

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, May 20<sup>th</sup>, 2014 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Secretary Mackenzie Duncan and from the Star News, Kelly Clemmer (9:48 a.m. to end).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

193.14 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

Clr. Zajic thanked Council and Administration for their support during his recent illness.

194.14 Moved by Clr. Wilkinson that the following items be added to or removed from the agenda:

Added:

### ASB

i. Northlands 100 Year Farm Family Award

### Public Works

k. Cattle Culvert – SE 1-45-10-W4

l. Carillion – Gravel Purchase

m. 614 Secondary Highway

### Administration & Taxation

p. Off Road Bylaw

### In-Camera

2. Contractor Issue

Removed:

### Development

d. North Saskatchewan Regional Plan – Meeting Schedule

CARRIED UNANIMOUSLY

195.14 Moved by Clr. Cummins that the minutes of the Council Meeting held April 15<sup>th</sup>, 2014 be adopted as presented. CARRIED

196.14 Moved by Clr. Valleau that the minutes of the Special Meeting held May 13<sup>th</sup>, 2014 be adopted as amended to include the condition that the truck purchased be governed at a top speed of 105 km/h for motion no. 191.14. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:14 a.m. to 9:24 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

197.14 Moved by Clr. Zajic that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the ASB meeting minutes of May 5<sup>th</sup>, 2014 was received and distributed to Council.

A copy of the 2013 ASB Management Plan and Outcomes was received and distributed to Council.

- 198.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the 2013 ASB Management Plan & Outcomes and furthermore support submission to the ARD Grant Program. CARRIED

The Agricultural Feldman distributed to Council a list of ratepayers who have entered into the 2014 No-Spray and Haying agreement.

- 199.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the 2014 No-Spray and Haying agreement list and furthermore accept the late agreement for SW 21-42-4-W4. CARRIED

- 200.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the ASB Department to order spray truck components in accordance with the 2014 Budget. CARRIED

A copy of a letter from Karen Chesterman, on behalf of the Edgerton 4H Multi-Club, was received and distributed to Council requesting a \$500.00 sponsorship to purchase two buckles for the annual 4H Achievement Day and Sale.

- 201.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Edgerton 4H Multi-Club by donating \$500.00 towards the purchase of two buckles for the annual 4H Achievement Day and Sale. CARRIED

- 202.14 Moved by Clr. Valleau that the following policy be amended and forwarded to the 2014 policy file:

Reads:

I, the undersigned, hereby agree to borrow the Portable Tree Planter from the Municipal District of Wainwright No. 61 subject to the following conditions:

1. The tree planter may be loaned out for a reasonable planting duration which will be determined by the Agriculture Services Staff.
2. If the tree planter is not returned after two weeks of the date of signing this agreement, the borrower will be billed \$125.00 + GST for the full replacement cost of the tree planter.
3. The tree planter must be picked up from and returned to the M.D. Rec. Shop.
4. The tree planter must be returned to the M.D. Rec. Shop in the same condition as it was prior to being borrowed. If the tree planter is not returned in the same condition, the borrower will be responsible for any costs associated with restoring the planter to its pre-borrowing condition. If the tree planter is not returned to the M.D. Rec. Shop, the borrower will be responsible for the replacement cost of the tree planter.
5. The tree planter is the responsibility of the borrower from the time it is picked up to the time it is returned.
6. The tree planter shall only be moved during daylight hours.

Amendment:

I, the undersigned, hereby agree to borrow the Portable Tree Planter from the Municipal District of Wainwright No. 61 subject to the following conditions:

1. The tree planter may be loaned out for a reasonable planting duration which will be determined by the Agriculture Services Staff.
2. The tree planter must be picked up from and returned to the M.D. Rec. Shop.
3. The tree planter must be returned to the M.D. Rec. Shop in the same condition as it was prior to being borrowed. If the tree planter is not returned in the same condition, the borrower will be responsible for any costs associated with restoring the planter to its pre-borrowing condition. If the tree planter is not returned to the M.D. Rec. Shop, the borrower will be responsible for the replacement cost of the tree planter.
4. The tree planter is the responsibility of the borrower from the time it is picked up to the time it is returned.
5. The tree planter shall only be moved during daylight hours.

