

In accordance with Section 192 (1) of the Municipal Government Act 2000 Chapter M-26, the Organizational Meeting of the Municipal District of Wainwright No. 61 was held in the Council Chambers in the Municipal Administration Building in Wainwright, Alberta on Monday, October 28th, 2013 commencing at 8:30 a.m.

Present: Councillors Oscar Buck, Bill Lawson, Phil Valleau, Ted Wilkinson, Myron Zajic, Bruce Cummins, and Bob Barss; also Municipal Administrator Kelly Buchinski.

The Municipal Administrator called the meeting to order at 8:30 a.m.

Councillors Oscar Buck, Bill Lawson, Phil Valleau, Ted Wilkinson, Myron Zajic, Bruce Cummins, and Bob Barss took the Official Oath of Office.

The Municipal Administrator called for nominations for the Office of Reeve. Clr. Cummins nominated Clr. Barss. The Municipal Administrator called for nominations for the second time for the Office of Reeve.

483.13 Moved by Clr. Zajic that nominations cease. CARRIED UNANIMOUSLY

Clr. Barss was declared elected as Reeve for 2013/2014 and took the Official Oath of Office.

Reeve Barss thanked Clr. Cummins for the nomination. He also thanked Council for their support and noted he looks forward to working with this Council over the upcoming term.

Reeve Barss assumed the Chair and called for nominations for the Office of Deputy Reeve. Clr. Buck nominated Clr. Wilkinson.

484.13 Moved by Clr. Cummins that nominations cease. CARRIED UNANIMOUSLY

Clr. Wilkinson was declared elected as Deputy Reeve for 2013/2014 and took the Official Oath of Office.

Deputy Reeve Wilkinson thanked Clr. Buck for the nomination and the whole Council for their support.

A copy of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26 current as of June 17, 2013 was distributed to each Councillor and the Reeve.

485.13 Moved by Clr. Valleau that the Signing Officials for the Municipal District of Wainwright No. 61 be the Reeve or Deputy Reeve, together with the Municipal Administrator Kelly Buchinski or the Assistant Municipal Administrator Bonnie Milton. CARRIED

486.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 utilize the banking facilities offered by ATB Financial in Wainwright. CARRIED

487.13 Moved by Clr. Lawson that the regular meetings of Council of the Municipal District of Wainwright No. 61 be held in the Council Chambers of the Municipal Administration Building in Wainwright on the third Tuesday of every month, commencing at 9:00 a.m. CARRIED

#### ADMINISTRATION AND TAXATION

488.13 Moved by Clr. Zajic that the committees listed below be comprised as follows for the 2013/2014 term:

- Local Assessment Review Board – Clrs. Valleau, Zajic and

Wilkinson and alternate Reeve Barss

- Composite Assessment Review Board – Clr. Wilkinson and Reeve Barss
- Finance Committee – Reeve, one Councillor alternating by division number, the Assistant Municipal Administrator or the Municipal Accountant and the Director of Public Works or his appointment if desired
- Insurance, Bylaws, Agreements and Regulations Committee – Reeve Barss, Clrs. Zajic and Cummins, Director of Public Works and Municipal Administrator
- Public Relations Committee for the Western Area Training Centre (WATC) – Reeve, Deputy Reeve and the Municipal Administrator
- Policy Committee – all Councillors, Municipal Administrator and all Department Heads

CARRIED

### **AGRICULTURAL SERVICE BOARD**

Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:10 a.m.

489.13

Moved by Clr. Buck that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Wainwright Seed Cleaning Plant – Reeve Barss and alternate Clr. Cummins
- Edgerton Seed Cleaning Plant – Clr. Zajic and alternate Clr. Wilkinson
- Weed Inspectors – Agricultural Fieldman, Assistant Agricultural Fieldman, Dennis Fuder, Laine Maron and a seasonal inspector to be appointed in the spring
- Soil Conservation Officers - Agricultural Fieldman and Assistant Agricultural Fieldman
- Pest Control Officers – Agricultural Fieldman, Assistant Agricultural Fieldman, Rod Gabrielson, Dennis Fuder and Laine Maron
- Agricultural Service Board – Clr. Wilkinson (Chairman) and Clr. Lawson be appointed to the Agricultural Service Board on a two (2) year rotation and that farm member appointments be appointed on a three (3) year rotation basis of which Rod Thirsk has one (1) year remaining and Steven Raasok has two (2) years remaining and a new farm member to be appointed at the November Council Meeting.

