

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 20<sup>th</sup>, 2013 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, Shelly Andersen and Bruce Cummins. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:15 a.m. to 11:48 a.m.).

## CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

342.13 Moved by Clr. Andersen that the agenda be adopted as presented.  
CARRIED

343.13 Moved by Clr. Zajic that the following items be added to and deleted from the agenda:

Add:

Administration & Taxation

k. Meeting Date – September

Public Works

l. TS14G-8-08 – Finning's Request

Delete:

Public Works

g. King Road Discussion

CARRIED UNANIMOUSLY

344.13 Moved by Clr. Wilkinson that the minutes of the Council Meeting held July 19<sup>th</sup>, 2013 be adopted as presented. CARRIED

## NEW BUSINESS

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

345.13 Moved by Clr. Cummins that the Agricultural Fieldman's report be accepted as presented. CARRIED

346.13 Moved by Clr. Valleau that the procedure and policy manual be amended to reflect the removal of having to fax East Central 911 a copy of the fire permits and therefore that the policy be as follows:

#### 5.3.2 Fire Permits \*

Fire Permits are required year round (FP 0001). Fire Permits must be obtained before any burning takes place. Permits may be obtained from the Agricultural Fieldman, Assistant Agricultural Fieldman, Municipal Administrator, Fire Chiefs, Deputy Fire Chiefs, Edgerton Emergency Services Manager for the Edgerton area or the Divisional Councillor of the ratepayer for all burning. Some exceptions may apply as per section 18(4) of the Forest and Prairie Protection Act. (i.e. attended outdoor campfire which has been lit for cooking or warming purposes.)

The Municipal District of Wainwright issues Fire Permits within its municipal boundaries under the authority of the "Forest and Prairie Protection Act, R.S.A. 2000 c.F-19 and regulations made there under" and the Municipal District of Wainwright No. 61 Bylaw No. 1396. The Alberta Environmental Protection and Enhancement Act and its Regulations legislate what substances are considered to be "prohibited debris" and are not allowed to be burned and as such cannot be authorized by a Municipal Fire Permit. A fact sheet from Alberta Environment including "What you can burn", "what you can't burn" and contact numbers will be given to each person requesting a Fire Permit. It is the responsibility of the Fire Permit Holder to be aware of and adhere to all Federal/Provincial Legislation and Municipal Bylaws pertaining to burning activities.

The M.D. of Wainwright, by way of majority of Council, authorizes designated Fire Wardens, Fire Chiefs and Deputy Chiefs the authority to restrict the issuance of Fire Permits in the M.D. of Wainwright in its entirety or by Fire Area designations.

The Municipal District of Wainwright No. 61 disallows the issuance of fire permits on Ribstone creek floodplains or meadows.

Fire Chiefs will be notified by the issuer of all fire permits. Fire guardians must inform permit holders to contact 780-842-4215 (911 Call Center) on the day of lighting the fire.

Note: Any Fire Chief in the M.D. Fire Areas has the authority to issue permits for any of the above, with the exception of stubble burning. The M.D. currently has a No Stubble-Burning Bylaw – Bylaw No. 1423.

CARRIED

The Agricultural Fieldman gave Council an update of the attendance of the 2013 Rural Routes Supper and thanked everyone for their help at the event.

347.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a Rural Routes Supper and Social Event on August 8<sup>th</sup>, 2014. CARRIED

348.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 authorize the 2014 M.D. annual photo contest for an approximate cost of \$1,300 and the annual calendar and shipping for an approximate cost of \$10,000.00 plus applicable taxes. CARRIED

#### **Safety & Utilities**

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:10 a.m. to 9:25 a.m. and reported on the activities of his department for the past month.

349.13 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as presented. CARRIED

#### **Recreation & Community Services**

#### **Public Works**

The Director of Transportation, Mark Greibrok, and the Director of Public Works, Shannon LaHaye attended the meeting from 9:25 a.m. to 11:00 a.m. and reported on the activities of their departments for the past month.

