

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Monday, January 15th, 2018 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Ted Wilkinson, Phil Valleau, Bill Lawson, Ryley Andersen and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton.

Absent: Clr. Oscar Buck

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

01.18 Moved by Clr. Lawson that the agenda be adopted as presented. CARRIED

02.18 Moved by Clr. Cummins that the minutes of the Council Meeting held December 19th, 2017 be adopted as presented. CARRIED

DELEGATION

The Computer/Information Analyst, Stephen Atkins attended Council at 9:05 a.m. to 9:17 a.m. to demonstrate and give instruction on new tablets (Ultra-Portable Computers).

Cancelled - 10:30 a.m. Chris Murray from HR Downloads.

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman, James Schwindt and Assistant Agricultural Fieldman, Tanis Ponath attended the meeting from 9:18 a.m. to 9:23 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

03.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Agricultural Fieldman's report as presented. CARRIED

A copy of the January 3rd, 2018 ASB minutes was received and distributed to Council.

04.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the David and Annie Sutherland, Isobel Mansfield, James Sutherland and Ronald Mansfield Family's application for the 100 Year Farm Family Award. CARRIED

05.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 authorize the Agricultural Fieldman to advertise for Roadside Mowing proposals (approximately 850 miles) for one year (2018) with an option to extend for 2019 and that the M.D. further reserves the right to enter into a contract for further term extension(s) beyond 2019 conditional to the mutual agreement of both parties on price. CARRIED

Public Works

The Director of Safety, Pam Charles, the Director of Public Works, Shannon LaHaye, the Director of Road Construction, Mark Greibrok and the Director of Transportation, Preston Iverson attended the meeting from 9:24 a.m. to 10:10 a.m. and reported on the activities of their departments for the past month, including the Grader Report for December 2017 and year to date Gravel Per Division Report.

06.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Transportation report on Transportation and Utilities as presented. CARRIED

07.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Safety report as presented. CARRIED

08.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding replacing the undercarriage or trading the D7R dozer.

09.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to rebuild the undercarriage on the 2008 Caterpillar D7R dozer S/N AGN01707 based on a quotation from Dan-Mar Equipment Sales & Services Ltd. for an approximate cost of \$16,290.48 plus applicable taxes. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding the gravel crushing contract extension.

10.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to extend the 2017 gravel crushing contract with Fitzgerald Aggregates Inc. to March 15th, 2018. CARRIED

Recreation & Community Services

A Request for Decision form was submitted by the Municipal Administrator regarding a request from the Wainwright Runners for permission to use the Ascot and Area Recreation Trail to hold their 2018 Bison Run.

11.18 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Wainwright Runners to host their 2018 Bison Run on the Ascot and Area Recreation Trail (RR#70) on April 22nd, 2018 subject to proper insurance being in place and each participant signing a waiver of liability and furthermore that we authorize the closing of the road for this event. CARRIED

A Request for Decision form was submitted by the Director of Public Works regarding a water line installation at Riverdale Mini Park for sites 42 to 49.

12.18 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the installation of waterlines to sites 34 to 41 at Riverdale Mini Park for an approximate cost of \$5,000.00. CARRIED

DELEGATION

9:50 a.m. to 10:10 a.m. Christina Harvey and Kaela Schill from Alberta Health Services attended Council to do a presentation on Cannabis Let's Talk Alberta.

Finance

The Municipal Accountant, Karrie Gau attended the meeting from 10:35 a.m. to 10:50 a.m. and reported to Council on the finances for the past month.

13.18 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,140,393.76 covered by debit memos 2750-2764 and cheques numbered 76966-77133 be approved and paid and that the payroll payments as per the attached list totaling \$242,359.31 covered by EFT's numbered 900031400-900031550 be ratified. CARRIED

14.18 Moved by Clr. Valleau that the financial statement of receipts and disbursements for the month ending December 31st, 2017 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of December 31st, 2017 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A thank-you letter was received and distributed to Council from the Edgerton & District Seed Cleaning Co-op Ltd. thanking the municipality for funding in 2017.

Tax Clerk, Karen Steele advised Council by memo that as of December 31st, 2017 the tax collection rate for 2017 was 96.22%.

15.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 set the Planning Meeting for March 23rd, 2018 at the Ramada Inn in Wainwright starting at 9:00 a.m. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to an extension for the supervisory assistance at the Wainwright Regional Waste to Energy Authority.

16.18 Moved by Clr. Lawson that the Municipal District of Wainwright authorize the Agricultural Fieldman's assistance in the landfill supervision for the Wainwright Regional Waste to Energy Authority and that the term be extended to December 31st, 2019 with a 90 day termination clause. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to approval of terms of reference for Intermunicipal Collaboration Committees within the M.D.