CARRIED

203.14

Moved by Clr. Buck that the following policy be added to the 2014 Policy Manual:

Schedule A.S.B. #17  
Plastic Mulch Applicator Agreement

I, the undersigned, hereby agree to borrow the Plastic Mulch Applicator from the Municipal District of Wainwright No. 61 subject to the following conditions:

1. The Plastic Mulch Applicator may be loaned out for a reasonable planting duration which will be determined by the Agriculture Services Staff.
2. The Plastic Mulch Applicator must be picked up from and returned to the M.D. Rec. Shop.
3. The Plastic Mulch Applicator must be returned to the M.D. Rec. Shop in the same condition as it was prior to being borrowed. If the plastic mulch applicator is not returned in the same condition, the borrower will be responsible for any costs associated with restoring the applicator to its' pre-borrowing condition. If the Plastic Mulch Applicator is not returned to the M.D. Rec. Shop, the borrower will be responsible for the replacement cost of the Plastic Mulch Applicator.
4. The Plastic Mulch Applicator is the responsibility of the borrower from the time it is picked up to the time it is returned.
5. The Plastic Mulch Applicator shall only be moved during daylight hours.

CARRIED

The Chauvin Agricultural Society has submitted Haldenby Farms Ltd. as the 2014 Northlands Farm Family.

204.14

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the submitted application for Haldenby Farms Ltd. for the 2014 Northlands Farm Family Award. CARRIED

**Safety & Utilities**

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:25 a.m. to 9:32 a.m. and reported on the activities of his department for the past month.

- 205.14 Moved by Clr. Lawson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

The following 2014 Sanding Box Stand Addition quotes were received and distributed to Council:

Company	Price
Electra Welding	\$13,200.00
CWF Welding	\$9,000.00
Davco	\$12,777.65

- 206.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase the 2014 Sanding Box Stand Addition from CWF Welding for a cost of \$9,000.00 plus applicable taxes. CARRIED

The following 2014 Potable Water Mixers quotes were received and distributed to Council:

Company	Price
Western Tank & Lining Ltd.	\$21,600.00
EC&M	\$32,535.00

- 207.14 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to purchase the Potable Water Mixer from Western Tank & Lining Ltd. for a cost of \$21,600.00 plus applicable taxes. CARRIED

**DELEGATIONS**

Mark Hughes from Phoenix Gas attended Council from 9:33 a.m. to 9:39 a.m. to discuss land entry payments and possible changes to pricing and clarification between residential, commercial and industrial sites. Reeve Barss advised it would be brought forth to the next Council meeting.

Kent Larouche attended Council from 9:44 a.m. to 9:56 a.m. to discuss approaches on his land. He advised that before construction began on TWP 42-2 there was never any clarification that his approaches would be removed or that they would not be replaced. Clr. Buck advised they would meet to discuss other options.

**Recreation & Community Services**

**Public Works**

The Director of Transportation, Mark Greibrook, and the Director of Public Works, Shannon LaHaye, attended the meeting from 10:11 a.m. to the end of the meeting and reported on the activities of their departments for the past month.

- 208.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 209.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

210.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with a request for proposals for engineering services for the grading projects on Hogan Hill Road and Gratton Coulee Road. CARRIED

A copy of a letter from Art Melin, President of the Wainwright Stampede Committee, was received and distributed to Council requesting the use of 10 dumpsters for stampede weekend and assistance with purchasing approximately 500 yards of gravel from the M.D of Wainwright.

211.14 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 authorize the usage of 10 dumpsters for stampede weekend and furthermore donate 500 yards of gravel from an M.D. pit on the condition that the Wainwright Stampede Committee use their own resources to haul it, and that an M.D loader be used to load it. CARRIED

The following 2014 Supplemental Gravel Crush proposals were received and distributed to Council:

Company	Pts.	4:20 37,500 Tonnes	4:40 25,000 Tonnes	Total Price
GCS Energy	70	\$243,750.00	\$150,000.00	\$393,750.00
Czar Block	80	\$178,125.00	\$118,750.00	\$296,875.00

212.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to accept Czar Block's proposal for 37,500 tonnes of 4:20 spec (3/4") and 25,000 tonnes of 4:40 spec (1 1/2") at cost of \$296,875.00 plus applicable taxes for the 2014 Supplemental Gravel Crush. CARRIED

213.14 Moved by Clr. Zajic that the Municipal District of Wainwright No 61 proceed with WSP's engineering proposal to repair eight bridge files in 2014 for a cost of \$42,300.00 plus applicable taxes. CARRIED

The following 2014 Golf Cart quotes were received and distributed to Council:

Company	Net Price
Willerton Ski-Doo & Golf Cart Ltd.	\$5,800.00
Don's Speed Parts	\$10,900.00

