

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, October 15th, 2013 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Shelly Andersen and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:00 a.m. to the end)

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

437.13 Moved by Clr. Cummins that the agenda be adopted as presented. CARRIED

438.13 Moved by Clr. Zajic that the following items be added to the agenda:

Public Works:

q. Dust Control – Division #6

r. Allnorth Consulting re: North Gilt Edge Road

CARRIED UNANIMOUSLY

439.13 Moved by Clr. Valleau that the minutes of the Council Meeting held September 17th, 2013 be adopted as presented. CARRIED

440.13 Moved by Clr. Buck that the minutes of the Special Meeting held October 7th, 2013 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:03 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

441.13 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the agenda for the 2013 North East Regional ASB Conference for November 1st, 2013 at Czar was received and distributed to Council.

442.13 Moved by Clr. Valleau that the Council and Agricultural Service Board staff and members be authorized to attend the 2013 North East Regional ASB Conference on November 1st, 2013 in Czar. CARRIED

Council was notified that the 2014 Provincial ASB Conference will to held in Medicine Hat on January 27th to 31st, 2014 was received and distributed to Council.

443.13 Moved by Clr. Valleau that the Council and Agricultural Service Board staff and members be authorized to attend the 2014 Provincial ASB Conference in Medicine Hat on January 27th to 31st, 2014. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:11 a.m. to 9:16 a.m. and reported on the activities of his department for the past month.

444.13 Moved by Clr. Andersen that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

The Municipal Accountant, Karrie Gau summarized the 2013 Arm Lake and Riverdale survey results and a copy of the results was distributed to Council.

Public Works

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye attended the meeting from 9:17 a.m. to 12:40 p.m. and reported on the activities of their departments for the past month.

- 445.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED
- 446.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED
- 447.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase 17' road widening on the W ½ 14-46-6 W4M and the SW 23-46-6 W4M. CARRIED
- 448.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to extend Cee Gee's contract for the 2013 North Gilt Edge Road Grading & Other Work (RR55/53) from Hwy 614 to the M.D. Boundary to October 31st, 2013. CARRIED
- 449.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 2.87 acres from Gordon Marchand on the SW 31-43-4 W4M in accordance with the road widening policy. CARRIED
- 450.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to pay a third and final year crop damage on the SE 30-43-2 W4M in the amount of \$2,000.00 and ½ of the crop lost according to policy. CARRIED
- 451.13 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to exceed the grader blade budget by \$50,000.00 and the culvert budget by \$25,000.00 for 2013. CARRIED
- 452.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to prepare a RFP for engineering on the North Gilt Edge Road Paving Project. CARRIED
- A copy of the CN agreement with the Municipal District of Wainwright No. 61 and the Town of Wainwright was received and distributed to Council in regards to CN Mile 141.50.
- 453.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sign and date the CN Mile 141.50 agreement as presented. CARRIED
- 454.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send the final acceptance certificate letter to 765431 Alberta Ltd. (Greyhorse Holdings) for Contract No. 101-17689 (BF7268-Ribstone Creek). CARRIED

A copy of an invitation was received and distributed to Council inviting the M.D. of Wainwright No. 61 to schedule an appointment with Alberta Environment at the Fall Convention in Edmonton. No Action.

A letter was received from Arsenal Energy Inc. requesting to upgrade road allowance RR#4-4 (E ½ 20-45-4 W4M and NE 17-45-4 W4M).

455.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Arsenal Energy Inc. to upgrade the undeveloped road allowance in 2013 along the E 1/2 20-45-4 and NE 17-45-4 W4M RR#4-4 conditional to Arsenal Energy Inc. building the road to M.D. standards on a 66' right of way supplied by the M.D. of Wainwright and further that all costs associated with the road construction be the total responsibility of Arsenal Energy Inc. and furthermore that Arsenal Energy Inc. sign our Third Party Road Construction Agreement prior to starting this project. CARRIED

456.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase a transmission for the T450D-1-13 (Volvo) for a cost of \$38,000.00 plus applicable taxes. CARRIED

A memo was received and distributed to Council from the Director of Public Works advising of the details of Municipal Climate Change Action Centre (MCCAC) – Outdoor Lighting Grant.

