

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 19th, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Shelly Andersen, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:00 a.m. to the end).

Absent: Clr. Oscar Buck due to another commitment.

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

- 281.11 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED
- 282.11 Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:
- Deleted:  
Delegations:  
3. 11:30 a.m.- AAMDC Representatives
- Added:  
Agricultural Service Board  
c. Additional Herbicide Request
- Administration  
i. New Policy: Office Keys
- CARRIED UNANIMOUSLY
- 283.11 Moved by Clr. Cummins that the minutes of the Council Meeting held Jun3 21<sup>st</sup>, 2011 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:04 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 284.11 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 285.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the signing of the 2011-2013 Provincial ASB Grant Agreement. CARRIED
- 286.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the additional funding of \$14,366.50 for herbicide within the 2011 budget. CARRIED

### Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:10 a.m. to 9:40 a.m. and reported on the activities of his department for the past month.

- 287.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to undertake the installation of a pig launcher in the Greenshields Lift Station line to test and clear the line for an estimated cost of \$6,000.00. CARRIED

- 288.11 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as presented. CARRIED

The following prices for the Hamlet Chlorination Upgrade project were received:

Clear Tech	\$17,331 (excl. G.S.T.)
Capital H2O System	\$23,940 (excl. G.S.T.)

- 289.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Clear Tech to proceed with the Hamlet Chlorination Upgrade Project for a cost of \$17,331 plus G.S.T. CARRIED

- 290.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to apply for the Alberta Municipal Waste Water Program Grant for the Hamlet Chlorination Upgrade Project. CARRIED

### **Recreation & Community Services**

The Director of Parks & Utilities, Garrett Fraser, attended the meeting from 9:10 a.m. to 9:40 a.m. and reported on the activities of his department for the past month.

- 291.11 Moved by Clr. Wilkinson that the Director of Parks & Utilities report be accepted as presented. CARRIED

Mircea Panciuk, Executive Director of the Northern Lights Library System, attended Council at 9:40 a.m. to 10:15 a.m. to give Council a presentation, update and a copy of the Northern Lights Library Statement of Services for 2010.

### **PUBLIC HEARING**

Present at the Hearing were Bob Barss, Shelly Andersen, Bruce Cummins, Phil Valleau, Myron Zajic, Ted Wilkinson, Kelly Buchinski, Bonnie Milton, Shannon LaHaye, Mark Greibrok, Jim Klasson and Kelly Clemmer.

Bylaw No. 1508

A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Bylaw wording in Bylaw No. 1491 as follows:

Section 5 – "A WEF shall be located so that the horizontal distance measured at grade from the tower to any road allowance boundary is at least the total height of the WEF".

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

- 292.11 Moved by Clr. Zajic that the hearing be adjourned at 10:34 a.m. CARRIED

### **Public Works**

The Director of Transportation, Mark Greibrok and the Director of Public Works, Shannon LaHaye attended the meeting from 10:30 a.m. to 11:30 a.m. and reported to Council on the activities of their respective departments for the month.

- 293.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 294.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

Council discussed road oiling and the Director of Transportation handed out the rest of the year road oiling schedule for 2011. It was the consensus of Council to have the roll in grader and operator move to the oiling crew to complete the oiling schedule. Clr. Cummins discussed the Trestle Road and his concerns. The Director of Transportation advised that it would take 8 cubic meters of oil to do Trestle Road at a cost of \$60,000 to \$70,000 plus gravel costs. It was consensus of Council to move Trestle Road oiling to the 2012 planning meeting.

- 295.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to add the following Temporary and Miscellaneous Fencing to the 2011 policy:

6.4.17 (a) Temporary and Miscellaneous Fencing

Temporary fencing required during constructions projects:

- Payment for Installation by contractor \$1,620.00/mile
- Gate Installation \$80.00/gate
- Post requirements 6' X 4-5" posts – 24 ft. spacing
- Corners and Brace Posts 6' X 4-5" posts

All temporary fencing will be authorized by the Director of Transportation. Miscellaneous projects for fencing (i.e. around a pole mound or fixing a broken fence) shall be quoted and approved by the Director of Transportation. CARRIED

A copy of a letter from the Minister of Municipal Affairs was received and distributed to Council advising that the following capital project has been approved under MSI Funding:

- CAP-3093 Truck Pit Road Paving \$2,387,632.00

- 296.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to approve and issue the Construction Completion Certificate to Border Paving Limited for Twp Rd 422/Minburn Road Contract #091-10219 as per Genivar's recommendation. CARRIED

The Director of Transportation submitted costs to rebuild Rasmussen Hill.

- 297.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to approach Enerplus with costs of \$216,000.00 plus 10% for contingency to rebuild Rasmussen Hill and open discussions regarding a cost share for the project. CARRIED

The Director of Public Works submitted scraper rental pricing for information purposes for Council.

