

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, July 21st, 2015 commencing at 8:30 a.m.

Present: Reeve Bob Barss, Councillors Myron Zajic, Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:45 a.m. to 11:50 a.m.).

CALL TO ORDER

The Reeve called the meeting to order at 8:30 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

249.15 Moved by Clr. Cummins that the agenda be adopted as presented.
CARRIED

250.15 Moved by Clr. Wilkinson that the following items be changed, added or removed from the agenda:

Add:

DELEGATIONS

2. 8:30 a.m. – Wes Taylor, MLA

Public Works, Transportation, Safety & Utilities

o. Jarrow – Clean Up

p. TerraCem Contractor

CARRIED UNANIMOUSLY

DELEGATIONS Wes Taylor, MLA attended Council at 8:30 a.m. to 9:10 a.m. to hear what Council's issues are and discuss what he could do. Council discussed with Wes Taylor the municipality's situation with regards to drought and what the process would be to declare a drought disaster and the process that would allow ratepayers to defer income tax. James Schwindt, Agricultural Fieldman handed out an ACIS Weather Station Data Graph and a map showing growing season precipitation to date to help decide where it is a disaster or critical situation. Council requested Wes Taylor to obtain the criteria for tax deferral and also request field assessment be more accurate. Also Council asked him to look into where the NDP will be going with linear assessment. Council stressed how important education would be for everyone to understand how linear assessment affects the rural area and that it is critical for rural Alberta. Other points that Council thought were important: the commitment of the MSI funds, regionalization and amalgamation should not be forced and bridge infrastructure funding. Wes Taylor advised that he would research these issues and take them forward for answers. The Administrator, Kelly Buchinski advised he would get the linear numbers and the MSI figures to Wes Taylor for backup.

251.15 Moved by Clr. Buck that the minutes of the Council Meeting held June 16th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 8:30 a.m. to 9:15 a.m. and 9:25 a.m. to 9:40 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

252.15 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED

It was the consensus of Council to watch the drought situation and Council requested Administration to ask Municipal Affairs and/or Canada Revenue Agency for the procedure on tax deferral due to drought conditions.

Public Works

The Director of Public Works, Shannon LaHaye, the Director of Safety & Utilities, Pam Charles, the Director of Road Construction, Mark Greibrok, and the Director of Transportation, Preston Iverson, attended the meeting from 9:40 a.m. to 10:30 a.m. and 11:00 a.m. to 11:50 a.m. and reported on the activities of their departments for the past month, including the Grader Report for June 2015.

253.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation report as presented. CARRIED

254.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Safety & Utilities report as presented. CARRIED

255.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Public Works report as presented. CARRIED

The Director of Road Construction, Mark Greibrok advised it would cost approximately \$36,000 plus applicable taxes to conduct pavement repairs on Talisman Road.

256.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Director of Road Construction to hire Carillion to proceed with the paving repairs on Talisman Road for an approximate cost of \$36,000 plus applicable taxes. CARRIED

A memo from Administration and a letter from Goodwin Roof Inspections & Consulting (1999) Ltd. advising Council of the cost for the roofing replacement contract and a stand-alone tower was presented to Council.

257.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to install a stand-alone tower at the Administration Building and hire Nutec Electro Tel to assemble and raise the tower for a cost up to \$15,000.00 plus applicable taxes. CARRIED

Bidder	Bid Cost
• Knights Roofing Ltd.	• \$247,876.00
• Flynn Canada Ltd.	• \$244,051.00
• Western Weather Protector	• \$194,945.00
• Belvedere	• \$206,993.00
• Acron	• \$244,947.00
• Fraser Bros. Roofing Ltd.	• \$227,337.00

258.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to allow Goodwin Roof Inspections & Consulting (1999) Ltd. to award the 2015 Roofing Replacement contract to Western Weather Protector for a bid cost of \$194,945.00 plus applicable taxes. CARRIED

259.15 Moved by Clr. Lawson that the following crop rates be set for 2015:

• Canola	\$12.00	Bushel or Contract Price
• Wheat	\$7.50	Bushel or Contract Price
• Barley	\$5.50	Bushel or Contract Price
• Oats	\$4.50	Bushel or Contract Price
• Peas	\$10.00	Bushel or Contract Price
• Flax	\$14.00	Bushel or Contract Price
• Greenfeed & Hay	\$110.00	Bushel or Contract Price
• Pasture	\$150.00	Bushel or Contract Price

CARRIED

A copy of the letter sent to Finning in regards to the 627K Scraper demo of 100 hours was distributed to Council along with Randy Mabbutt's email advising that Finning has no access to a D8T Dozer for demo.

