

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, March 16th, 2004 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Don Sparks, Myron Zajic, Phil Valleau, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Kelly Clemmer from the Wainwright Review and Erika Foley from the Wainwright Star Chronicle were also present.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

67.04 Moved by Clr. MacKay that the agenda be approved as presented. CARRIED

68.04 Moved by Clr. Sparks that the following items be added to and deleted from the agenda:

Add:

Agricultural Service Board

g. Grasshoppers

Public Works

n. Gravel

o. Division #3 Road

Delete:

DELEGATIONS

1. 10:30 A.M. Re: RCMP Jim Moran – introduction of new member

Administration and Taxation

b. Authorized Attendance – FCM Conference Attendance May 28-31/04

CARRIED UNANIMOUSLY

69.04 Moved by Clr. Valleau that the minutes of the regular meeting held February 17th, 2004 be adopted as written. CARRIED

FINANCE

70.04 Moved by Clr. Zajic that the accounts recorded on the attached list in the amount of \$253,325.96 covered by debit memos 622 to 625 and 627 to 628 and cheques numbered 49080, 49194-49314 be approved and paid and that the payroll payments as per the attached list totaling \$74,442.34 covered by EFT's numbered 90008303 to 90008364 be ratified. CARRIED

71.04 Moved by Clr. Fletcher that the financial statement of receipts and disbursements for the month ending February 29th, 2004 be accepted and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

None.

NEW BUSINESS

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:15 a.m. to

9:55 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

- 72.04 Moved by Clr. Fletcher that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the Municipal District of Wainwright No. 61 BSE Update with regard to municipal efforts was received and distributed to Council.

- 73.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61's BSE Update be advertised in the local newspapers. CARRIED

A copy of a BSE Update – proposed rural Allowing Live Cattle Exports to the U.S. was received from A.A.M.D. & C. and distributed to Council.

A copy of the No Spray & Haying Policy Agreement draft forms were received and distributed to Council.

- 74.03 Moved by Clr. Zajic that the No Spray & Haying Policy Agreement forms be accepted and incorporated into the 2004 policy manual. CARRIED

- 75.03 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 authorize Council, ASB Members and the Agricultural Fieldman to attend the ASB Summer Tour Registration from July 13-16, 2004 in the County of St. Paul. CARRIED

A copy of the Chamber of Commerce invitation to the Agricultural Appreciation Luncheon on March 19th, 2004 at the Wainwright Communiplex Hall 1 was received and distributed to Council.

Council discussed Grasshopper concerns and what options are available to the municipality. No Action

Development

Development Officer Norma Schiefer attended the meeting from 10:40 a.m. to 11:10 a.m., 2:00 p.m. to 2:10 p.m. and 3:25 p.m. to 3:30 p.m. and reported to Council on the activities of the Development Department for the past month.

- 76.04 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

- 77.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt. NW 2-45-7 W4M subject to 17' road widening dedication. CARRIED

- 78.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 proceed with road cancellation of Road Plan 2229 AG in the SW 17-47-7 W4M. CARRIED

- 79.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 arrange a meeting with the Ribstone residents who made an offer to purchase M.D. land in the Hamlet with regard to the selling, survey and costs involved with the consolidation of the proposed lots in Ribstone. CARRIED

- 80.04 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase the additional .45 acres at the Gravel Pit located in the SE 14-45-1 W4M for a cost of \$1,800.00. CARRIED

Public Works

Public Works Superintendent Brian Heisler attended the meeting from 11:15 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

- 81.04 Moved by Clr. Sparks that the Public Works Superintendent's report be accepted

as presented. CARRIED

Infrastructure Manager Darrin Newell attended the meeting from 11:15 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

82.04 Moved by Clr. MacKay that the Infrastructure Manager's report be accepted as presented. CARRIED

83.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase a 2004 CAT Reclaimer RM-250C, 2004 HIAB Crane for the Picker Truck 081AW & Tri Axle 50 Ton Low Boy up to a cost as follows:

Reclaimer \$384,000.00 plus G.ST. (buy back agreement)
Crane for the Picker Truck \$37,490.00 plus G.S.T. (installed)
Tri Axle 50 ton low boy \$94,000 plus G.S.T. (10' by 26')

CARRIED

84.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 ratify the agreement for gravel crushing in the municipality between Pro Rock Specialized Aggregates Inc. and the Municipal District of Wainwright No. 61. CARRIED

Administrator advised Council that their meeting with Alberta Transportation has been set up for March 30th, 2004 @ 8:55 a.m. at the A.A.M.D. & C. Spring Convention.

A copy of the new time sheet design was distributed to Council.

