

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 21st, 2004 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Don Sparks, Myron Zajic, Phil Valleau, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Kelly Clemmer from the Wainwright Review was also present.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

Reeve Barss congratulated the incumbents and wished the other Councillors good luck in the upcoming election.

APPROVAL OF AGENDA

333.04 Moved by Clr. Buck that the agenda be approved as presented. CARRIED

334.04 Moved by Clr. Sparks that the following items be added to the agenda:

Add:

Public Works

- i. Resource Road

Development

- m. Gravel Pit NE 21-47-5 W4M – Letter Request

Administration & Taxation

- g. Ambulance Funding

Municipal Property

- a. Military Use of Clear Lake

IN-CAMERA ISSUES

3. Insurance Claims
4. Ambulance

CARRIED UNANIMOUSLY

335.04 Moved by Clr. Valleau that the minutes of the regular meeting held August 17th, 2004 be adopted as written with the following amendment:

Reads:

Mtn #317.04 – “Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain quotes on purchasing a 2004 4X4 extended cab ½ -ton truck.”

Amendment

Mtn #317.04 – “Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain quotes on purchasing a new 4X4 extended cab ½ -ton truck.”

CARRIED

FINANCE

336.04 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$687,001.72 covered by debit memos 667 to 674 and cheques numbered 49967 and 50077-50081 and 50083-50227 be approved and paid and that the payroll payments as per the attached list totaling \$210,231.26 covered by EFT's numbered 900008922 to 900008982 and 90009048 to 90009169 be ratified. CARRIED

337.04 Moved by Clr. Fletcher that the financial statement of receipts and disbursements for the month ending August 31st, 2004 be accepted and incorporated into these minutes. CARRIED

**UNFINISHED
BUSINESS** None.

**NEW
BUSINESS**

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:20 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

338.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase three auto dialers at a cost of \$700.00 per unit for the three-tankloader sites. CARRIED

339.04 Moved by Clr. Fletcher that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of an information bulletin with regard to crop conditions as of September 9th, 2004 from the Government of Alberta was received and distributed to Council.

A copy of the BSE update from A.A.M.D.& C. was received and distributed to Council.

Public Works

Public Works Superintendent Darrin Newell attended the meeting from 9:00 a.m. to 1:30 p.m. and reported to Council on the activities of the Public Works Department for the past month.

340.04 Moved by Clr. Sparks that the Public Works Superintendent's report be accepted as presented. CARRIED

Public Works Superintendent advised Council that they require more manpower and they will be placing ads in the local papers immediately.

341.04 Moved by Clr. MacKay that the following yield signs be changed to stop signs:

- NE of NE 22-42-4 W4M
- SW of SW 26-42-4 W4M
- NE of NE 15-42-4 W4M
- SW of SW 23-42-4 W4M
- SW of SW 14-42-4 W4M
- SW of NW 11-42-4 W4M
- SW of SW 11-42-4 W4M
- SW of SW 3-42-4 W4M
- NE of NE 23-41-4 W4M
- SW of SW 25-41-4 W4M

and the following stop sign be installed in accordance with Bylaw #1334 and that these signs be added to Appendix A of Bylaw #1334:

- SE of SE 2-42-4 W4M

CARRIED

A copy of a letter from Peter Van Winssen Professional Corporation was received and distributed to Council requesting that an access road be built into the N ½ 36-45-7 W4M on behalf of Killoran Farm Ltd.

342.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to send a letter to Peter Van Winssen Professional Corporation informing them that the municipality will not be providing physical access to N ½ 36-45-7 W4M because of costs. CARRIED

343.04 Moved by Reeve Barss that the following yield signs be changed to stop signs in accordance with Bylaw #1334 and that these signs be added to Appendix A of Bylaw #1334:

From: NW of NW 22-47-10 W4M & SE of SE 28-47-10 W4M
To: NE of NE 21-47-10 W4M & SW of SW 27-47-10 W4M

CARRIED

A copy of truck quotes for a 2005 extended cab were received and distributed to Council as follows:

Denwood Motors \$32,050 + Taxes

Norris Brothers Ford \$31,786 + Taxes

WainAlta Motors No Quote

344.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase a 2005 extended cab from Norris Brothers Ford at a cost of \$31,786 plus taxes. CARRIED

A letter from Alberta Transportation with regard to the status of funding for 2005/06/07 Bridge Request List was received and distributed to Council.

345.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to hire Alliant Engineering Limited and proceed with the recommendations from Alberta Transportation with regard to bridges for 2005/06/07. CARRIED

A letter from Robert Carey was received and distributed to Council stating that the monies spent on the Reclaimer was well spent as it is doing a great job.

