

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, December 16th, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:05 a.m. to end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

538.14 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

539.14 Moved by Clr. Cummins that the following items be added to or removed from the agenda:

Agriculture Service Board
b. Roadside Mowing Miles

Public Works
h. Peterson Estate Drainage

CARRIED UNANIMOUSLY

540.14 Moved by Clr. Zajic that the minutes of the Council Meeting held November 25th, 2014 be adopted with the following amendment:

Public Hearing:

John Farley be amended to Doug Farley

CARRIED

541.14 Moved by Clr. Buck that the minutes of the Special Meeting held December 11th, 2014 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

542.14 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

543.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to increase the 2015 Roadside Mowing Program to 900 miles and proceed with a RFP (Request for Proposal). CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:15 a.m. to 9:55 a.m. and 10:45 a.m. to 11:00 a.m. and reported on the activities of his department for the past month.

544.14 Moved by Clr. Valleau that the Safety & Utilities Manager's report be accepted as presented. CARRIED

The Safety & Utilities Manager, Preston Iverson gave a presentation to Council on the M.D. of Wainwright's Water and Waste Water Systems.

Recreation & Community Services

Public Works

The Director of Public Works, Shannon LaHaye, and the Director of Transportation, Mark Greibrok, attended the meeting from 9:15 a.m. to 11:59 a.m. and reported on the activities of their respective departments for the past month.

545.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

546.14 Moved by Clr. Cummins the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A letter was received from the Village of Chauvin requesting 75 yards of cold mix and 150 yards of gravel for 2015. The Village of Chauvin also noted that they are still looking for a used gravel truck.

547.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to supply 75 yards of cold mix and 150 yards of gravel to the Village of Chauvin in 2015 and invoice them at cost. CARRIED

548.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 proceed with WSP's engineering recommendation to repair bridge file #70948 (Township Road 414) and bridge file #70949 (Range Road 21) in 2015 for an approximate cost of \$60,000.00 each plus applicable taxes and proceed with a RFP (Request for Proposal). CARRIED

549.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized and forward to the 2015 budget the purchase of a 2015 Ford Transit Van for a cost of \$39,124.00 plus applicable taxes from Norris Ford. CARRIED

550.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Shannon LaHaye, Mike Krinbill, Ed Skinner, Lorne Smith, Dave Fraser, Brandon Larson and Preston Iverson to attend the Finning (Caterpillar) Factory tour in 2015. CARRIED

551.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the gravelling of the new sites and parking lot at Riverdale Mini Park. CARRIED

The Municipal Administrator and Public Works Director advised Council that pumping Peterson Estates would be more beneficial in the spring. Council discussed different options and the consensus of Council was to proceed with pumping in the spring of 2015.

In-Camera

552.14 Moved by Clr. Buck that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (10:45 a.m.) CARRIED

553.14 Moved by Clr. Cummins that Council reconvene to the regular meeting. (11:00 a.m.) CARRIED

Travis McClung from Caterpillar and Randy Mabbutt, Doug Veretonik and Kevin Campbell from Finning attended Council at 11:00 a.m. to 11:59 a.m. to discuss Caterpillar equipment with Council and address concerns relating to customer support, service and warranty. They also advised that they will be taking twelve 627 scrapers to Medicine Hat to work on this winter for engine work, engine software, bowl work reinforcement plates, sensors and relocating the key switch. They noted that all machines will be done and back by the end of February. Travis McClung advised that maybe something can be negotiated for lost time in 2014 and he will bring back an option for the March Council meeting. He would like to see us using a diesel exhaust fluid tier 4 if possible. The grader issues were discussed and Council was advised that it is all related to fluffy snow. Technical support has been provided and the machines should be good for the whole winter now. Director of Public Works advised that field support has been good this year, noting that the Finning Tech has stepped up to the plate. Soft and hard codes were discussed and the municipality is implementing something at our end so the information gets to the tech quicker. Doug Veretonik advised that more manpower is being injected into the areas that have more machines. A question about the satellite system was proposed and Finning advised that they are in the process of getting the field techs on the system and utilizing the system once the municipality has called in a code. Randy Mabbutt wondered what Council knew about the NJPA (National Joint Power Alliance). He noted that Caterpillar is a member and that the association does the leg work and the municipality can utilize the information. Reeve Barss advised that the M.D. will look at the NJPA at tender time and that the AAMDC will be updating the municipalities at the next regional meeting. Council discussed operating leases, capital leases, rental agreements and guaranteed buy backs. Finning noted that they appreciate the municipality and thanked Council for their business.

Finance

The Municipal Accountant, Karrie Gau, did not attend the meeting due to a medical day. Written reports to Council on the finances for the past month were received and distributed.

Reeve Barss declared an interest in the following two accounts and refrained from voting.