85.04 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 table for one month the authorization to sign the Consent and Access Agreement with Telus. CARRIED

A copy of a letter from Agriculture and Agri-Food Canada, PFRA was received and distributed to Council advising that the Prairie Grain Roads Program (PGRP) – Cadogan Road – Phase 3 was approved. The M.D. will be eligible for funding up to \$1,000,000.00 for the project.

86.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Agriculture and Agri-Food Canada, Prairie Grain Roads Program (PGRP) for Phase 3 of Cadogan Road and we use Alliant Engineering Limited as consultants for this project. CARRIED

87.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 invite sealed tenders for the supply of bulk fuel and cardlock requirements for the M.D. of Wainwright with the following suppliers invited to tender for the period of May 1, 2004 to April 30, 2005 and that the closing date of these sealed tenders be April 20th, 2004 @ 10:00 a.m.

General Fuel Requirements

- Imperial Esso
- United Farmers of Alberta
- Husky Oil
- EastAlta Co-op

Edgerton

- United Farmers of Alberta

Irma

- Irma Co-op Bulk Station

Chauvin

- Goodall Motors
- Imperial ESSO

CARRIED

Administrator to arrange a meeting at the A.A.M.D. & C. Spring Convention with

the M.D. of Provost and request them to bring the road profile with regard to Cadogan Road.

88.04 Moved by Clr. Fletcher that the proposed road projects for the 2004 season be accepted as follows (Rural Transportation Grant):

Proposed			Cost
LR#1	SW 4-44-1 W4M	East ¼ mile	\$16,000
LR#2	SW 18-42-4 W4M	North ¼ mile	\$4,000
LR#3	SW 18-45-3 W4M	North 1 mile	\$150,000
LR#4	SE 30-44-6 W4M	South 2 ½ miles	\$75,000
LR#6	NE 35-45-9 W4M	South 1 ¾ miles	\$150,000
LR#7	NW 36-46-9 W4M	South 1 ½ miles	\$300,000
LR#8	SE 31-44-9 W4M	South 1 ½ miles	\$6,000
LR#9	NE 22-45-6 W4M	South ½ mile	\$5,000
LR#15	NW 11-43-2 W4M	South 1 ¾ miles	\$225,000
Dust Control			\$120,000
			<u>CARRIED</u>

Council broke for Lunch at 12:05 p.m.

Council reconvened at 1:15 p.m.

Commanding Officer Lieutenant Colonel, B.G. Bailey attended Council and gave a handout with regard to the Canadian Forces expansion at the Land Force Western Area Training Center (WATC) Wainwright. Major M.W. MacLure and Major R. Henning from National Defence and Major Tim Isberg from Land Force Western Area Training Centre were also in attendance during the presentation.

Clr. Zajic declared an interest in the next agenda item and left the Council Chambers at 2:00 p.m.

**PUBLIC
HEARING**

Present at hearing Bob Barss, Doug Fletcher, Oscar Buck, Don Sparks, Phil Valleau, Kevin MacKay, Kelly Buchinski, Bonnie Milton, Norma Schiefer, Darrin Newell, Erika Foley and Kelly Clemmer.

The public hearing was called to order at 2:00 p.m.

The purpose of the hearing was to hear any public concerns with respect to the proposed Bylaw No. 1413 which is a bylaw proposing an amendment to the Land Use Bylaw No. 1318 by changing Pt. SW 8-45-7 W4M from Agricultural District to Country Residential District.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

Clr. Fletcher adjourned the hearing at 2:05 p.m.

The regular council meeting reconvened at 2:06 p.m.

Clr. Zajic returned to the Council Chambers at 2:06 p.m.

A copy of the proposed Agreement for Survey and Construction Work form was received and distributed to Council.

89.04 Moved by Clr. Zajic that the Agreement for Survey and Construction Work form be accepted as presented and incorporated into the 2004 policy manual.
CARRIED

Clr. Buck discussed his concerns regarding gravelling in his division.

Discussion was held with regard to the road located on the SW 30-45-2 W4M in Division #3 and it was the consensus of Council to have the Administrator contact Engineers and Water Resources for their input.

Shop Renovations as presented at the Planning Meeting. No Action

Administration and Taxation

90.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to join a conglomerate of northeast municipalities in a Request for Proposals (RFP) for the supply of electricity. CARRIED

91.04 Moved by Clr. Zajic that Norma Schiefer represent the Municipal District of Wainwright No. 61 on the Wainwright Economic Development Board. CARRIED

92.04 Moved by Clr. MacKay that the Budget Meeting be scheduled for April 7th, 2004 at 9:00 a.m. in the Council Chambers. CARRIED

93.04 Moved by Clr. MacKay that the M.D. of Wainwright No. 61 authorize Council, the Administrator, the Public Works Superintendent and the Infrastructure Manager to attend the A.A.M.D. & C. Spring Convention in Edmonton from March 29th – 31st, 2004. CARRIED

94.04 Moved by Clr. Sparks that the goals and objectives in the M.D. 3 year plan from the Planning Meeting be approved. CARRIED

A copy of a memo regarding assessment comparison from 2003 to 2004 from Tax Clerk, Karen Steele, was received and distributed to Council.

