

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, March 15<sup>th</sup>, 2005 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Brad Scribner, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Derek Kilbourn (9:00 a.m. to Noon) and Kelly Clemmer (1:00 p.m. – 2:30 p.m.) from Star Publications attended the meeting.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

## **APPROVAL OF AGENDA**

80.05 Moved by Clr. Fletcher that the agenda be approved as presented. CARRIED

81.05 Moved by Clr. Wilkinson that the following items be added to and deleted from the agenda:

Add:

Public Works:

p. CN Project Mile 113.14

Development

g. Road Closure

Recreation & Community Services

e. Northern Lights – FOIP Workshop

Delete:

Public Works

b. Review Meeting with Superintendent at 11:45 a.m.

CARRIED UNANIMOUSLY

82.05 Moved by Clr. Zajic that the minutes of the regular meeting held February 15<sup>th</sup>, 2005 be adopted as written. CARRIED

## **FINANCE**

83.05 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$1,444,697.07 covered by debit memos 720 to 725 and cheques numbered 50872-50873 and 50995-51007 and 51011-51129 be approved and paid and that the payroll payments as per the attached list totaling \$91,384.02 covered by EFT's numbered 900009624 to 900009703 be ratified. CARRIED

84.05 Moved by Clr. MacKay that the financial statement of receipts and disbursements for the month ending February 28th, 2005 be accepted and incorporated into these minutes. CARRIED

## **UNFINISHED BUSINESS**

## **NEW BUSINESS**

### **Agricultural Service Board**

Agricultural Fieldman James Schwindt attended the meeting from 9:10 a.m. to 9:40 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

85.05 Moved by Clr. Scribner that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Minutes of March 8<sup>th</sup>, 2005 was received and distributed to Council.

A copy of the ASB Business Operations Plan Draft was received and distributed to Council. Agricultural Fieldman requested Council to review the draft and submit their comments back to the ASB Department.

A copy of the 2005 Provincial ASB Tour Package for July 11 – 15, 2005 as received and distributed to Council. Agricultural Fieldman requested Council to advise him of who will be attending.

A copy of a letter from Alberta Agriculture with regard to the Review of the ASB Grant Program was received and distributed to Council.

A copy of a letter from Alberta Environment with regard to the Battle River Water Shed Forum in Killam was received and distributed to Council.

Council discussed the possibility of having a Municipal Agricultural Appreciation Day. Consensus of Council was to have it on Farmer's Day (June 10<sup>th</sup>, 2005) tentatively with a motivational speaker at a central location.

86.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the Agricultural Appreciation Day for June and requested the Administrator and Agricultural Fieldman to bring a plan and a budget to the next council meeting. CARRIED

87.05 Moved by Clr. Buck that the Agricultural Service Board be authorized to do a Community Photo Contest and incorporate it into developing a Municipal Agricultural Calendar. CARRIED

88.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to update the Edgerton chemical container collection site for approximately \$3,500.00 plus applicable tax. CARRIED

A copy of the BSE Update from A.A.M.D.&C. was received and distributed to Council.

### Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

89.05 Moved by Clr. Scribner that the Public Works Superintendent's report be accepted as presented. CARRIED

A letter was received from Talisman Energy requesting the speed limit of 90 km/h be changed to 70 km/h along Township Road 42.4 (also known locally as Terminal Road) and approximately 4 km east of Secondary Highway 899.

90.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Talisman advising them that the Municipal District of Wainwright will not be changing the speed limit for Township Road 42.4 (also known locally as Terminal Road) and approximately 4 km east of Secondary Highway 899 and suggest, for safety reasons, that they consider removing the approach. CARRIED

A letter was received from Agriculture and Agri-Food Canada – Prairie Grain Roads Program (PGRP) advising that our application for Cadogan Road – Phase 4 did not achieve a sufficient rating to qualify for assistance under the program.

91.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 request the Administrator to send a letter to Agriculture and Agri-Food Canada – Prairie Grain Roads Program (PGRP) inquiring if the PGRP term will be extended or if there will be a new program introduced to replace the PGRP Program. CARRIED

Council requested the Administrator to gather information from Alliant Engineering, PGRP and the M.D. of Provost with regard to the costs involved to proceed with the Cadogan Road Phase 4 project (4 miles) and bring back the findings to the next meeting.

Clr. Fletcher declared an interest in the next agenda item and left the Council Chambers at 10:00 a.m.

Council discussed the gravel proposal submitted by Pro Rock Specialized Aggregate Inc. It was the consensus of Council that the Reeve, Administrator and Public Works Superintendent meet with Pro Rock Specialized Aggregate and negotiate hauling and the proposed increase in crushing cost. The committee is to bring back information to the next Council meeting.

Clr. Fletcher returned to the Council Chambers at 10:14 a.m.