214.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase 2 E-Z-Go Golf Carts with trade-in of 2 2006 E-Z-Go golf carts S/N 2433614 and 2433615 from Willerton Ski-Doo & Golf Cart Ltd. for a cost of \$5,800.00 plus applicable taxes. CARRIED

The following 2014 Utility Vehicle quotes were received and distributed to Council:

Company	Points	Price
Willerton Ski-Doo & Golf Cart Ltd.	100	\$8,395.00
Battle River Implements	85	\$10,150.00

215.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2014 Kawasaki Mule 610 4x4 KAF400AEF from Willerton Ski-Doo & Golf Cart Ltd. for a cost of \$8,395.00 plus applicable taxes. CARRIED

The following 2014 12 foot Construction Breaking Disc quotes were received and distributed to Council:

Company	Points	Price
Stern Construction	100	\$36,900.00
Tri Ag	85	\$50,999.00
Battle River Implements	84	\$51,000.00

216.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to purchase a 12 foot Construction Breaking Disc from Stern Construction for a cost of \$36,900.00 plus applicable taxes. CARRIED

217.14 Moved by Clr. Valleau that the Director of Public Works, Shannon LaHaye be authorized to find a private buyer for the old Terex parts, otherwise sell the parts to Ritchie Bros. Auctioneers. CARRIED

Clr. Lawson advised Gwinn Farms would like a solution to his cattle hauling problem. No action.

Director of Transportation, Mark Greibrok advised that Raymond Patry from Carillion called and was inquiring about purchasing 9,000 tonnes of gravel from the M.D of Wainwright.

218.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 honor the previous commitment with Alberta Transportation in relation to the sale of gravel for the removal of the road ban on Secondary Highway 614 in 2013. CARRIED

Reeve Barss advised that he had a meeting at the AAMDC regarding contract renewals with current roads. Secondary Highway 614 was brought up with regards to acquiring it back on the same price a contractor would receive. No action.

**Finance**

The Municipal Accountant, Karrie Gau, attended the meeting from 10:57 a.m. to 11:11 a.m. and reported to Council on the finances for the past month.

219.14 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,066,634.54 covered by debit memos 2103 to 2116 and cheques numbered 69132 to 69301 be approved and paid and furthermore that payroll payments as per the attached list totaling \$195,252.75 covered by EFT's numbered 900024375-900024489 be ratified. CARRIED

220.14 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending April 30<sup>th</sup>, 2014 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of April 30<sup>th</sup>, 2014 was received and distributed to Council.

**Administration & Taxation**

A copy of the monthly status report was received and distributed to Council.

221.14 Moved by Clr. Zajic that the Tax Sale date be scheduled for June 17<sup>th</sup>, 2014 at 2:00 p.m. in the Council Chambers if necessary. CARRIED

222.14 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the 2014 Edgerton Bullarama as a gold sponsor in the amount of \$1,000.00. CARRIED

A copy of a letter from Myron Zajic, Chairperson of Wainwright & District Family & Community Services was received and distributed to Council requesting support for additional Provincial funding for FCS.

- 223.14 Moved by Clr. Zajic that the Municipal District of Wainwright support FCS with a letter of advocacy. CARRIED

A memo from Municipal Accountant, Karrie Gau, was received and distributed to Council regarding a linear assessment change and the 2014 lost tax revenue.

An invitation from the North Saskatchewan Regional Plan was received and distributed to Council inviting them to attend the Phase 1 consultations.

- 224.14 Moved by Clr. Buck that June 2<sup>nd</sup> to 8<sup>th</sup>, 2014 be proclaimed as Seniors Week. CARRIED

A copy of a letter from William Miller, on behalf of Art Brochu for Cycles Art Canada For Wishes was received requesting a donation. No action.

A copy of a letter from Mircea Panciuk, Executive Director of the Northern Lights Library System was received requesting a donation to sponsor their 22<sup>nd</sup> annual conference.

- 225.14 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 sponsor the 2014 Northern Lights Library Systems 22<sup>nd</sup> annual conference in the amount of \$500.00. CARRIED

A letter was received and distributed to Council from the Battle River Music Society requesting sponsorship for their 2014 Come By The Hills Music Festival at Mistahiya.

- 226.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sponsor the 2014 Come By The Hills Music Festival as a gold sponsor in the amount of \$500.00. CARRIED

A letter was received and distributed to Council from the Wainwright & District Handivan Society requesting the M.D of Wainwright's assistance in a regional collaboration grant application.