457.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the outdoor lighting for all the shops within the M.D. in the amount of \$21,596.00 and that we apply for the Municipal Climate Change Action Centre (MCCAC) Outdoor Lighting Grant in the amount of \$4,319.20 (20% of cost). CARRIED

A letter was received from Twin Butte Energy Ltd. requesting approval to build 400m long of 8m deep top on the undeveloped road allowance SE 2-47-5 W4M.

458.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Twin Butte Energy Ltd. to upgrade the undeveloped road allowance in 2013 along the SE 2-47-5 W4M conditional to Twin Butte Energy Ltd. building the road to M.D. standards on a 66' right of way supplied by the M.D. of Wainwright and further that all costs associated with the road construction be the total responsibility of Twin Butte Energy Ltd. and furthermore that Twin Butte Energy Ltd. sign our Third Party Road Construction Agreement prior to starting this project. CARRIED

Council discussed dust control in Division #6 (NW 26-45-10 W4M). It was the consensus of the Council to have the grader operator water and re-lay the calcium.

The Municipal Administrator updated Council that Allnorth Consulting Ltd. advised that Cee Gee Construction will be under tender costs.

Finance

The Municipal Accountant Karrie Gau attended the meeting from 10:24 a.m. to 10:37 a.m. and reported to Council on the finances for the past month.

Clr. Andersen declared an interest in the following account and left the Council Chambers at 10:25 a.m.

459.13 Moved by Clr. Wilkinson that account B. Andersen Construction in the amount of \$169,737.76 covered by cheque number 68034 be approved and paid. CARRIED

Clr. Andersen returned to the Council Chambers at 10:26 a.m.

460.13 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$7,103,285.47 covered by debit memos 1995 to 2010 and cheques numbered 68005 to 68033 and 68035 to 68181 be approved and paid and furthermore that payroll payments as per the attached list totaling \$286,129.91 covered by EFT's numbered 900023427-900023568 be ratified. CARRIED

- 461.13 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending September 30th, 2013 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of September 30th, 2013 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 462.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 set the Organizational Meeting for October 28th, 2013 @ 8:30 a.m. at the M.D. Council Chambers. CARRIED

A letter was received from the Village of Chauvin and distributed to Council requesting that the M.D. of Wainwright No. 61 have two rural representatives on their boards.

- 463.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 send a letter to the Village of Chauvin advising that a discussion will be had at the organizational meeting regarding the number of rural representation on the Village of Chauvin boards. CARRIED

- 464.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to apply for funding under the Enbridge Pipelines Safe Community Program for computer network, phones and radio in the M.D.'s Emergency Operation Centre (Council Chambers) for an approximate cost of \$15,000.00. CARRIED

A copy of the AAMDC Member Bulletins, District Highlights and Contacts were received and distributed to Council. The Assistant Municipal Administrator, Bonnie Milton, advised that she has a hard copy of the AAMDC Financial Statement and the Report Card.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1551 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to repeal Bylaw No. 1549, of the Municipal District of Wainwright No. 61 due to a procedural error.

- 465.13 Moved by Clr. Valleau that Bylaw No. 1551 pass the first reading. CARRIED
- 466.13 Moved by Clr. Cummins that Bylaw No. 1551 pass the second reading. CARRIED
- 467.13 Moved by Clr. Buck that Bylaw No. 1551 be authorized to proceed with third and final reading. CARRIED UNANIMOUSLY
- 468.13 Moved by Clr. Wilkinson that Bylaw No. 1551 pass the third reading. CARRIED

Bylaw No. 1552 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of NW 33-43-6 W4 from Agricultural District to Country Residential District.

469.13 Moved by Clr. Zajic that Bylaw No. 1552 pass the first reading. CARRIED

470.13 Moved by Clr. Valleau that a Public Hearing be set for Bylaw #1552 on November 19th, 2013 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building and furthermore advertise in compliance with Section 692 M.G.A. CARRIED

Bylaw No. 1553 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 23-46-6 W4 from Agricultural District to Country Residential District.

