation Marketplace in Canada which complies with the New West Partnership Trade Agreement under Section C Government Procurement, Subsection 2. Procurements, Item (g) where it can be demonstrated that only one supplier is able to meet the requirements of procurement. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:18 a.m. to 9:25 a.m. and reported on the activities of his department for the past month.

82.14 Moved by Clr. Lawson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

DELEGATION Don Isaman from Donald L. Isaman Professional Corporation attended Council from 9:30 a.m. to 9:40 a.m. and presented the 2013 Audited Financial Statements to Council.

Recreation & Community Services

Public Works

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye, attended the meeting from 9:40 a.m. to 1:30 p.m. and reported on the activities of their departments for the past month.

83.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

84.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

Amendment to Construction Map 2014 re: Div#1 - No action

85.14 Moved by Clr. Buck that the 2014 Terracem and Oiling Map be approved with the following amendments: deleting Gratton Coulee S.H.#881 (1.5 miles) and deleting Denmax Road S.H.#883 (1 mile) and add the Trestle Road corner (0.5 mile) making re-do oil 18.33 miles. CARRIED

DELEGATION Sergeant Lane Newton and Corporal Michael Bourguignon from the Wainwright R.C.M.P. attended Council from 10:00 a.m. to 10:50 a.m. and presented the Wainwright Detachment Annual Mayors Report to Council, mentioning his priorities for 2014 and requested Council to consider funding 50% of another uniform member in 2015.

Council discussed having a plan for the term of this Council with regards to local road projects including oiling, terracem and construction and requested Administration to bring forward this plan in the same format as the Multi Year Capital Plan.

86.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Request for Proposal (RFP) on the APC site for the 2014 Terracem Project including 400m in the Village of Irma to be paid for by the Village of Irma. CARRIED

The Director of Public Works handed out a copy of the different options with regards to the Terex Scrapers, Volvo Scrapers being traded and a cost of a CAT Scraper.

87.14 Moved by Clr. Buck that the Director of Public Works be authorized to engage Finning to lease a 2014 627H CAT scraper from CAT Financing for 7 months with payments being applied to the possible purchase in January 2015 depending on 2015 capital budget and subject to Finning Canada purchasing the M.D.'s 2009 TS14G S/N S9141017 and 2009 TS14G S/N S9141016 for a total of \$161,500.00 and further that the M.D. be authorized to proceed with purchase if necessary for a cost of \$938,400.00 less the Finning purchase for a net cost of \$776,900.00 plus applicable taxes. CARRIED

The Director of Public Works questioned if Council wishes to recoup the cost of picking up the outhouses when delivering them to the Villages and the Railway Society.

88.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 donate the requested outhouses to the Villages of Irma, Edgerton, Chauvin and the Railway Society at no cost. CARRIED

89.14 Moved by Clr. Valleau that in reference to policy 1.1.19 Don Whyte be authorized to receive the personal cell phone allowance of \$30.00 per month effective April 1st, 2014. CARRIED

90.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) Rigged Sanding Trucks from Glover International Trucks for a cost of \$540,080.00 plus applicable taxes which includes a pup hitch and g5ravel box in the amount of \$13,000.00. CARRIED

91.14 Moved by Clr. Cummins that the Director of Public Works be authorized to request quotes for trucks, siding for the clubhouses, the Riverdale trailer dump and the discer for construction. CARRIED

92.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No.61 be authorized to advertise for three full-time positions for a trucker, oiling crew member and a construction personnel. CARRIED

A copy of a sample letter for a Special Hauling Permit on banned roads was discussed by Council.

93.14 Moved by Clr. Buck that the following Special Hauling Permit letter be added to the policy Public Works Schedule 18 as follows:

Date:

Ratepayer:
ADDRESS:
ADDRESS:
ADDRESS:

Dear :

RE: SPECIAL HAULING PERMIT

_____ is hereby authorized to use approximately _____ miles of M.D. of Wainwright No. 61 oiled road with no weight restrictions during the _____ road ban season for hauling grain. This permission is restricted to Township Road # _____ starting from the grain storage location, _____ W4M, _____ mile to _____. Any overweight loads will be subject to fines at the posted weight restrictions. This permit only covers one way hauling and is exclusive to the M.D. of Wainwright No. 61.

