

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 20th, 2004 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Don Sparks, Myron Zajic, Phil Valleau, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Kelly Clemmer from the Wainwright Review and Erika Foley from the Wainwright Star Chronicle were also present.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

120.04 Moved by Clr. Fletcher that the agenda be approved as presented. CARRIED

121.04 Moved by Clr. Sparks that the following items be added to and deleted from the agenda:

Add:

DELEGATIONS

2. 11:45 a.m. Clark Steele – Rural Crime Watch

Public Works

- k. Gravel Hauling

Delete:

Development

- i. Update consolidation of lots in Ribstone

CARRIED UNANIMOUSLY

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to 9:25 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

122.04 Moved by Clr. Buck that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the April 1st, 2004 ASB Meeting minutes were received and distributed to Council.

123.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to sign the Seed Cleaning Plant Land Agreement conditional to the Seed Cleaning Plant agreeing to the agreement and that the agreement show the acres and property legal description. CARRIED

Discussion was held with regard to the tankloaders and advertising them in the ASB newsletter.

FINANCE

124.04 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$2,015,901.23 covered by debit memos 629 and 631 to 637 and cheques numbered 49201, 49315-49326 and 49329-49484 be approved and

paid and that the payroll payments as per the attached list totaling \$108,785.70 covered by EFT's numbered 900008365 to 90008458 be ratified. CARRIED

125.04 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending March 31st, 2004 be accepted and incorporated into these minutes. CARRIED

126.04 Moved by Clr. Valleau that the minutes of the regular meeting held March 16th, 2004 and special meeting held April 7th, 2004 be adopted as written. CARRIED

**UNFINISHED
BUSINESS** None.

**NEW
BUSINESS**

Development

Development Officer Norma Schiefer attended the meeting from 9:30 a.m. to 9:50 a.m. and 11:30 a.m. to 11:35 a.m. and reported to Council on the activities of the Development Department for the past month.

127.04 Moved by Clr. Fletcher that the Development Officer's report be accepted as presented. CARRIED

128.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in NW 6-45-8 W4M subject to 17' road widening dedication on the north and west boundaries. CARRIED

129.04 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt. SE 14-46-10 W4M (adjusting boundaries). CARRIED

130.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt NW 8-42-4 W4M subject to 17' road widening dedication on the north boundary. CARRIED

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Pt. NW 2-45-7 W4M has been conditionally approved.

A letter was received and distributed to Council from Municipal Planning Services (Alberta) Ltd. advising that the subdivision located in Pt. SW 8-45-7 W4M has been conditionally approved, note reserves are due.

A copy of the March 23rd, 2004 MPC Meeting minutes were received and distributed to Council.

A copy of the discussion paper and questionnaire on the Community Aggregate Payment from A.A.M.D. & C. was received and distributed to Council. Consensus of Council was to have Reeve Barss, Clr. Buck and Administrator Buchinski do the survey on behalf of the municipality.

131.04 Moved by Clr. Buck that the Annual Clear Lake Meeting be held on May 24th, 2004 at 10:00 a.m. at the Arm Lake Clubhouse. CARRIED

Public Works

Public Works Superintendent Brian Heisler attended the meeting and opened the following tenders for fuel @ 10:10 a.m.

	Regular Unleaded Cents/Litre	Clear Diesel Cents/Litre	Marked Diesel Cents/Litre
U.F.A. – Wainwright & Irma	67.9	55.2	45.6
Irma Co-op	67.3	57.78	48.15
Imperial Oil	67.41	53.82	43.44
EastAlta Co-op – Vermilion	67.3	56.7	48.2

Note: above prices are exclusive of G.S.T.

Public Works Superintendent Brian Heisler attended the meeting from 10:10 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

132.04 Moved by Clr. Zajic that the Public Works Superintendent's report be accepted as presented. CARRIED

Infrastructure Manager Darrin Newell attended the meeting from 10:10 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

133.04 Moved by Clr. MacKay that the Infrastructure Manager's report be accepted as presented. CARRIED

134.04 Moved by Clr. Valleau that motion 85/04 be lifted from the table. CARRIED

Consent and Access Agreement with Telus was referred to next Council meeting.

A copy of a letter from Alberta Transportation with regard to the Resource Road Programs was received and distributed to Council advising that the Municipal District of Wainwright No. 61 was not approved for funding under this program for the Holt Road, North Chauvin Road and Gilt Edge Road.

135.04 Moved by Clr. Zajic that Administrator draft a resolution for the next A.A.M.D. & C. Zone 5 meeting with regards to changing the criteria or restructuring the program for the Resource Road Program. CARRIED

A copy of a letter from Alberta Transportation with regard to the 2004 Streets Improvement Program was received and distributed to Council advising that the program for 2004 (fiscal 2004/05) has now been approved and that the Municipal District of Wainwright No. 61 will receive \$15,966 in grant funding for 2004.