346.04 Moved by Clr. Valleau that the following yield signs be changed to stop signs in accordance with Bylaw #1334 and that these signs be added to Appendix A of Bylaw #1334:

- NE of NE 11-44-6 W4M
- SW of SW 13-44-6 W4M

CARRIED

The Administrator provided Council with a list of the potential Resource Road projects for 2005. It was the consensus of Council to proceed with Berg Road (10 km) and it was requested that the Administrator bring back the traffic counts and recommendations to the next Council meeting.

347.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire EXH Engineering as our consultant for the 2005 Resource Road application submission to Alberta Transportation. CARRIED

Reeve Barss presented Brian Heisler with a Kelly Clemmer original drawing of the M.D. construction crew equipment on a job site on behalf of the Councillors for his 35 years of service to the Municipal District of Wainwright No. 61.

David Neville attended Council to give a briefing on "Concept Green" and requested Council to consider putting a question on the upcoming election ballot to gauge the interest in the community. He also advised that geothermal has been in use since 1940 and they want to raise the awareness in the community. The question is "Do you favor your elected representatives actively pursuing environmental practices with reasonable cost?" No Action

Development

Development Officer Norma Schiefer attended the meeting from 10:40 a.m. to 11:20 a.m., 11:53 a.m. to 11:55 a.m. and 1:15 p.m. to 1:30 p.m. and reported to Council on the activities of the Development Department for the past month.

348.04 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

Clr. Sparks declared an interest in the next agenda item and left the Council Chambers at 10:42 a.m.

- 349.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt. SW 30-45-6 W4M subject to a development agreement being entered into, a 100' wide internal access road with a turn around built to M.D. standards, approaches onto the radius with back sloped ditches and reserves are due. CARRIED

Clr. Sparks returned to the Council Chambers at 10:52 a.m.

Clr. Fletcher declared an interest in the next item and left the Council Chambers at 10:52 a.m.

- 350.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in NW 25-46-7 W4M. CARRIED

Clr. Fletcher returned to the Council Chambers at 11:00 a.m.

- 351.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 accept for information only the proposed subdivision in Pt NE 7-44-6 W4M until a revised subdivision plan is presented. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in SW 27-44-3 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in NE 19-46-6 W4M has been conditionally approved.

Clr. Valleau declared an interest in the next item and left the Council Chambers at 11:00 a.m.

- 352.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 approve the exchange of a portion of the undeveloped registered road plan (MacKenzie Drive) for the area already developed as access road, keep the existing width of the road plan at 80 feet and consolidate the remaining land on the north side of new road plan with the cabin owners property of lots 78, 79, 80 and 81. CARRIED

Clr. Valleau returned to the Council Chambers at 11:10 a.m.

- 353.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 approve the cancellation of a portion of MD reserve (R5) at Clear Lake behind cabins 115 to 121 and exchange it for approximately 17' along the northwest boundary of Pt. SE 11-44-5 W4M, with the cabin owners 115 to 121 bearing all the costs of subdivision, surveying and land transfer and furthermore the portion of MD reserve being cancelled be consolidated with the cabin owner lake lots 115 to 121. CARRIED

A letter from Alberta Environment was received and distributed to Council with regard to the Code of Practice for Gravel Pits effective November 1, 2004.

A letter was received from Thompson Sand & Gravel Limited requesting an extension on removing the sand from the gravel pit located on the SE 16-47-5 W4M.

- 354.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 extend the deadline for removing the elimination sand to April 1st, 2005 for the gravel pit located on the SE 16-47-5 W4M. CARRIED

A copy of the August 31st, 2004 MPC Meeting minutes were received and distributed to Council.

- 355.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 ratify the Surface Lease renewal with Talisman Energy on SW 7-43-2 W4M for a 5-year term commencing December 2004. CARRIED

- 356.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 send a letter to the owner of the gravel pit located on the NE 21-47-5 W4M advising that we will not be crushing the road allowance and that they will be responsible for back sloping any disturbed land adjacent to the M.D. road allowance to a safe slope of 3:1 if mining is done on their property. CARRIED

Administration and Taxation

- 357.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hold an advance vote pursuant to Section 73 of the Local Authorities Election Act on October 14th, 2004 from 10:00 a.m. to 6:00 p.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

A copy of the Government Response to the spring 2004 Resolutions from the A.A.M.D. & C. were received and distributed to Council.

Administrator advised that the Assessment Review Board meeting is not required for 2004.

