

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 17th, 2004 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Don Sparks, Myron Zajic, Phil Valleau, Doug Fletcher and Kevin MacKay. Staff present: Administrator Kelly Buchinski and Assistant Administrator Bonnie Milton. Kelly Clemmer from the Wainwright Review and Erika Foley from the Wainwright Star Chronicle were also present.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

- 34.04 Moved by Clr. Sparks that the agenda be approved as presented. CARRIED
- 35.04 Moved by Clr. Zajic that the following items be added to and deleted from the agenda:
- Add:
- Agriculture Service Board
 - f. Program Expenses
 - Public Works
 - f. Air Cleaning System
 - Administration and Taxation
 - e. Amend Motion Numbers
 - Municipal Property
 - a. Ambler Lake Lease
 - Recreation & Community Services
 - b. Recreation Corridor Legislation
- Delete:
- Administration and Taxation
 - c. Wainwright Economic Development Board re: request a member

CARRIED UNANIMOUSLY

- 36.04 Moved by Clr. Buck that the minutes of the regular meeting held January 20th, 2004 be adopted as written. CARRIED

Darrell Trapp from Alliant Engineering attended Council and handed out a written monthly project status report and gave a brief update on each project they are working on for the M.D.

FINANCE

- 37.04 Moved by Clr. Fletcher that the accounts recorded on the attached list in the amount of \$579,511.67 covered by debit memos 614 to 621 and cheques numbered 49010, 49069-49193 be approved and paid and that the payroll payments as per the attached list totaling \$74,611.76 covered by EFT's numbered 900008241 to 90008302 be ratified. CARRIED
- 38.04 Moved by Clr. Zajic that the amended financial statement of receipts and disbursements for the month ending December 31st, 2003 be accepted and incorporated into these minutes. CARRIED
- 39.04 Moved by Clr. Sparks that the financial statement of receipts and disbursements for the month ending January 31st, 2004 be accepted and incorporated into these minutes. CARRIED

**UNFINISHED
BUSINESS**

None.

**NEW
BUSINESS**

Agricultural Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:20 a.m. to 9:50 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

40.04 Moved by Clr. MacKay that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB Minutes of February 9th, 2004 was received and distributed to Council.

41.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to sign the 2004 Rat Control Agreement. CARRIED

42.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to spend up to \$1,000 for random Fusarium Graminearum testing in the municipality as recommended by the Agricultural Service Board. CARRIED

The Agricultural Fieldman updated Council on the use of Strychnine for 2004. It will be distributed and trucked from Ontario. The strychnine will have to be purchased in full pallets. The product will be date stamped for recommended use in 7 days. This will have to be prepaid before pick up at a cost of \$150.00 for a 15kg pail.

43.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 approve the Agricultural Service Board's program expenses agreement for 2003. CARRIED

Council requested the Agricultural Fieldman to draft a letter with regard to BSE and the government plans or action in this regard on behalf of our producers to the Provincial Agricultural Minister and the Federal Agricultural Minister.

Development

Development Officer Norma Schiefer attended the meeting from 9:50 a.m. to 10:30 a.m. and 11:50 a.m. to 11:55 a.m. and reported to Council on the activities of the Development Department for the past month.

44.04 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

45.04 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in NE 31-43-6 W4M subject to 17' road widening dedication. CARRIED

46.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 proceed with road cancellation of Road Plan 6360 BM in the NW 17 & SW20-45-9 W4M. CARRIED

47.04 Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 have no objections to the request to build a retaining wall beside the ER in front of Lots 26 & 27, Block 9 Plan 0325400. CARRIED

A copy of the MPC Minutes of February 2nd, 2004 and February 12th, 2004 were received and distributed to Council.