A copy of the Agenda for the A.A.M.D. & C. District 5 meeting on April 5th, 2004 in Heisler was received and distributed to Council.

95.04 Moved by Clr. Fletcher that Council be authorized to attend the A.A.M.D. & C. District 5 meeting on April 5th, 2004 in Heisler. CARRIED

A letter from Municipal Affairs was received and distributed to Council regarding an update on the Alliance Pipeline appeal. Alliance Pipeline's Judicial Review Application was heard in Court of Queen's Bench on October 20th & 21st, 2003 and was dismissed therefore the Municipal Government Board's decision remains in force and Alliance Pipeline remains assessable in 2000 for taxation 2001, but Alliance Pipeline has one month to appeal the Court of Queen's Bench decision to the Court of Appeal of Alberta.

A copy of the A.A.M.D. & C. proposed 2004/2005 Membership Fee Formula was received and distributed to Council.

A copy of the recommendations arising out of our Audit for the year ended December 31, 2003 and a letter regarding the Report to the Audit Committee from Meyers Norris Penny was received and distributed to Council - No recommendations for 2003.

A copy of A.A.M.D. & C. letter requesting to have their President and Director attend Council on August 17th, 2004 at 11:00 a.m. and a letter regarding the recent announced formation of an External Advisory Committee on Cities and Communities along with their Contact and Executive Meeting Highlights was received and distributed to Council.

Protection to Persons and Property

96.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter advising that they will not be participating in a financial contribution to the new RCMP building. CARRIED

A copy of a letter from the Wainwright & District Ambulance Society was received and distributed to Council regarding a boundary issue for services to the ambulance.

It was the consensus of Council to have administration investigate the boundaries with Telus in regard to the Ambulance response boundaries in conjunction with the municipality's fire boundaries.

Municipal Property

Health & Social Services

Environment

Administrator handed out and read aloud his memo to Council with regard to Ribstone Landfill Reclamation.

- 97.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire EXH Engineering Ltd. to develop an alternative closure plan that meets the Code of Practice for Closure of Landfills in Alberta for a cost of approximately \$19,500.00. CARRIED

Recreation & Community Services

- 98.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to purchase four (4) 2004 Club Cars with three (3) trades of 1997 Club Cars for a net cost of \$13,800.00 plus G.S.T. from Club Cars Inclusive. CARRIED

- 99.04 Moved by Clr. Buck that the M.D. of Wainwright No. 61 be authorized to purchase a John Deere Tractor less a trade in of a 1999 John Deere 6210 Tractor for Riverdale Mini Park at a net cost of \$32,000.00 plus G.S.T from Wilmar Implement Co. Ltd. CARRIED

BYLAWS

Clr. Zajic declared an interest in the next agenda item and left the Council Chambers at 3:25 p.m.

Bylaw No. 1413 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. SW 8-45-7 W4M)

- 100.04 Moved by Clr. Sparks that Bylaw No. 1413 pass the second reading. CARRIED

- 101.04 Moved by Clr. Buck that Bylaw No. 1413 pass the third and final reading. CARRIED

- 102.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in Pt. SW 8-45-7 W4M subject to 17' road widening dedication and an approach. CARRIED

Clr. Zajic returned to the Council Chambers at 3:30 p.m.

PAYSHEETS

- 103.04 Moved by Clr. MacKay that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 104.04 Moved by Clr. Zajic that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Assisted Living, Community Health Foundation and Northern Lights Library Systems. CARRIED

- 105.04 Moved by Clr. Fletcher that the following item be added to the agenda:

Agricultural Service Board

h. Farm Family Award

CARRIED UNANIMOUSLY

- 106.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 support the Edgerton Agricultural Society Farm Family Submission and that administration review the application and if it is found acceptable that it be forwarded to the Northland Farm Family Committee for submission. CARRIED
- 107.04 Moved by Clr. MacKay that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (4:00 p.m.) CARRIED
- 108.04 Moved by Clr. Fletcher that Council reconvene to the regular meeting. (4:20 p.m.) CARRIED
- 109.04 Moved by Clr. MacKay that this meeting be adjourned. CARRIED (4:21 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)