- 358.04 Moved by Clr. Valleau that the M.D. of Wainwright No. 61 support the Wainwright & District Chamber of Commerce Small Business Week Gala Awards for the sum of \$250.00. (Gold Package). CARRIED

A copy of the Agenda for the A.A.M.D. & C. District 5 meeting on October 4th, 2004 in Deville North Cooking Lake Community Hall hosted by Strathcona County was received and distributed to Council.

- 359.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Council and the Administrator to attend the A.A.M.D. & C. District 5 meeting on October 4th, 2004 in Deville North Cooking Lake Community Hall hosted by Strathcona County. CARRIED

- 360.04 Moved by Clr. Fletcher that Council, the Administrator and the Public Works Superintendent and the former Public Works Superintendent be authorized to attend the A.A.M.D. & C. Fall Convention in Edmonton from November 15 – 18th, 2004 and that the expenses for the former Public Works Superintendent to attend the convention be paid for by the M.D. CARRIED

- 361.04 Moved by Clr. Zajic that the M.D. of Wainwright No. 61 change their regularly scheduled meeting of November 16th, 2004 to November 23rd, 2004 because the A.A.M.D. & C. Fall Convention falls on November 16th, 2004. CARRIED

- 362.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to fund the Wainwright Ambulance Society an additional \$15.00 per capita for 2004. CARRIED

A copy of the Contact, Survey with regard to right-of-way issues, and the Agenda for the fall convention from the A.A.M.D. & C. was received and distributed to Council.

Protection to Persons and Property

A copy of a note from Alberta Municipal Affairs, Fire Commissioner's office was received and distributed to Council advising that the fire departments in the Municipal District of Wainwright No. 61 seem to be doing very good work and they should be commended.

Municipal Property

- 363.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Military use of Clear Lake on October 17th, 2004, but do not authorize the use of blank small arms ammunition and pyrotechnics on the said lands. CARRIED

Health & Social Services

Environment

A letter was received and distributed to Council from Alberta Environment with regard to the waste reduction project. No Action

- 364.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with EXH Engineering's recommendation for closure of the Ribstone Landfill which is capping identified cells covering approximately 4300 square meters and have EXH Engineering proceed with sending the report to Alberta Environment for approval. CARRIED

Recreation & Community Services

- 365.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to enter into a contract with Gail Strand as the On-site Assistant Manager for the 2005 season at Riverdale Mini Park. CARRIED
- 366.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 leave the rates for the 2005 season at Riverdale Mini Park the same as 2004. CARRIED

BYLAWS

Bylaw No. 1419 – A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, for the purpose of closing and selling a portion of a public highway in accordance with Section 22 of the Municipal Government act, ChapterM-26, Revised statues of Albert 2000, as amended.

- 367.04 Moved by Clr. Fletcher that Bylaw No. 1419 pass the second reading. CARRIED

- 368.04 Moved by Clr. Buck that Bylaw No. 1419 pass the third and final reading. CARRIED

Reeve Barss declared an interest in the next agenda item and left the Council Chambers at 11:55 a.m.

Bylaw No. 1420 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize borrowing of money for the purpose of financing operating expenditures.

- 369.04 Moved by Clr. MacKay that Bylaw No. 1420 pass the first reading. CARRIED

- 370.04 Moved by Clr. Sparks that Bylaw No. 1420 pass the second reading. CARRIED

- 371.04 Moved by Clr. Buck that Bylaw No. 1420 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY BY ALL COUNCILLORS PRESENT

- 372.04 Moved by Clr. Zajic that Bylaw No. 1420 pass the third and final reading. CARRIED

Reeve Barss returned to the Council Chamber at 11:59 a.m.

PAYSHEETS

- 373.04 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

- 374.04 Moved by Clr. Buck that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Assisted Living, Community Health Foundation and Northern Lights Library Systems. CARRIED

- 375.04 Moved by Clr. Fletcher that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (1:15 p.m.)

- 376.04 Moved by Clr. Zajic that Council reconvene to the regular meeting. CARRIED (1:30 p.m.)

377.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Janice Ewasiw as the Municipal District of Wainwright No. 61's temporary Development Officer and the stated terms of employment be accepted for this position for the maternity leave position. CARRIED

378.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 concur with our adjusters Baldwin, Priddle & Associates with regard to the insurance issue on Lot 27 Block 3 Plan 9620443 (SE 17-45-7 W4M). CARRIED

Clr. Sparks declared an interest in the next agenda item and left the Council Chamber at 1:35 p.m.

379.04 Moved by Clr. MacKay that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (1:35 p.m.)

380.04 Moved by Clr. Zajic that Council reconvene to the regular meeting. CARRIED (1:59 p.m.)

381.04 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (2:00 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)