ATB Financial's Manager, Gary Johnson and Susan Barss attended Council at 10:15 a.m. to meet the Council and Staff.

- 92.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to purchase a Loader Scale from Mountain Systems Limited for a cost of \$11,495.00 plus G.S.T. CARRIED

The Administrator requested agenda items for the upcoming meeting with Alberta Transportation at the Spring Convention. Items mentioned were the Resource Road Resolution, the Bridge Program and Secondary Highway dust control and rebuilding.

Discussion was held with regard to Fabyan Water Drainage. It was the consensus of Council that the Public Works Superintendent look into this problem and discuss solutions with an engineer and bring recommendations back to Council.

- 93.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 invite sealed tenders for the supply of bulk fuel and cardlock requirements for the M.D. of Wainwright with the following suppliers invited to tender for the period from May 1, 2005 to April 30, 2006 and that the closing date of these sealed tenders be April 19<sup>th</sup>, 2005 @ 10:00 a.m.

General Fuel Requirements

- Imperial Esso
- United Farmers of Alberta
- EastAlta Co-op

Edgerton

- United Farmers of Alberta

Irma

- Irma Co-op Bulk Station

Chauvin

- Goodall Motors
- Imperial Esso

CARRIED

Reeve Barss requested Council to provide Karen Steele, Tax Clerk with M.D. map changes by the end of March 2005.

The Public Works Superintendent read aloud the quotes for the One Ton Truck as follows:

- Norris Brothers Ford \$35,671.00 plus taxes
- Denwood Motors \$33,750.00 plus taxes and \$3,000.00 (Deck)

- 94.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the 2005 One-Ton Truck with Deck from Denwood Motors at a cost of \$36,750.00 plus applicable tax. CARRIED

Council requested the Public Works Superintendent to get quotes for a Construction Packer with the trade-in of the 815 packer. Once prices are received, they are to be sent to Council by fax and the purchase will be ratified at the next Council meeting.

The Public Works Superintendent advised Council that the price for a construction job trailer from GE Capital Modular Space is \$17,500.00 plus tax. It was the consensus of Council to have the Public Works Superintendent check into purchasing a used trailer and, if it is not feasible, to rent the trailer for the 2005 season.

The Public Works Superintendent recommended that the shop renovation project be done in house for an approximate cost of \$8,000. The consensus of Council was to have public works proceed with the shop renovations in house.

- 95.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with a cost share project with CN with regard to improving the site line of Mile 113.14 involving the use of an M.D. bulldozer for 5 to 8 days and CN contributing an excavator. CARRIED

#### **Development**

Development Officer Janice Ewasiw attended the meeting from 11:40 a.m. to 11:58 a.m. and reported to Council on the activities of the Development Department for the past month.

- 96.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 proceed with the road closure Road Plan 6333 RS affecting the following quarter sections SW 2-42-4 W4M. CARRIED

- 97.05 Moved by Clr. Wilkinson that the Development Officer's report be accepted as presented. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Limited advising that the subdivision application located in Lot 1 Plan 002-4612 (NW 20-44-6 W4M) has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Limited advising that the subdivision application located in the Town of Wainwright (NW 5-45-6 W4M) has been conditionally approved.

- 98.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the subdivision located in NE 7-44-6 W4M subject to the north south interior road extending to the quarter bordering the south boundary, the provision for cement over the high pressure gas lines intersecting the interior road(s) providing the concerned pipeline owner accepts this concept for pipeline protection, access to the MR off the east/west road at the southwest corner of the MR parcel and 10% reserves due for this subdivision with land being designated for the reserves. CARRIED

A copy of the MPC Minutes of March 3, 2005 were received and distributed to Council.

- 99.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to enter into the Surface Lease Renewal on NE 36-42-3 W4M with Talisman Energy for an annual rental amount of \$2,300.00 for a 5-year term. CARRIED

#### **Administration and Taxation**

A copy of the recommendations arising out of our Audit for the year ended December 31, 2004 and a letter regarding the Audit Findings Report to Council from Meyers Norris Penny was received and distributed to Council - No recommendations for 2004.

- 100.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the 2004 financial statements. CARRIED

#### **Protection to Persons and Property**

Sgt. Steve Visnoski and Cpl. Craig Moroz from the RCMP attended Council from 1:15 p.m. to 1:30 p.m. and presented the RCMP Year End 2004 Annual, Business Plan and Statistical Report.

**Administration and Taxation con't**

A copy of the Alberta Health & Wellness news release with regard to the Ambulance Funding Announcement was received and distributed to Council.

Council discussed the Wainwright & District Ambulance Society situation.

- 101.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to continue participation in the Wainwright & District Ambulance Society considering the recent announcement that Alberta Health and Wellness would postpone take over of the ground ambulance funding and governance. CARRIED

A copy of the A.A.M.D. & C. proposed 2005/2006 Membership Fee Formula was received and distributed to Council.