260.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to request Finning to carry forward our additional 100 demo hours into the 2016 construction year. CARRIED

261.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to send the final acceptance certificate letter to E Construction Ltd.'s for Contract No. 121-17006-00 Jarrow/Salteau Road Paving. CARRIED

DELEGATIONS Andre Guilbault from Wainwright Assessment Group (WAG) attended Council at 10:30 a.m. to 11:00 a.m. to discuss the M.D. 2015 Assessment Detailed Audit.

A memo was received and distributed to Council from the Municipal Administrator, Kelly Buchinski advising of E Construction Ltd.'s request for compensation for the additional 300 metres of extra pavement at the end of the project to tie the bridge section into the road on the North Gilt Edge Road Paving Project.

262.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pay E. Construction Ltd. an additional \$30,000 plus applicable taxex to finalize the North Gilt Edge Road Paving Extension 2014. CARRIED

263.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Administration to negotiate with E Construction Ltd. for the purchase of 16,000 metric tonnes of GBC gravel left over from the North Gilt Edge Road paving project in 2014 along with a storage agreement from the pit owner. CARRIED

264.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 ask CN to widen the crossing signs on Mile #129.33 (NE 15-44-5 W4M). CARRIED

A memo was received and distributed to Council from the Municipal Administrator, Kelly Buchinski in regards to a meeting held with Harvest Energy and Bill Heaslip from Alberta Transportation requesting authorization from Council to obtain an engineering price on the widening of S.H. 894 north of S.H. 614 and a possible cost share for the construction on a one-third basis.

It was the consensus of Council to have the Director of Road Construction and ROHI Engineering meet and provide a cost estimate to Alberta Transportation for the widening of S.H. 894 north of S.H. 614.

265.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to extend the guardrail an additional 15 meters for an additional cost of \$3,375.00 plus applicable taxes in regards to Contract 14-012 Gratton Coulee Road (Schedule A). CARRIED

The following Request for Proposal results were received and distributed to Council for Hogan Hill & Gratton Coulee Road Paving Projects Engineering:

Contractor	Price	GBC	ACP
• CAP	\$423,748.00	\$6,857.05	\$5,237.05
• WSP	\$460,821.00	\$6,028.00	\$5,248.00
• ROHI	\$470,709.85	\$4,536.25	\$4,948.00
• ALL NORTH	\$517,815.00	\$5,657.00	\$5,657.00
• CVL Engineers	\$572,714.75	\$7,230.00	\$5,750.00
• Clifton Associates	\$552,875.00	None	Included

266.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to interview CAP, WSP and ROHI on the engineering of Hogan Hill & Gratton Coulee Road Paving Projects and bring forward a recommendation to the next council meeting. CARRIED

A copy of Howitt Construction's request to expand the work area at Hogan Hill and comments from ROHI Engineering was received and distributed to Council.

267.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Howitt Construction's work zone to consist of 4 miles of open construction with 1 mile ahead of the open construction cleaned up and completed. CARRIED

268.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to clean up Lots 13-16, Block 8 Plan 5621AL owned by the M.D. through tax forfeiture at Jarrow as the property may be unsafe and a fire hazard. CARRIED

Clr. Valleau discussed the TerraCem Contractor ripping the whole project at Ascot Heights and then proceeding with the cement. The Director of Road Construction advised that he has talked to the contractor and asked them to mill and cement small portions of the road when possible.

Recreation & Community Services

269.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Kerry Frissell on behalf of Wainwright High School and the Blessed Sacrament School to host "Runnin' Riverdale" Cross Country Race on September 16th, 2015 and to use the Back 9 of the golf course at Riverdale from 12:00 p.m. to 5:30 p.m. and that we authorize the use of two golf carts, all subject to proper insurance being in place and furthermore that we authorize the closing of the Back 9 for this event. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 1:15 p.m. to 1:30 p.m. and reported to Council on the finances for the past month.