17.18 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Terms of Reference as presented for the Intermunicipal Collaboration Committees for the Villages of Irma, Chauvin and Edgerton and the Town of Wainwright. CARRIED

A Request for Decision form was submitted by the Municipal Administrator regarding support in a joint application to the Alberta Community Partnership (ACP) Program for the funding for an economic development promotion benefiting the M.D. of Wainwright region with the Town of Wainwright and the Villages of Irma, Chauvin and Edgerton.

- 18.18 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to participate in a joint application to the Alberta Community Partnership (ACP) Program for the funding for an economic development promotion project benefiting the M.D. of Wainwright region with the Town of Wainwright and the Villages of Irma, Chauvin and Edgerton and that the Village of Edgerton be the managing partner. CARRIED

A Request for Decision form was submitted by the Municipal Administrator in regards to the M.D. van and mileage for the 2018 ASB conference in Grande Prairie from January 16th to 19th, 2018.

- 19.18 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to override policy 2.2.16 Travel in M.D. Van for the 2018 ASB Conference in Grande Prairie for those attending and that those that use their own vehicle be paid mileage. CARRIED

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1608 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of closing public travel and disposing of a portion of a public highway in the NW 33-43-5 W4M and SW 33-43-5 W4M in accordance with Section 22 of the Municipal Government Act, Chapter M-26, revised Statutes of Alberta 2000, as amended.

- 20.18 Moved by Clr. Valleau that Bylaw No. 1608 pass the second reading. CARRIED

- 21.18 Moved by Clr. Cummins that Bylaw No. 1608 pass the third and final reading. CARRIED

Bylaw No. 1610 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta which is a bylaw authorizing the erection or removal of “Stop” or “Yield” signs.

- 22.18 Moved by Clr. Wilkinson that Bylaw No. 1610 pass the first reading. CARRIED

- 23.18 Moved by Clr. Cummins that Bylaw No. 1610 pass the second reading. CARRIED

- 24.18 Moved by Clr. Lawson that Bylaw No. 1610 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 25.18 Moved by Clr. Valleau that Bylaw No. 1610 pass the third and final reading. CARRIED

Bylaw No. 1611 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of closing public travel and disposing of a portion of a public highway in the NE 3-45-7 W4M in accordance with Section 22 of the Municipal Government Act, Chapter M-26, revised Statutes of Alberta 2000, as amended.

26.18 Moved by Clr. Andersen that Bylaw No. 1611 pass the first reading.
CARRIED

27.18 Moved by Clr. Wilkinson that the Municipal Administrator obtain approval from the Minister of Transportation for the disposing of a portion of a public highway in the NE 3-45-7 W4M and furthermore the road closure be advertised in the local newspaper and a public hearing be set for February 20th, 2018 at 10:30 a.m. CARRIED

Development

The Development Officer, Kim Christensen attended the meeting from 10:50 a.m. to 11:00 a.m. and 11:10 a.m. to 11:40 a.m. reported to Council on the activities of the Development Department for the past month.

28.18 Moved by Clr. Lawson that the Development Officer's report be accepted as presented which included the following subdivision application that was supported by the MPC at their January 8th, 2018 meeting:

- 17-Q-809 – SW 28-44-6 W4M (0.64 acres)

CARRIED

29.18 Moved by Clr. Cummins that as per Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended, provides that a Council may request the Registrar of Land Titles to close the whole or any part of a road described in a surveyed road plan; whereas, the lands hereafter described are no longer required for public travel; now therefore be it resolved that the Council of the Municipal District of Wainwright No. 61 does hereby close the following described portions of road, subject to rights of access granted by other legislation.

All that portion of Road Plan 202EO shown as "Schedule A" in the NE 22-45-4 W4M containing 0.360 hectares (0.89 acres) more or less excepting thereout all mines and minerals be transferred to and consolidated with Certificate of Title 952170423002, and

All that portion of Road Plan 781CL shown as "Schedule B" in the NE 19-45-4 W4M containing 0.214 hectares (0.53 acres) more or less excepting thereout all mines and minerals be transferred to and consolidated with Certificate of Title 112028354003;

And furthermore, the Municipal Administrator be directed to obtain the approval of the Minister of Transportation. CARRIED

PAYSHEETS

30.18 Moved by Clr. Valleau that the paysheets be approved as presented.
CARRIED

**COMMITTEE
REPORTS**

- 31.18 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Regional Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED
- 32.18 Moved by Clr. Lawson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments (11:10 a.m.) for the purpose of discussing a taxing issue. CARRIED
- 33.18 Moved by Clr. Cummins that Council reconvene to the regular meeting (11:39 a.m.). CARRIED
- 34.18 Moved by Clr. Cummins that this meeting be adjourned (11:40 a.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)