CARRIED

### **DEVELOPMENT**

490.13

Moved by Clr. Lawson that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Subdivision and Development/Weed Control Act/Pest Control Act/Soil Conservation Act Appeal Board – public members John Fleming, Raymond Pare, Dianne Olson, Jim Kent and Rene Rajotte and the Secretary Eveyln Mark and alternates Chris Christensen and Stephanie Spornitz
- Wainwright Intermunicipal Development Committee – Reeve Barss, Clrs. Cummins and Lawson, Municipal Administrator, Development Officer, ratepayer member Michelle Schneider
- Municipal Planning Commission – Clrs. Lawson, Wilkinson and Zajic and public members Almon Archibald and Don Jones and the Development Officer acts as secretary

CARRIED

### **MUNICIPAL PROPERTY**

491.13 Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Municipal Property Committee – Buildings, Grounds, Equipment, Parks & Recreation and Environmental – All Councillors, the Municipal Administrator, Director of Public Works, Director of Transportation and Safety & Utilities Manager
- Airport Committee – Clr. Cummins, Municipal Administrator and Director of Transportation

CARRIED

### **HEALTH AND WELFARE**

492.13 Moved by Clr. Cummins that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Wainwright & District Family & Community Services – Clr. Cummins and Clr. Zajic
- Wainwright & District Physician Recruitment Committee – Clr. Zajic
- Community Health Foundation – Clr. Zajic
- Battle River Foundation (Lodge) – Clr. Valleau and Clr. Buck
- Wainwright Handi-Van Committee – Clr. Zajic

CARRIED

### **ENVIRONMENT TREATMENT SERVICES**

493.13 Moved by Clr. Valleau that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Wainwright Regional Waste to Energy Authority – Clr. Wilkinson and Reeve Barss

CARRIED

### **RECREATION AND COMMUNITY SERVICES**

494.13 Moved by Clr. Wilkinson that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Chauvin Rural Recreation Area Board – Clr. Buck and members Dennis Gibb and Brian Johnson
- Edgerton Rural Recreation Area Board – Clr. Wilkinson, Clr. Zajic and members Layne Clark, Danny Strayer, David Fraser, and Stephanie Spornitz
- Wainwright Rural Recreation Area Board – Clr. Valleau, Clr. Cummins and members John Campbell, Karla McNary and Steve Mazerolle
- Town of Wainwright Recreation Area Board – Clr. Valleau and Clr. Cummins
- Irma Rural Recreation Area Board – Reeve Barss, Clr. Lawson and members Steven Raasok and Ryan Oracheski
- Chauvin Library Board – Clr. Buck
- Edgerton Library Board – Clr. Wilkinson
- Irma Library Board & Joint Use Committee – Clr. Lawson
- Town of Wainwright Library Board – Clr. Valleau
- Resort Committee – All Councillors, Municipal Administrator and Development Officer

- Battle River Alliance (BRAED) – Clr. Valleau
- Northern Lights Library Board – Clr. Wilkinson
- Economic Development Committee – Clr. Valleau, Advisors to the Committee – Municipal Administrator and Development Officer

CARRIED

**PROTECTION TO PERSONS & PROPERTY**

495.13

Moved by Clr. Buck that the committees or appointments listed below be comprised as follows for the 2013/2014 term:

- Chauvin Fire Area Board – Clr. Buck and Rural Representatives Craig Mailer and Kenny Schaffer
- Edgerton Fire Area Board – Clr. Wilkinson and Clr. Zajic and Rural Representative Wayne Leskow and David Guy
- Wainwright Fire Area Board – Clrs. Cummins, Valleau and Lawson
- Irma Fire Area Board – Clr. Lawson, Reeve Barss and Rural Representatives Greg Fischer and Almon Archibald
- Emergency Management Service Committee – Clr. Valleau and Clr. Zajic
- Director of Emergency Management – Municipal Administrator
- Deputy Director of Emergency Management – Assistant Municipal Administrator
- M.D. Safety Committee – all Councillors, the Municipal Administrator and Department Heads
- Wainwright Ambulance Committee – Reeve Barss and Clr. Wilkinson
- Bailiff – Agricultural Fieldman
- Fire Wardens – all Councillors, Administrator, Agricultural Fieldman, Assistant Agricultural Fieldman, Fire Chiefs and Deputy Fire Chiefs
- E911 Advisory Committee – Clr. Wilkinson

CARRIED

496.13

Moved by Clr. Wilkinson this meeting be adjourned. CARRIED (9:25 a.m.)

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Reeve

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Municipal Administrator

(1/2 day)