- 227.14 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to apply for the Regional Collaboration Grant for the Wainwright & District Handivan Society and furthermore that the M.D. be the managing partner. CARRIED

A letter was received and distributed from the Medical Service Board requesting \$1,500.00 in funding.

- 228.14 Moved by Clr. Valleau that the Municipal District of Wainwright advise the Medical Service Board to approach the Wainwright Economic Board to request funding. CARRIED

A copy of the AAMDC Member Bulletins and Contacts was received and distributed to Council.

The Off Road Bylaw was brought up for discussion with regards to who administers the bylaw.

- 229.14 Moved by Clr. Valleau that the Administration of Municipal District of Wainwright No.61 contact the Wainwright RCMP regarding the Off Road Bylaw. CARRIED

**Protection to Persons and Property**

**Municipal Property**

**Health & Social Services**

**Environment**

**Bylaws**

Bylaw No. 1560 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend its Land Use Bylaw as it relates to Section 6.3.7 Recreational District.

230.14 Moved by Clr. Wilkinson that Bylaw No. 1560 be tabled. CARRIED

Bylaw No. 1561 - A Bylaw of the Municipal District of Wainwright No. 61, in the Province of Alberta, authorizing the erection or removal of "Stop" or "Yield" signs for traffic control at designated locations.

231.14 Moved by Clr. Buck that Bylaw No. 1561 pass the first reading with the amendment to change "Yield Signs" to "Stop Signs" in Section 1 of the bylaw. CARRIED

232.14 Moved by Clr. Wilkinson that Bylaw No. 1561 pass the second reading as amended. CARRIED

233.14 Moved by Clr. Zajic that Bylaw No. 1561 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

234.14 Moved by Clr. Cummins that Bylaw No. 1561 pass the third and final reading as amended. CARRIED

**Development**

235.14 Moved by Clr. Wilkinson that the Development Officer's report be accepted as written. CARRIED

A copy of the May 12<sup>th</sup>, 2014 MPC minutes was received and distributed to Council.

A copy of a letter from Phoenix Gas was received and distributed to Council regarding land entry payments on M.D lands for the installation of rural natural gas lines.

Gravel Agreements under NW 22-45-9-W4 and 1677419 AB Ltd. & 676218 AB Ltd. – NW 17-45-7-W4 Pt NW 17-45-7-W4 will both be referred to the next regular Council meeting.

The proposed subdivision in the SW ½ of 3-45-7 W4M subject to the exception to Section 2.13 of the Municipal Development Plan being granted with rezoning was received for information.

236.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 36-46-7 W4M and SW 6-47-6-W4. CARRIED

Clr. Lawson declared an interest in the following development and left the Council Chambers at 11:46 a.m. as his son is acting as the agent.

237.17 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NW 10-46-8 W4M. CARRIED



Clr. Lawson returned to the Council Chambers at 11:48 a.m.

- 238.14 Moved by Clr. Valleau that the Municipal District of Wainwright No.61 authorize the landowner of NW 14-44-06-W4 Block 4, Lot C, Plan 1779CG to tie into the sewer system in Greenshields. CARRIED

#### **PAYSHEETS**

- 239.14 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

#### **COMMITTEE REPORTS**

- 240.14 Moved by Clr. Cummins that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

#### **IN-CAMERA**

- 241.14 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:54 a.m.). CARRIED

- 242.14 Moved by Clr. Cummins that Council reconvene to the regular meeting. (11:58 a.m.). CARRIED

- 243.14 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 investigate the possibility of a partnership with the Town of Wainwright in respect to the future development of Industrial Subdivisions near the Town of Wainwright and that we incorporate this investigation into the Intermunicipal Development Plan review process currently being undertaken. CARRIED

- 244.14 Moved by Clr. Buck that due to Praxis Earth Works Ltd. failing to commence gravel crushing operations by May 2, 2014 as agreed in the contract extension, the M.D. administration is to provide formal notice to Praxis Earth Works Ltd. that it is in default of its obligations under the 2013 Gravel Crushing Contract (the "Contract") and that, pursuant to the terms of the Contract, it has 48 hours to remedy the default. Should Praxis not remedy the default the M.D. will take steps to enforce its rights under the Contract. CARRIED

- 245.14 Moved by Clr. Zajic that this meeting be adjourned (12:00 p.m.). CARRIED

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Reeve

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Municipal Administrator

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Secretary

(1/2 day)