Council requested Administration to hire a company to assess the shop ventilation.

A copy of the Road Salt Code of Practice from Environment Canada was received and distributed to Council. Public Works Superintendent Brian Heisler advised Council that the Municipal District of Wainwright No. 61 uses only 200 tons a year and would be under the minimum requirement for a salt management plan of 500 tons per year.

136.04 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to Hallmark Oil & Gas installing "Caution- Trucks Turning" road signage on Township Road 470 under the conditions that they maintain them and deal with this issue internally. CARRIED

Council requested Administrator to set up a meeting with Alberta Transportation's Neil Reynolds and Administrator Kelly Buchinski, Reeve Barss, Clr. Zajic, Clr. Fletcher and Public Works Superintendent Brian Heisler with regard to Re-Oiling of S.H. 614

A letter from Alberta Transportation was received and distributed to Council with regard to the timing change for the submission of the three year bridge request lists and information about the bridge funding assistance process, funding

requirements, and funding assistance payment procedure.

Administrator requested to meet with Alliant Engineering Limited to set up a new list for Council's review at the next council meeting.

Reeve Barss read aloud a letter from JoLen Trucking Limited requesting Council to consider increasing gravel-hauling rates due to inflation.

- 137.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize the gravel hauling rates and loader rates to be increased by 5%. CARRIED

Administration and Taxation

A letter from Alberta Municipal Affairs, Assessment Services was received and distributed to Council giving an update of the Alliance Pipeline Limited appeal stating that a date will be set on May 10th, 2004 for the hearing by the Court of Appeal.

A letter from National Defence, Land Force Western Area Training Centre Commanding Officer, Lt. Col. Bailey was received and distributed to Council with regard to the expansion at Western Area Training Centre.

A letter from Wainwright & District Chamber of Commerce President Alex Heath was received and distributed to Council with regard to the community mascot.

- 138.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 contribute 25% toward the community mascot. CARRIED

- 139.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 proclaim June 6 – 12, 2004 Seniors Week. CARRIED

- 140.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 set a meeting to review policy manual updates for 2004 as presented by the Policy Committee on April 26th, 2004 @ 9:00 a.m. in the Council Chambers. CARRIED

- 141.04 Moved by Clr. Fletcher that a meeting be set for May 19th, 2004 @ 9:00 a.m. in the Council Chamber to shortlist for the Public Works Superintendent position with the Administrator and Council attending and that June 2nd, 2004 be tentatively set for interviews. CARRIED

A copy of the Executive Meeting Highlights, BSE Update, 2004 Provincial Budget and 2004 Federal Budget from A.A.M.D. & C. was received and distributed to Council.

Protection to Persons and Property

Municipal Property

- 142.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 ratify the Military use of Clear Lake Beach on April 24th, 2004. CARRIED

Health & Social Services

A copy of a letter sent by the Municipal District of Wainwright No. 61 to Wainwright & District Ambulance Society was distributed to Council with regard to the direction the Ambulance Society wishes to precede with respect to the boundary issue for the ambulance response.

An information update from the Government of Alberta was received and distributed to Council with regard to Transfer of Ground Ambulance Governance and Funding from Municipalities to Health Regions.

Environment

A copy of the revised Landfill Disposal Fees Policy was received and distributed to Council.

Recreation & Community Services

BYLAWS

Bylaw No. 1414 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. of Block A Plan 992-6482 S 1/2 10-45-7 W4M)

143.04 Moved by Clr. Fletcher that Bylaw No. 1414 pass the first reading. CARRIED

144.04 Moved by Clr. Buck that a Public Hearing be set for May 18th, 2004 for Bylaw No. 1414 beginning at 2:00 p.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

PAYSHEETS

145.04 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

Clark Steele and John Taylor from Wainwright & District Rural Crime Watch attended Council from 11:45 a.m. to 12:02 p.m. and gave an update on the Rural Crime Watch Board and their activities.

146.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 accept the following fuel tenders:

- Regular Unleaded – Imperial Oil
- Clear Diesel – Imperial Oil
- Marked Diesel – Imperial Oil

CARRIED

Wainwright Assessment Group Contract was referred to the next Council meeting.

COMMITTEE REPORTS

147.04 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Assisted Living, Community Health Foundation and Northern Lights Library Systems. CARRIED

Clr. Valleau left the meeting due to a family funeral 1:45 p.m.

Council recessed until 3:30 p.m.

148.04 Moved by Clr. Fletcher that this meeting be adjourned. CARRIED (3:45 p.m.)

Reeve

Municipal Administrator

Wainwright, Alberta
April 20th, 2004

(1 day)

Assistant Municipal Administrator