48.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to work towards making a plan to consolidate the Ribstone Lots 11, 12, 13 and 14 in Block 4, and 3, 4, 5, 6 and 7 in Block 5, and Block C and Block

B Lots 1 & 2 and Block 6 Lots 4, 6 & 7 and the back alleys if necessary and bring forward the consolidation plan to Council for approval. CARRIED

49.04

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve a proposal recommended by the Municipal Planning Commission to enter into encroachment agreements with six cabin owners along MacKenzie Drive with the following conditions:

- MacKenzie Drive shall remain a registered road
- The encroachment agreements shall be dealt with individually with each cabin owner
- Agreements to be reviewed annually
- Agreements shall state that they are temporary and the encroachment will be removed
- Annual fees for encroachments will be \$1000.00 per lot with the exception of the wells, septic tank and cement pad, these will be only \$350.00 per lot
- Environmental issues dealing with well abandonment and septic closure shall be the responsibility of the cabin owner to ensure it is done properly
- Fees will be implemented January 1, 2005
- The 2004 year will allow time to remove structures

The Municipal Planning Commission shall present these conditions to the cabin owners with the understanding that the Municipal District of Wainwright No. 61 will be removing the trees located along the road allowance in 5 years and that the gate between Cabin 94 & 95 will be removed and that the M.D. will work on closing a portion of the road allowance by the boat launch and change it to Municipal Reserve and the gate by the boat launch will remain and the guardrail on the west side of the boat launch will be replaced with a gate, both these gates will be kept closed with the intent to be opened for emergency access only and furthermore, if this proposal is accepted by cabin owners, the Municipal District of Wainwright No. 61's lawyers will draft the encroachment agreements accordingly. CARRIED

Public Works

Public Works Superintendent Brian Heisler attended the meeting from 11:00 a.m. to the end and reported to Council on the activities of the Public Works Department for the past month.

50.04

Moved by Clr. Sparks that the Public Works Superintendent's report be accepted as presented. CARRIED

Infrastructure Manager Darrin Newell attended the meeting from 11:00 a.m. to 12:01 p.m. and reported to Council on the activities of the Public Works Department for the past month.

51.04

Moved by Clr. Fletcher that the Infrastructure Manager's report be accepted as presented. CARRIED

A letter was received from the Village of Edgerton requesting M.D. of Wainwright equipment use for three village projects: building of a campground, building of a street and lane in the new north subdivision and resurfacing about 4 blocks of oil surface.

52.04

Moved by Clr. Sparks that the Municipal District of Wainwright No. 61 send a letter to the Village of Edgerton advising that our construction season obligations will not allow us to assist them in the building of a campground but we will be

able to assist in providing municipal equipment within the Village of Edgerton for building of a street and lane in the new north subdivision and resurfacing about 4 blocks of oil surface as per their request under the condition that the Municipal District of Wainwright provide services of our equipment and operators at our time discretion. CARRIED

53.04

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the construction plan for 2004 with each Divisional Councillor picking their priorities (20 days each) as follows conditional to requirements and grant approvals:

2003 Unfinished Projects

- **Division 3 - Husky Road** (East boundary of Section 18-45-3 W4M) 10 days
- **Division 4 - Rail Road Crossing Mile 137.00** (East boundary of NE 21-44-6 W4M) 3-4 days
- **Division 1 – Chauvin Dump Crossing Mile 106.12** (East boundary of NE 7-43-1 W4M) 1-2 days
- **Division 1 – Schopfer Crossing Mile 102.02** (East boundary of Section 11-43-1 W4M) 1-2 days

2004 Road Construction

Division 1

- **Chauvin Dump Crossing Mile 106.12** (East boundary of NE 7-43-1 W4M) 1-2 days
- **Schopfer Crossing Mile 102.02** (East boundary of Section 11-43-1 W4M) 1-2 days
- **Chauvin School Bus Hill** (South boundary of SW 4-44-1 W4M) 4 days
- **North Chauvin** - shoulders on road – 7 days (M.D. Crew)
- **North Chauvin Road Paving** (East boundary of SE quarter section 2-45-2 and East boundaries of Sections 35, 26, 23 and NE quarter of section 14-44-2 W4M) (Contractor)
- **Range Road #22/Alvena Lake Slough** – 15 days (OPTIONAL – if North Chauvin does not proceed)
- **Ribstone Creek BF6688** (East boundary of the NE quarter of section 19 and the SE quarter of section 30-43-2) ½ mile, 2-3 days, just need to bring in a bit of clay on the ends and remove the boiler plate which will have to be done with a trackhoe. This project will be mostly contractor work.
- **Ribstone Creek Road** – road abandonment – 3-4 days, 2 machines

