

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 21st, 2010 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Morley Muldoon, Phil Valleau, Oscar Buck and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:20 a.m. to 2:05 p.m.) and Ratepayers, Doug Jackson and Diane Hutchinson (1:15 p.m. to 1:35 p.m.).

Absent: Clr. Shelly Andersen and Clr. Ted Wilkinson due to other commitments.

## **CALL TO ORDER**

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

## **APPROVAL OF AGENDA**

418.10 Moved by Clr. Buck that the agenda be adopted as presented. CARRIED

419.10 Moved by Clr. Valleau that the following items be added to, changed or deleted from the agenda:

Add:

### Public Works

- r. Gravel Hauling Discussion

### Administration & Taxation

- i. Military Exercise
- j. Zone 5 Meeting

Delete:

### Public Works

- j. Culvert Settlement Repairs – Correction Line Road

CARRIED UNANIMOUSLY

420.10 Moved by Clr. Zajic that the minutes of the Council meeting held August 17th, 2010 be adopted as written. CARRIED

## **NEW BUSINESS**

### **Agriculture Service Board**

The Agricultural Fieldman, James Schwindt, and Assistant Agricultural Fieldman, Aimee Wonsik, attended the meeting from 9:05 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

421.10 Moved by Clr. Valleau that the Agricultural Fieldman's report be accepted as presented. CARRIED

The Agricultural Fieldman advised Council that the Alberta Farm Safety Centre is requesting funding for the next school year and advised that the M.D. supported this program in 2010 in the amount of \$3,601.50.

422.10 Moved by Clr. Buck that the Alberta Farm Safety Centre's request for funding be forwarded to the 2011 budget. CARRIED

The Agricultural Fieldman handed out a copy of a map showing locations of the 2010 Clubroot survey for Council's information.

423.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Garry McAfee Family application for the 100 Year Farm Family Award. CARRIED

424.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Ralph Wilkinson Family application for the 100 Year Farm Family Award. CARRIED

The Assistant Agricultural Fieldman Aimee Wonsik gave Council a presentation on the Environmental Funding Stream 2011 – 2013 ASB Grant Application.

425.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to submit the ASB Grant Application for Legislative/Environmental Stream as presented and the Municipal Administrator be authorized to sign the application when completed. CARRIED

### **Safety & Utilities**

The Safety & Utilities Manager, Preston Iverson submitted a written report on the activities of his department for the past month, but was unable to attend the meeting due to surgery.

426.10 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as presented. CARRIED

### **Recreation & Community Services**

#### **Public Works**

The Director of Public Works, Shannon LaHaye, and the Director of Transportation, Mark Greibrok, attended the meeting from 9:35 a.m. to 1:15 p.m. and reported to Council on the activities of their respective departments for the month.

427.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

428.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Holt Transportation to crush up to seven thousand tonnes of chip seal for the 2011 budget and construction season. CARRIED

429.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

Notification that Final Acceptance of Completion for Contract No. 1009043 South Chauvin Road was received from Stewart Weir.

430.10 Moved by Buck that the Municipal District of Wainwright No. 61 be authorized to approve the Final Acceptance of Completion of Contract No. 1009043 South Chauvin Road. CARRIED

431.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve Genivar to conduct a gravel quantity and quality study of the gravel pit located in the SE 13-46-4 W4M (McLean Pit) for a cost of \$16,787.00. CARRIED

- 432.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to approve and issue the Construction Completion Certificate for In-Line Contracting Ltd. for Contract No. 3009033 Bridge File 8338. CARRIED

A copy of the Status of Funding for 2010/11/12 Bridge Request List was received and distributed to Council.

The Municipal Administrator advised Council that BF13504 Ribstone Creek SW 27-44-5 W4M is being addressed.

- 433.10 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be authorized to proceed with the coring of the caps and the piles repairs on BF2172. CARRIED

- 434.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the request for proposal(RFP) for engineering on the Truck Pit Road and the Ribstone Road Paving Projects (Schedule A & B). CARRIED

Clr. Buck addressed the issue of replacement of trees on Ribstone Road due the contractor's error.