The Director of Public Works submitted a draft of Roadata Guidelines for Council's consideration.

The Director of Public Works submitted a copy of the Ritchie Brothers Auction results for pad foot packers.

**Finance**

The Municipal Accountant, Karrie Gau, attended the meeting from 11:30 a.m. to 11:42 a.m. and reported to Council on the finances for the past month.

298.11 Moved by Clr. Cummins the accounts recorded on the attached list in the amount of \$5,173,535.99 covered by debit memos 1577 to 1594 and cheques numbered 63307-63439 be approved and paid and that payroll payments as per the attached list totaling \$326,654.98 covered by EFT's numbered 900019525-900019704 be ratified. CARRIED

299.11 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending June 30th, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statements as of June 30th, 2011 was received and distributed to Council.

300.11 Moved by Clr. Valleau that the following 2011 taxes be cancelled pursuant to Section 347 of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NE 33-43-3 W4M	\$361.57
• 480800	SE 34-45-9 W4M	\$685.02

CARRIED

### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the invitation to Cultivating Rural Relationships: The AAMDC Membership and PC Leadership Candidates was received and distributed to Council.

301.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize Council and Administration to attend the Cultivating Rural Relationships on August 5<sup>th</sup>, 2011 in Edmonton. CARRIED

A copy of a letter from Ronald Paulson of the Irma Tigers Midget Fastball Team was received and distributed to Council requesting sponsorship for the Fastball Nationals.

302.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 send the Ronald Paulson letter to sponsor the Irma Tigers Midget Fastball Team to the Wainwright Rural Recreation Board. CARRIED

A copy of a letter from Muscular Dystrophy Canada was received and distributed to Council requesting the municipality to declare September as Muscular Dystrophy Awareness Month.

303.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to sign the proclamation to designate September 2011 as Muscular Dystrophy Awareness Month. CARRIED

A copy of the 2010 crop rates were received and distributed to Council.

304.11 Moved by Clr. Cummins that the following crop rates be set for 2011:

• Canola	\$14.00	Bushel or Contract Price
• Wheat	\$7.00	Bushel or Contract Price
• Barley	\$4.50	Bushel or Contract Price
• Oats	\$3.50	Bushel or Contract Price
• Peas	\$9.00	Bushel or Contract Price
• Flax	\$14.00	Bushel or Contract Price
• Greenfeed & Hay	\$100.00	1200 lb Bale
• Pasture	\$150.00	Acre

CARRIED

A copy of the AAMDC Member Bulletins, Contacts and District Highlights were received and distributed to Council.

- 305.11 Moved by Clr. Zajic that the following policy be added to the 2011 policy manual:

1.3.33 OFFICE KEYS

Only employees and Councillors will be authorized to sign out an Administration office key. Either a Councillor or employee must be present when the Administration Office is being used for a meeting.

CARRIED

**Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1508 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Bylaw wording in Bylaw No. 1491 as follows:

Section 5 – “A WEF shall be located so that the horizontal distance measured at grade from the tower to any road allowance boundary is at least the total height of the WEF”.

- 306.11 Moved by Clr. Valleau that Bylaw No. 1508 pass the second reading.  
CARRIED

- 307.11 Moved by Clr. Cummins that Bylaw No. 1508 pass the third and final reading.  
CARRIED

**Development**

The Development Officer, Jim Klasson attended the meeting from 10:30 a.m. to 10:34 a.m. and 11:42 a.m. to 12:05 p.m. and reported to Council on the activities of the Development Department for the past month.

- 308.11 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A copy of the July 11th, 2011 MPC minutes was received and handed out to Council.

- 309.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Town of Wainwright SW 5-45-6 W4M Lot 7 Block 3 Plan 012 0679 subject to a letter being sent to the Town of Wainwright outlining Council's concern for storm water management and being more sensitive to M.D. Council dates. CARRIED

- 310.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. NE 3-45-5 W4M subject to the requirements of the Environmental Protection and Enhancement Act covering the lake. CARRIED

A copy of the Draft Road Gravel Lease Agreement was received and distributed to Council.

- 311.11 Moved by Clr. Cummins that the Road Gravel Lease Agreement be approved as presented and attached to these minutes. CARRIED

The Development Officer gave Council an update with regard to being accredited effective August 2<sup>nd</sup>, 2011 with Safety Codes for building, plumbing, heating, electrical, gas and private sewage.

#### **PAY SHEETS**

- 312.11 Moved by Clr. Andersen that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

- 313.11 Moved by Clr. Andersen that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

- 314.11 Moved by Clr. Zajic that this meeting be adjourned. (1:05 p.m.) CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(1 day)