Division 2

- **Cadogan Road Paving** – Phase 3 (East boundary of NE quarter section 3, Sections 10, 15, 22 & SE quarter of section 27-42-7 W4M) We will know if we get the grant by February 23rd, 2004, if the project is a go MD will have to fix a couple of washouts and intersections before they begin, 2 days, 2 machines.
- **Cadogan Road** (South boundary of Section 2-42-4 W4M) 15 days depending on Cadogan Road being approved for funding (OPTIONAL – only if Cadogan Road Phase 3 is done)
- (East boundary of NE 2-43-4 W4M) 2 days, 2-3 machines
- (East Boundary of SW 13-42-4 W4M) ½ mile, 2 days, 2-3 machines
- **Trigg Road** (East boundary of NE 10-44-4 W4M) need to fix road allowance because people are getting stuck in the sand on the North/South piece of that road, 2 days, 2-3 machines

Division 3

- **Husky Road** (East boundary of Section 18-45-3 W4M) 10 days
- **Heath Road Range Road 50** (West boundary of NW 7-45-4 W4 and SW 18-45-4 W4M) 1 mile, 4 days, install shoulders on the road so that it can eventually be oiled
- **Ribstone Campsite Road** (East boundary of Section 9 and NE 4-45-2 W4M) 1 ½ miles, 7-8 days (OPTIONAL – depending on time and weather)
- **Range Road 45** (SW 32-45-4 W4) ½ mile, 8-9 days (OPTIONAL – depending on time and weather)

- **Forced Road** (East and West of Section 5-46-4 W4M) 1 mile, 3-4 days (OPTIONAL – depending on time and weather)

Division 4

- **Rail Road Crossing Mile 137.00** (East boundary of NE 21-44-6 W4M) 3-4 days
- **Airport Road** (SE 30, East boundary of Sections 18 & 19-44-6 W4M) 2 ½ miles, 4-5 days
- Odd small jobs – (East boundary of NE -16-44-6 W4M)

Division 5

- **Buffalo Coulee BF13597** - correction line (South boundary of SE 3-47-7 W4M) 15-20 days not including the South end and guardrails (if required)
- **Campbell Road** (East boundary of NE 22-45-6 W4M) ½ mile, 2 machines, 2 days (OPTIONAL – depending on time and weather)
- (West boundary Section 11-45-7 W4M) 1 mile, 4 days (OPTIONAL – depending on time and weather)

Division 6

- **Mackay Road** (SE 31 & East boundary of Section 30-44-9 W4M) 3-4 days
- **Thurston Road** (East boundary of Sections 26 & 35-45-9 W4M) 1 mile, 15 days
- (South boundary of Section 25-46-8 W4M) 1 day (hill job)

Division 7

- **Scovil Lake Slough Project** (North boundary of NE 36-46-9 W4M) 20 days

Resource Road Projects

- **Giltedge** – Grade Improvements – Range Rd. 55 between Secondary Highway 614 and Twp. Rd. 470 – 4 miles.
- **Holt** – Grade Improvements – Twp. Rd. 470 between Range Rd. 105 and 100 – 5 miles.
- **North Chauvin** – Range Rd. 21 Paving – 4 miles starting at Highway 14.

Gravel Pits

There is work required this year in the gravel pits. This work will take approximately two weeks to complete and will need approximately three machines. The gravel pits that require work this year are as follows:

- Larson Pit.
- Antelope Pit needs to be striped in, piles need to be flattened out and there is some reclamation work that needs to be completed.
- Killarney Pit may have to be striped in soon. Work needs to be done early to mid-summer either this year or next.