- 435.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase and install trees on the SE 30-43-2 W4M (Ribstone Road) from Mr. V's Field and Forest for a cost of \$7,200.00 and that the M.D. submit a claim to M. Pidherney's Trucking Limited for compensation for the trees and installation as the contractor mulched these trees in error and furthermore that we authorize these trees to be placed where they were originally located allowing them to encroach the 40 meter setback. CARRIED

- 436.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to change the direction of the stop signs and amend Appendix A of Bylaw No. 1334:

- NE of NE 7-45-6 W4M change to NW of NW 8-45-6 W4M
- SW of SW 17-45-6 W4M change to SE of SE 18-45-6 W4M

CARRIED

Administration presented Council with a package showing M.D. cost per mile on 9 metre top (\$116,828) vs. a private contractor (\$200,000 up to \$293,223) and the backup documentation.

- 437.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to improve the road allowance located on Twp Rd 472 Section 13-47-5 W4M. CARRIED

- 438.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Tri City Contracting to mix the salt and sand for the 2010/11 season for a cost of \$18,000.00. CARRIED

The Director of Public Works advised Council that we could get a better price on oil products from 49 North Lubricants vs. the AAMDC. It was the consensus of Council to continue purchasing oil products from AAMDC and support local business.

The Building Committee submitted quotes for a cold storage shed in the main shop yard and a wash bay wall in Shop #2 to Council for their consideration.

- 439.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Integrity Post Structures to build a free standing pole shed north of the Grader Shop for a cost of \$89,000.00 and furthermore hire Battle River Electric to do the electrical work for a cost of \$7,960.00. and also hire Olson Construction to build a wash bay wall in Shop #2 for a cost of \$14,780.00. CARRIED

The Director of Public Works advised Council of which graders will be coming off warranty in 2011.

Council discussed the Resource Road Application nominations and it was consensus of Council that each Councillor that has a resource road in his/her division bring back the reasons, merits and best chance of qualifying project back to the next Council meeting for discussion and authorization to proceed with an application.

Clr. Valleau discussed issues with regard to gravel hauling. It was the consensus of Council that this year has been wetter than usually and if in the future there is a special project we could hire a contractor in certain situations and furthermore that this issue be discussed at planning for direction.

### **Finance**

The Municipal Accountant, Mary Nelson, attended the meeting from 11:10 a.m. and 11:45 a.m. and reported to Council on the finances for the past month.

- 440.10 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$6,215,351.96 covered by debit memos 1446 to 1456 and cheques numbered 61588 to 61748 be approved and paid and that the payroll payments as per the attached list totaling \$275,466.20 covered by EFTs numbered 900018066 to 90018235 be ratified. CARRIED
- 441.10 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending August 31st, 2010 be adopted as written and incorporated into these minutes. CARRIED

### **Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

A copy of a letter from Falcon Enterprises was received and distributed to Council thanking the Municipal District of Wainwright No. 61 for the 2010 Transportation Assistance Grant.

- 442.10 Moved by Clr. Zajic that Council, the Municipal Administrator, the Director of Public Works and the Director of Transportation be authorized to attend the AAMDC's Fall Convention in Edmonton from November 15 to 18, 2010. CARRIED
- 443.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 reschedule November's regular council meeting of November 16th to November 9th, 2010 at 9:00 a.m. due to the AAMDC's Fall Convention. CARRIED
- 444.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the 2010-11 membership renewal for the Trail of the Buffalo for a cost of \$850.00 plus tax. CARRIED
- 445.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proclaim the week of November 14<sup>th</sup> to 21<sup>st</sup> as Justice Week. CARRIED

A copy of the AAMDC Member Bulletins, and Contacts were received and distributed to Council.

446.10 Moved by Clr. Zajic that the following item be added to the agenda:

- Royal Canadian Legion – Request for Assistance

CARRIED UNANIMOUSLY

Base Commander invited Council and Staff to a Military Exercise Tour of the Afghan Village September 27<sup>th</sup>, 2010 from 7:00 a.m. to 5:30 p.m.