471.13 Moved by Clr. Cummins that Bylaw No. 1553 pass the first reading. CARRIED

472.13 Moved by Clr. Wilkinson that a Public Hearing be set for Bylaw No. 1553 on November 19th, 2013 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building and furthermore advertise in compliance with Section 692 M.G.A. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting at 10:37 a.m. to 10:55 a.m. and reported to Council on the activities of the Development Department for the past month.

473.13 Moved by Clr. Andersen that the Development Officer's report be accepted as presented. CARRIED

A copy of the October 7th, 2013 MPC minutes were received and distributed to Council.

A letter was received from Phoenix Gas requesting to cross a M.D. road and access land in the SW 30-44-6 W4M to install a gas line.

474.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to execute the Right-of-Way agreement for the SW 30-44-6 W4M with Phoenix Gas subject to the entry fee being \$1,200 per acre and damages being \$200 per acre. CARRIED

475.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 13-45-8 W4M subject to road widening of 17' along the west boundary and building an access approach. CARRIED

476.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 33-46-6 W4M subject to building an access approach. CARRIED

477.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 23-46-6 W4M subject to road widening of 17' along the north boundary, two shared approaches and access to the balance of the quarter being built. CARRIED

- 478.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Cabin Owner's 18 & 19 at Clear Lake to remove soil from their property and deposit it on M.D. owned land subject to conditions from the MPC. CARRIED

Alberta Utilities Commission submitted a letter advising of upcoming hearings with regards to the 1646658 Alberta Ltd. (applicant Bull Creek Wind Energy Project).

PAYSHEETS

- 479.13 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 480.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Northern Lights Library System 2014 budget with an increase of 2% to be forwarded to the 2014 budget. CARRIED

- 481.13 Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Reeve Barss presented Clr. Andersen with an M.D. watch and thanked her for her 6 years of service. He noted that she was the first lady on Council and she represented her division well and also noted that we appreciate everything she has done and brought to the table. Clr. Andersen thanked everyone for their support and requested that Council support the new Division #6 Councillor and continues with the projects she started.

Travis McClung from Caterpillar, Randy Mabbutt, Bret Everett and Paul Bechard from Finning attended Council to address concerns of Council. Council discussed the downtime of the leased 627H CAT scraper and equipment in general. Council advised that the scraper has been down at least 15 days which is costing the M.D. \$1,087.00 per day just on the lease alone not even counting what productively the other scraper is at because of the two scrapers being a pull-push team. The Director of Public Works advised that it has been up to 2 or 3 days before a mechanic gets out to diagnose the machine. Finning advised that they will work on a quicker response. We could assist by providing more information to the mechanic to help diagnose the problem and ordering parts prior to coming out. It was the consensus that the Satellite coverage be flagged and put up as a priority. Also discussed was the diagnostic computer program which cost was \$1,800 and an annual fee of \$1,200. Travis McClung from Caterpillar said they would keep both up and running for the rest of the year and add 6 more months of warranty on both machines and when the machines are shut down for the year they would have them hauled at their cost to Edmonton and complete all updates and improvements. Paul Bechard from Finning summarized by saying they will do the warranty extension, go back to CAT Finance to discuss the downtime, look at purchasing the diagnostic tool and the process of the mechanic being called. Everyone agreed that communication is the key. The Director of Public Works also asked about the cost of the D7 rebuilds. Finning advised that it is a certified rebuild with a new serial number basically considered a new machine at the cost of 60% to 75% of a new machine. They also advised that the M.D. should consider a powertrain plus hydraulics rebuild first. Randy Mabbutt advised that once the paperwork is in place they will be picking up the final Terex Scraper reference motion #338.13.

482.13

Moved by Clr. Andersen that this meeting be adjourned. (12:40 p.m.)
CARRIED

Reeve

Municipal Administrator

(1/2 day)

Assistant Municipal