270.15 Moved by Clr. Buck that the accounts recorded on the attached list in the amount of \$4,694,113.02 covered by debit memos 2317 to 2331 and cheques numbered 71538 to 71744 be approved and paid and furthermore that payroll payments as per the attached list totaling \$349,315.64 covered by EFT's numbered 900026502-900026681 be ratified. CARRIED

271.15 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending June 30th, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of June 30th, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

272.15

Moved by Clr. Wilkinson that the following policy be amended and forwarded to the 2015 policy file:

READS:

1.1.5 Pension Buy-Back

The M.D. shall contribute up to 1/3 of the pensionable service being purchased by the M.D. employee to a maximum of \$5,000 with the following condition:

- The employee must be a LAPP member;
- Pension buy back must apply to M.D. service only
- Employee must pay at least 2/3 of total or more
- Service must be between continuous employment date and enrolment date of pension plan. (Mtn. #82.02)

Pension buy back is not applicable to an M.D. employee who quits the M.D. employment and is re-hired at a later date.

AMENDMENT:

1.1.5 Pension Buy-Back

The M.D. shall contribute up to 1/3 of the pensionable service being purchased by the M.D. employee to a maximum of \$5,000 with the following condition:

- The employee must be a LAPP member
- Pension buy back must apply to M.D. service only
- Employee must pay at least 2/3 of total or more
- Service must be between continuous employment date and enrolment date of pension plan. (Mtn. #82.02)

Pension buy back is not applicable to an M.D. employee:

- who quits the M.D. employment and is re-hired at a later date
- 1st year of leave because this is governed by pension rules
- Probation year because the M.D. will contribute the employers share if this year is purchased back within 5 year of enrollment date.

CARRIED

273.15

Moved by Clr. Buck that the following 2015 taxes be cancelled pursuant to Section 347 of the M.G.A.:

Roll #	Legal Description	Amount
• 152401	NW 33-43-3 W4M	\$420.74
• 480800	SE 34-45-9 W4M	\$789.33

CARRIED

A copy of the mill rate/tax levy breakdown card was distributed to Council.

A thank you letter was received and distributed to Council from the County of Minburn No. 27 for attending their 50th anniversary celebration.

A thank you letter was received and distributed to Council from the Edgerton Sports Association for supporting their 2015 Edgerton Sports Days & Bullarama.

A letter from the ADOA Conference Committee was received and distributed to Council requesting sponsorship for the 2015 Alberta Development Officers Association Conference to be held on September 28-30, 2015 in the Town of Slave Lake.

- 274.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 not sponsor the 2015 Alberta Development Officers Association Conference. CARRIED

A thank you letter was received and distributed to Council from the Battle River Victim Assistance Society for the contribution of \$1,000.00 and the municipality's continued support.

A thank you letter was received and distributed to Council from the Village of Chauvin for the funding of \$75,000.00 for core infrastructure.

A copy of the AAMDC Contacts and Member Bulletins was received and distributed to Council.

Protection to Persons and Property

- 275.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to pay for the 2015 pumper fire truck for the Irma Fire Area out of the Irma Rural Fire Reserve for a cost of \$444,608.000 plus applicable taxes and when funds are received from the Intermunicipal Collaboration component of the 2014/15 Alberta Community Partnership (ACP) program the grant replenish the Irma Rural Fire Reserve and furthermore bill the Village of Irma for their share of 1/3 after the grant has been applied. CARRIED

Municipal Property

Health & Social Services

Environment

Bylaws

Development

The Development Officer, Kim Christensen, attended the meeting from 1:30 p.m. to 1:40 p.m. and reported to Council on the activities of the Development Department for the past month.

- 276.15 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the July 13th, 2015 MPC minutes was received and distributed to Council.

- 277.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 17-45-7 W4M Lot 1A, Block 2, Plan 142-4673. CARRIED

- 278.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 17-45-7 W4M Lot 1B, Block 2, Plan 142-4673. CARRIED

- 279.15 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 17-45-7 W4 Lot 1, Block 1, Plan 062-0766. CARRIED

280.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 32-46-5 W4M subject to granting the exception of the parcel size of 14.014 acres. CARRIED

281.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Development Officer to send the request for annual compensation review for the Surface Lease agreement with Penn West on the NW 19-44-6 W4M to Nickerson Roberts Holinski Mercer to deal with on our behalf. CARRIED

PAYSHEETS

282.15 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

**COMMITTEE
REPORTS**

283.15 Moved by Clr. Valleau that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

284.15 Moved by Clr. Cummins that this meeting be adjourned (1:45 p.m.). CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)