554.14 Moved by Clr. Lawson that the accounts recorded on the attached list in the amount of \$2,350.00 covered by cheques numbered 70510 and 70612 be approved and paid. CARRIED

555.14 Moved by Clr. Cummins that the accounts recorded on the attached list in the amount of \$2,423,040.16 covered by debit memos 2211 to 2224 and cheques numbered 70485 to 70648 excluding cheques numbered 70510 and 70612 be approved and paid and furthermore that payroll payments as per the attached list totaling \$254,351.83 covered by EFT's numbered 900025580-900025711 be ratified. CARRIED

556.14 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending November 30th, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of November 30th, 2014 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

The Assistant Municipal Administrator, Bonnie Milton advised Council of the staff changes and updates.

A copy of a letter from the Village of Irma's past Mayor Doug Coubrough, was received and distributed to Council thanking the Municipal District of Wainwright No. 61 and Council for the opportunity to attend the AAMDC Fall Convention and cooperation regarding the cemetery work and the golf course road.

A copy of a letter from the Village of Edgerton's Mayor Barb Sjoquist was received and distributed to Council thanking the Municipal District of Wainwright No. 61 and Council for the opportunity to attend the AAMDC Fall Convention.

Tax Clerk, Karen Steele, advised Council by memo that as of December 16th, 2014 the current tax collection rate for 2014 is 99.34%.

557.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 adopt the 2014 Operating and Capital Budget as Interim Budget for 2015. CARRIED

558.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the following tax cancellation:

- Roll #1000000 in the amount of \$1,622.16

CARRIED

A copy of a letter from the Wainwright & District Chamber of Commerce Executive Director, Erin Landry was received and distributed to Council thanking the M.D. for sponsoring the Small Business Awards of Excellence Gala and listing the recipients of the 2014 awards.

A copy of a letter from Garrison Chief of Staff, Major D.J. Dyer, was received and distributed to Council thanking the M.D. for their contribution to the Canadian Forces Base Canada Day Celebration and requesting support for the 2015 Canada Day Celebration.

559.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the Canadian Forces Base Wainwright with a grant of \$10,000 to assist in their 2015 Canada Day Celebration and that this amount be forwarded to the 2015 budget. CARRIED

560.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the March 17th, 2015 Regular Council Meeting to March 19th, 2015 due to the Spring AAMDC Convention. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

A copy of the AAMDC 2014 Fall Endorsed Resolutions and Expiring Resolutions was made available to Council in hardcopy.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1569 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 25-45-5 W4M from Agricultural District to Country Residential District.

- 561.14 Moved by Clr. Zajic that Bylaw No. 1569 pass the first reading. CARRIED
- 562.14 Moved by Clr. Lawson that a Public Hearing be set for January 16th, 2015 for Bylaw No. 1569 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED
- Bylaw No. 1570 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.
- 563.14 Moved by Clr. Cummins that Bylaw No. 1570 pass the first reading. CARRIED
- 564.14 Moved by Clr. Valleau that Bylaw No. 1570 pass the second reading. CARRIED
- 565.14 Moved by Clr. Lawson that Bylaw No. 1570 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY
- 566.14 Moved by Clr. Wilkinson that Bylaw No. 1570 pass the third and final reading. CARRIED

Development

The Development Officer, Jim Klasson and Payroll Clerk, Kim Christensen attended the meeting from 1:15 p.m to 1:55 p.m. and reported to Council on the activities of the Development Department for the past month.

- 567.14 Moved by Clr. Cummins that the Development Officer's report be accepted as presented. CARRIED

A copy of the December 8th, 2014 MPC minutes was received and distributed to Council.

- 568.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the extension of Railway Avenue be 66' wide not 100' wide as per subdivision approval for the NW 17-43-2 WM. CARRIED

A letter was received from Beatty Land Surveys recommending the following road closures and consolidation: Road Plan 2583 ET in the SW 3, NW 3, SE 4 and NE 4-44-4 W4M, Road Plan 4435 EO in the NE 33-45-4 W4M and Road Plan 2549 HW and 5195 HW be consolidated with the remainder of the SE 24-45-5 W4M. No Action

- 569.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the development agreement for the Vander Veen Subdivision in the SW 3-45-7 W4M subject to an irrevocable letter of credit from ATB in the amount of \$12,000. CARRIED

- 570.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the road allowance to be 30 meters and allow the internal road to be used for gas and power for the Vander Veen Subdivision in the SW 3-45-7 W4M. CARRIED

A letter was received from Robert Belliveau requesting to open a retail outlet in the Truman Subdivision (NW 9-44-6 W4M).

571.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to refer Robert Belliveau's letter requesting a retail outlet in the Truman Subdivision (NW 9-44-6 W4M) to MPC (Municipal Planning Commission). CARRIED

572.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the discharge of Caveat No. 862 102 586 at Clear Lake noting that this caveat is a non-financial restrictive covenant that no longer applies. CARRIED

PAYSHEETS

573.14 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

574.14 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

575.14 Moved by Clr. Cummins that this meeting be adjourned (2:05 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)