I the undersigned hereby acknowledge and agree to the conditions of this authorization.

Ratepayer

Date

Witness

MARK GREIBROK
DIRECTOR OF TRANSPORTATION
M.D. OF WAINWRIGHT NO. 61

Date

CARRIED

The following RFP'S for the Contract Equipment Opportunity were received and distributed to Council:

<u>Contractor</u>	<u>Equipment</u>	<u>Price (per hour)</u>
Saddle Hills	Excavator (160-200 hp)	\$165.00
	Excavator (190-230 hp)	\$195.00
	Water/Oil Trucks	No submissions
	Self-Propelled Packer	No Submissions
B. Andersen Const. Ltd.	Motor Scraper (Group 3)	\$200.00
Rotten Rod's Const.	LGP Crawler Tractor	\$160.00
CW Contracting	Hitachi 50LI	\$115.00
	w/ Transportation Truck	\$195.00
	Tandem 26'	\$ 95.00

94.14 Moved by Clr. Zajic that the Director of Transportation be authorized to hire the lowest quote per piece of equipment if available on an as needed basis. CARRIED

95.14 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (1:05 p.m.) CARRIED

96.14 Moved by Clr. Zajic that Council reconvene to the Council meeting. (1:30 p.m.) CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 9:30 a.m. to 9:40 a.m. and 1:30 p.m. to 2:10 p.m. and reported to Council on the finances for the past month.

97.14 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,276,406.61 covered by debit memos 2074 to 2087 and cheques numbered 68833 to 68959 be approved and paid and furthermore that payroll payments as per the attached list totaling \$183,387.21 covered by EFT's numbered 900024153-900024267 be ratified. CARRIED

98.14 Moved by Clr. Cummins that the financial statement of receipts and disbursements for the month ending February 28th, 2014 be adopted as written and incorporated into these minutes. CARRIED

99.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Municipal District of Wainwright No. 61 2013 Financial Statements as presented. CARRIED

A copy of the reserve statement as of February 28th, 2014 was received and distributed to Council.

A copy of a memo from Karrie Gau, Municipal Accountant was received and distributed to Council regarding the 2014 Municipal Sustainability Initiative (MSI) funding.

100.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 allocate the 2014 Municipal Sustainability Initiative (MSI) funding as follows:

MSI Capital Funding	
Project	Amount
• North Gilt Edge Road Paving	• \$2,799,226.19
MSI Operating Funding	
Project	Amount
• Wainwright recreation area	\$28,776.00
• Irma recreation area	\$28,776.00
• Edgerton recreation area	\$28,776.00
• Chauvin recreation area	\$28,776.00
• Wainwright fire area	\$28,776.00
• Irma fire area	\$28,776.00
• Edgerton fire area	\$28,776.00
• Chauvin fire area	\$28,776.00
Total	\$230,208.00
Total MSI Funding	\$3,029,434.19

CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

101.14 Moved by Clr. Wilkinson that the following policy be deleted and added to the M.D. of Wainwright No. 61 policy manual:

Remove:

2.2.11 – Travel in M.D. Van

Add:

2.2.11 – Benefit in Lieu of Pension

For those serving Councillors who reach the maximum pension plan age and are no longer eligible to contribute to their pension, in lieu of the M.D. contributing to their pension plan, the Councillor will be entitled to an additional 5% pay on their monthly timesheet based on their per diems for Meeting, General and Committee Work.

CARRIED

102.14 Moved by Clr. Lawson that in accordance to the Village of Irma and the M.D. of Wainwright's fire agreement under Section 6, the municipality agrees that the Irma Fire Department be authorized to upgrade their radio system in the amount of \$12,551.50. CARRIED

Council discussed the lack of grain car transport on railways – CN noting that the Government is moving forward with this issue.