CARRIED

- 54.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with our gravel crusher Pro Rock Specialized Aggregates Inc. and bring the agreement back to Council for approval. CARRIED.
- 55.04 Moved by Clr Sparks that the Municipal District of Wainwright No. 61 be authorized to enter into a gravel agreement on the NW 17-41-4 W4M for the purchase of 30,000 cubic yards of gravel. CARRIED
- 56.04 Moved by Clr Valleau that the Municipal District of Wainwright No. 61 be authorized to obtain an appraisal on the air cleaning system in the M.D. of Wainwright's Shop #1. CARRIED

Administration and Taxation

A thank you letter was received and distributed to Council regarding the administering of the 2003 Municipal Sponsorship Grant from the Wainwright & District Ambulance Society.

57.04 Moved by Clr. Fletcher that the Municipal District of Wainwright No. 61 be authorized to purchase the Telephone System which includes the trunk card, NEC phone system and voice mail price and installation with the wireless Yagi Antenna System for an estimated net cost of \$15,000.00 including trade in of Norstar System of \$950.00. CARRIED

58.04 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 participate in the STEP Program and Summer Career Placement Program for 2004. CARRIED

59.04 Moved by Clr. MacKay that the Municipal District of Wainwright No. 61 be authorized to amend the following motion numbers from the May 20th, 2003 Council meeting as follows:

<u>Reads:</u>	<u>Amend to:</u>
187/03	187/03.01
188/03	188/03.01
189/03	189/03.01
190/03	190/03.01
191/03	191/03.01
192/03	192/03.01
193/03	193/03.01
194/03	194/03.01
195/03	195/03.01

CARRIED

A copy of A.A.M.D. & C. Contact was received and distributed to Council.

Protection to Persons and Property

Council discussed the Town of Wainwright's request for funding regarding the new RCMP Detachment Building. It was the consensus of Council to have the Administrator obtain more information regarding the leasing agreements that will be in place and report this information at the next Council meeting.

Municipal Property

60.04 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to renew the Ambler Lake Lease with Alberta Sustainable Resource Development, Public Land and Forests Division, described as Recreational Lease No. REC 1878 located in the NW 6-48-8 W4M containing 28.04 acres for recreational purposes effective August 15th, 2004 to August 14th, 2025 for a one time rental rate of \$10.00 per acre for recreational leaseholders. CARRIED

Health & Social Services

Environment

Recreation & Community Services

61.04 Moved by Clr. Valleau that the 2004 golf and camping rates at Riverdale Mini-Park remain the same as 2003. CARRIED

A copy of a letter from Alberta Association of Landowners for the Protection of Agricultural Land (AALPAL) was received and distributed to Council regarding the Recreation Corridor Legislation. Consensus of Council was to read the information over and submit any issues or concerns to the Administrator as soon as possible so he may reply on behalf of the M.D. of Wainwright No. 61.

BYLAWS

Clr. Zajic declared an interest in the next agenda item and left the Council Chambers at 11:50 a.m.

Bylaw No. 1413 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to amend the Land Use Bylaw No. 1318. (Pt. SW 8-45-7 W4M)

62.04 Moved by Clr. Fletcher that Bylaw No. 1413 pass the first reading. CARRIED

63.04 Moved by Clr. Sparks that a Public Hearing be set for March 16th, 2004 for Bylaw No. 1413 beginning at 2:00 p.m. at the Municipal District of Wainwright No. 61's Administration Building. CARRIED

Clr. Zajic returned to the Council Chambers at 11:55 a.m.

Council broke for Lunch at 12:01 p.m.

Council reconvened at 1:15 p.m.

PAYSHEETS

64.04 Moved by Clr. Fletcher that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

65.04 Moved by Clr. MacKay that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Support Services, Wainwright Waste to Energy Authority & Dispatch, Ambulance/E911 & Dispatch, Assisted Living, Community Health Foundation and Northern Lights Library Systems. CARRIED

Administrator advised that the agenda item under Delegation #2, RCMP Jim Moran – introduction of new member will be rescheduled.

66.04 Moved by Clr. Buck that this meeting be adjourned. CARRIED (1:30 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)