A copy of 2004 Reserves and analysis was received and distributed to Council.

- 102.05 Moved by Clr. Scribner that the Municipal District of Wainwright No. 61 be authorized to dispose of the following items:
- Computer S/N 78X9666
  - Computer S/N 128049W
  - Printer S/N 11-010145 4029-030
  - Printer S/N 11-BA179 4049-RA0

CARRIED

- 103.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to place a half-page advertisement in the Explore Wainwright & Buffalo Country Book published by Bison Printing 2000 Limited for a cost of \$360.00 plus GST. CARRIED

- 104.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the amendment to the Milenet Agreement in respect to adding the Alberta Emergency Resource Inventory System. CARRIED

- 105.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the supply and installation of the rooftop units for the Administration Building from Stafford Plumbing and Heating Limited for a cost of \$30,830.00 plus GST. CARRIED

A letter was received from the Wainwright Economic Development Board requesting participation from the Municipal District of Wainwright No. 61 in the committee.

- 106.05 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Reeve and Administrator to negotiate an agreement with the Town of Wainwright in respect to a partnership in the Wainwright Economic Development Board and that the resulting agreement be brought back to Council for consideration. CARRIED

A copy of a memo regarding assessment comparison from 2004 to 2005 from Tax Clerk, Karen Steele, was received and distributed to Council.

- 107.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to cancel as per section 305.1 of the M.G.A. at the request of the Assessor, the following 2004 tax balances:

Roll#	Amount
#412900	\$ 141.04
#413000	\$ 118.32
#413001	\$ 22.96
#413100	\$ 86.58
#1000000	\$2,168.78

CARRIED

- 108.05 Moved by Clr. Scribner that the Municipal District of Wainwright authorize the members and secretary of the Assessment Review Board to attend the Assessment Review Board Training Session on May 11, 2005 in Vermilion at the Lakeland College. CARRIED

109.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61's three-year lease with IBM Global Financing for the IBM i5 iSeries 9406-520, IBM iSeries Software (Info Print & Client Access), High-speed Laser Network Color Printer and Photocopier and WebVIEW be adjusted to a monthly cost of \$1,911.00 plus applicable tax to incorporate the X912e printer. CARRIED

The Administrator advised Council that we are moving forward with the municipal census with Bernie Buzik as the coordinator and the enumerators will be going through the municipality from April 1<sup>st</sup> – 15<sup>th</sup>, 2005.

A copy of the A.A.M.D. & C. Contact was received and distributed to Council.

#### Municipal Property

#### Health & Social Services

#### Environment

#### Recreation & Community Services

110.05 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to allow the 140 Royal Canadian Sea Cadet Corps Cayuga to use Riverdale Mini Park for a weekend camp-out exercise with the condition that they provide a Certificate of Insurance for a minimum of \$2 million liability. CARRIED

111.05 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 appoint Larry Bell and Dan Delemont to the Chauvin Rural Recreation Board and Steven Rassok and Deb Oracheski to the Irma Rural Recreation Board and David Fraser, Lori Fraser and Stephanie Spornitz to the Edgerton Rural Recreation Board for the 2004/2005 term to represent the municipality. CARRIED

112.05 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the following amendment to the 2005 Arm Lake Recreation Lease Agreement:

Reads

4. The Lessee shall pay the electrical and natural gas bills in respect of the recreation area (excluding the mobile home) for the months of May to the end of September during the term of this lease.

Amendment:

4. The Lessee shall pay the electrical and natural gas bills in respect of the recreation area for the months of May to the end of September during the term of this lease at a flat monthly rate of \$1000.00.

CARRIED

113.05 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 authorize the Military to use Riverdale Mini Park from April 18<sup>th</sup> – 22<sup>nd</sup>, 2005 for a training exercise. CARRIED

Clr. Scribner advised Council that there is a FOIP Workshop for Northern Lights. It was the consensus of Council that this workshop is for Librarians.

#### **BYLAWS**

Bylaw No. 1422 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of authorizing the provision of a provincial E911 Service for the residents of the Municipal District of Wainwright No. 61.

114.05 Moved by Clr. Buck that Bylaw No. 1422 pass the first reading. CARRIED

115.05 Moved by Clr. MacKay that Bylaw No. 1422 pass the second reading. CARRIED

116.05 Moved by Clr. Zajic that Bylaw No. 1422 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY

117.05 Moved by Clr. Fletcher that Bylaw No. 1422 pass the third and final reading. CARRIED

**PAYSHEETS**

118.05 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

**COMMITTEE  
REPORTS**

119.05 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Supportive Housing, Community Health Foundation and Northern Lights Library Systems. CARRIED

120.05 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (2:30 p.m.)

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Reeve

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Municipal Administrator

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Assistant Municipal Administrator

(1 day)