103.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to top up the Edgerton Fire Rural Reserve \$25,000 for operating purposes and \$50,000 for capital purposes (building funding) for the next three years and that this expense be funded out of general operations with the amount of the levy to be reviewed after three years. CARRIED

104.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to top up the Edgerton Recreation requisition by \$50,000 for operating purposes for the next 3 years and that this expense be funded out of general operations with the amount of the levy to be reviewed after three years. CARRIED

105.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to fund \$50,000 each to the Edgerton and Wainwright Seed Cleaning Plants for 2014 and request that they submit an accounting statement of what the funds were used for after they are expended. CARRIED

106.14 Moved By Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to contribute over three years a total of \$10,000.00 to the Wainwright and District Handivan Society. CARRIED

107.14 Moved by Clr. Zajic that the Multi-Year Capital Infrastructure Plan for the M.D. of Wainwright No. 61 be approved as presented. CARRIED

The following tenders were received for Contract 13-RD-01000 North Gilt Edge Road Paving (Range Road 55/53) from Highway 614 to Battle River:

- E. Construction Ltd. \$8,303,359.68
- Central City Asphalt \$8,441,035.80
- South Rock \$8,580,400.00
- Knelsen Sand & Gravel Ltd. \$8,581,454.00
- Ledcor Alberta Limited \$9,072,688.21
- Carmacks \$9,133,927.10

108.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to award Contract 13-RD-0100 North Gilt Edge Road Paving (Range Road 55/53) from Highway 614 to the Battle River to E. Construction for \$8,303,359.68. CARRIED

109.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 Administration be authorized to arrange a pension seminar for the staff. CARRIED

110.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 set the annual M.D. Open House for April 15th, 2014 from 4:00 p.m. to 6:00 p.m. at the M.D. Administration Building. CARRIED

A letter from the Wainwright Frontier & Exhibition Agricultural Society was distributed to Council inviting the Municipal District of Wainwright No. 61 to sponsor the 2014 Wainwright Stampede.

111.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 sponsor the 2014 Annual Wainwright Stampede in the amount of \$5,000.00. CARRIED

112.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 refer the 2014 Battle River Foundation requisition in the amount of \$280,592.00 to the 2014 Budget. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

A copy of the Municipal Emergency Plan and Policies was distributed to Council requesting them to review and bring changes to the Assistant Municipal Administrator, Bonnie Milton prior to the next Council meeting as it will be brought forward for approval at the next Council meeting.

Municipal Property

- 113.14 Moved by Clr. Valleau that the Municipal District of Wainwright renew the grazing leases for another five year term with the same financial terms but add a fencing clause as follows: "The Lessee is responsible to erect and maintain a fence if required". CARRIED

Health & Social Services

Environment

A memo from Tax Clerk, Karen Steele explaining the Spring Clean-Up program and costs for the Hamlets and Clear Lake was received and distributed to Council for 2014.

- 114.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the 2014 Spring Clean-Up program for the Hamlets and Clear Lake, noting the Hamlet of Fabyan will change from a clear bag program to a roll-off bin. CARRIED

Bylaws

Bylaw No. 1557 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation SE 28-44-4 W4M from Agricultural District to Industrial District.

- 115.14 Moved by Clr. Wilkinson that Bylaw No. 1557 pass the first reading. CARRIED
- 116.14 Moved by Clr. Buck that a Public Hearing be set for April 15th, 2014 for Bylaw No. 1557 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 2:15 p.m. to 2:25 p.m. and reported to Council on the activities of the Development Department for the past month.

- 117.14 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the February 10th, 2014 MPC minutes was received and distributed to Council.

The Development Officer, Jim Klasson advised Council that the owner of SE 31-43-6 W4M was in the process of a subdivision and the access issue will be a condition of the subdivision.

- 118.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 work towards registering the access to the SW 31-43-6 W4M as a registered road plan through the subdivision process of the SE 31-43-6 W4M. CARRIED

- 119.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the Municipal Planning Services (MPS) proposal for the Intermunicipal Development Agreement in the amount of \$24,896.50. CARRIED

The Development Officer, Jim Klasson gave Council a verbal update on the BluEarth Wind Project.

120.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE17-45-7 W4M. CARRIED

PAYSHEETS

121.14 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

122.14 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

123.14 Moved by Clr. Valteau that this meeting be adjourned (2:40 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)