447.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize Council and Administration to attend the Military Exercise on September 27<sup>th</sup>, 2010. CARRIED

448.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 Council and Administration be authorized to attend the AAMDC Zone 5 meeting on October 4<sup>th</sup>, 2010 in Bonnyville. CARRIED

### Protection to Persons and Property

A copy of the terms and conditions for the Joint Emergency Preparedness Program (JEPP) 2010 – 2011 was received and distributed to Council.

A copy of the Alberta Emergency Management Fire Department Review Terms of Reference was received and distributed to Council.

449.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Village of Chauvin, Edgerton and Irma and the Town of Wainwright advising that the Municipal District of Wainwright would like to proceed with the Alberta Emergency Management Fire Department Review based on the Terms of Reference received because of liability and joint ownership and noting that all information will be shared with them and furthermore if they have any objections let us know. CARRIED

### Municipal Property

#### Health & Social Services

#### Environment

#### Bylaws

Bylaw No. 1502 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt of SW 24-46-6 W4M from Agricultural District to Country Residential District.

450.10 Moved by Clr. Zajic that Bylaw No. 1502 pass the first reading. CARRIED

451.10 Moved by Clr. Buck that a Public Hearing be set for October 19<sup>th</sup>, 2010 for Bylaw No. 1502 at 10:30 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

Bylaw No. 1503 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt of SW 22-44-5 W4M from Agricultural District to Country Residential District.



- 452.10 Moved by Clr. Buck that Bylaw No. 1503 pass the first reading. CARRIED
- 453.10 Moved by Clr. Zajic that a Public Hearing be set for October 19<sup>th</sup>, 2010 for Bylaw No. 1503 at 10:30 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED
- Bylaw No. 1504 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt of SE 34-45-9 W4M from Agricultural District to Country Residential District.
- 454.10 Moved by Clr. Buck that Bylaw No. 1504 pass the first reading. CARRIED
- 455.10 Moved by Clr. Valleau that a Public Hearing be set for October 19<sup>th</sup>, 2010 for Bylaw No. 1504 at 10:30 a.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

### Development

The Development Officer, Jim Klasson attended the meeting from 11:45 a.m. to 1:35 p.m. and reported to Council on the activities of the Development Department for the past month.

- 456.10 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED
- 457.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 allow Husky Travel Centre to place a magnetic temporary advertising sign as discussed at the entrance of Camp Wainwright. CARRIED
- 458.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase road widening in the East 7-45-5 W4M. CARRIED
- 459.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 grant the temporary access road surface crossing agreement with Phoenix Gas Co-op Ltd. as outlined in the agreement located at NW & NE 10-45-7 W4M and SW 13 & SW 25-45-6 W4M subject to a meeting with Phoenix Gas Co-op Ltd. with regard to no fees being charged. CARRIED
- 460.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to Clear Lake Estates erecting a sign on M.D. property indicating Clear Lake Estate Lots 78-91 with directional arrows. CARRIED
- 461.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Doug Jackson advising that policy must be adhered to and a five foot set back from the road must be met for putting a water well at the end of MacKenzie Drive at Clear Lake between lots 99 and 100. CARRIED
- 462.10 Moved by Clr Valleau that the Municipal District of Wainwright No. 61 be authorized to enter into a Surface Lease agreement with Penn West on the NW 19-44-6 W4M for a 5-year term in the amount of \$3,000.00 per annum. CARRIED
- 463.10 Moved by Clr Zajic that the Municipal District of Wainwright No. 61 authorize the agreement with Natural Gas Co-op Ltd. for a Utility Right of Way on all that portion of the NW 7-43-2 W4M as described in C of T 196-P-76. CARRIED

### **PAY SHEETS**

- 464.10 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

**COMMITTEE  
REPORTS**

- 465.10 Moved by Clr. Muldoon that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED
- 466.10 Moved by Clr. Buck that this meeting be adjourned. (2:05 p.m.) CARRIED

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1 day)