350.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

- 351.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to approve the offer from Finning to run the TS14G-8-08 for 250 hours with checks and then proceed with trade if everything checks out. CARRIED
- 352.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the removal of approximately 15 latrines from the Camp Wainwright to the Wainwright shop yard and furthermore the municipality cover the cost of trucking and/or removal off site. CARRIED
- 353.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED
- 354.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to exceed the salt budget by \$100,000.00 due to spring weather conditions. CARRIED
- A copy of different door options and costs were received and distributed to Council.
- 355.13 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to install Accutrak winch style fabric doors on the Wainwright Salt Shed for a cost of \$12,250.00 plus applicable taxes. CARRIED
- A copy of CN Wainwright Subdivision, Mile 140.0 proposed south service road plans were received and distributed to Council and the Municipal Administrator read the proposed agreement aloud.
- 356.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 advise CN that additional information is required and furthermore invite CN Reps and Town of Wainwright Reps to discuss the CN Wainwright Subdivision, Mile 140.0. CARRIED
- Clr. Valleau left the Council meeting at 10:30 a.m. due to another commitment.
- Public Hearing Present at the Hearing were Bob Barss, Oscar Buck, Bruce Cummins, Myron Zajic, Ted Wilkinson, Shelly Andersen, Kelly Buchinski, Bonnie Milton, Jim Klasson, Mark Greibrok, Shannon LaHaye and Kelly Clemmer.
- Bylaw No. 1546 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of NW 35-44-5 W4M from Agricultural District to Country Residential District.
- Reeve Barss called the hearing to order at 10:30 a.m.
- Reeve Barss asked if there were any written submissions. There were none.
- Reeve Barss asked if there were any oral submissions. There were none.
- Bylaw No. 1547 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of NW 14-44-6 W4M from Agricultural District to Country Residential District.
- Reeve Barss asked if there were any written submissions. There were none.
- Reeve Barss asked if there were any oral submissions. There were none.

357.13 Moved by Clr. Cummins that the hearing be adjourned at 10:35 a.m.  
CARRIED

Council discussed the oiling dust control and the Director of Transportation advised that the oil will be here this week and oiling dust control is being worked on.

358.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to exceed the contracted equipment budget for emergency snowplowing in Division 1 in the amount of \$42,825.00 and Water Pumps for Porter Lake Corner in the amount of \$35,810.00. CARRIED

359.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objection to Summerville Pipeline leaving their signs in the ditches through the winter noting that snowplowing may destroy some of them. CARRIED

Council discussed road maintenance and grader operation for Division #5 and left discussion open for when Clr. Valleau returned to the meeting.

The following RFP results were received and distributed to Council for Terminal Road Engineering Services:

CONTRACTOR	PRICE
Genivar	\$ 55,589.00
Allnorth	\$107,400.00
Focus	\$136,375.50
ARA Engineering	\$137,803.00
Scheffer Andrew Ltd.	\$485,346.00

360.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Genivar for the engineering services on the Terminal Road Project for a cost of \$55,589.00 plus applicable taxes. CARRIED

361.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to utilize construction equipment for road work on the road allowance on the east side of NE 10-44-3 W4M. CARRIED

### Finance

The Municipal Accountant's reports were submitted to Council on the finances for the past month.

362.13 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$2,483,393.76 covered by debit memos 1967 to 1979 and cheques numbered 67579-67829 be approved and paid and furthermore that payroll payments as per the attached list totaling \$289,102.30 covered by EFT's numbered 900023093-900023251 be ratified. CARRIED

363.13 Moved by Clr. Buck that the financial statement of receipts and disbursements for the month ending July 31<sup>st</sup>, 2013 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of July 31<sup>st</sup>, 2013 was received and distributed to Council.

### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

364.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 contribute 1/3 of the cost for a new Community Mascot "Buffalo Bud" in the amount of \$1,516.66 plus applicable taxes. CARRIED

365.13 Moved by Clr. Wilkinson that Council and the Municipal Administrator be authorized to attend the AAMDC District 5 Zone meeting on September 13<sup>th</sup>, 2013 at Whitecroft Hall hosted by the Strathcona County. CARRIED

366.13 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sponsor the "Military Service Recognition Book" in the amount of \$519.05 plus applicable taxes for a ¼ page ad. CARRIED

367.13 Moved by Clr. Andersen that the Wainwright Military Family Resource Centre's Transportation Grant be increased to \$5,000.00 in the 2014 budget. CARRIED

A copy of a letter from the Minister of Municipal Affairs, Doug Griffiths was received and distributed to Council advising that the Municipal Sustainability Initiative (MSI) capital funding allocation for Jarrow Road Paving in the amount of \$2,231,124 has been approved.

A copy of the AAMDC Member Bulletins, Contacts and Executive Highlights was received and distributed to Council.

2013 MGA Review was discussed and the Reeve requested that everyone that can, attend the Meeting in St. Paul on September 20<sup>th</sup>, 2013.

A copy of the Annual Membership Update was received and distributed to Council from the AAMDC.

368.13 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized under Section 193 (3) of the M.G.A to change the time of the September 17<sup>th</sup>, 2013 Regular Council Meeting to 1:00 p.m. CARRIED

### **Protection to Persons and Property**

#### **Municipal Property**

Clr. Valleau returned to the Council meeting at 11:20 p.m.

A copy of the revised letter for the Doctor Incentive Package was received and distributed to Council.

369.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 accept the revised Doctor Incentive Package as presented which includes cooperation with the Town of Wainwright, the Wainwright & District Community Health Foundation and the Municipal District of Wainwright No. 61 by funding an incentive package for doctor recruitment of \$10,000 per new recruited doctor at 1/3 cost sharing each to be used towards relocation needs i.e. housing, vehicles etc. CARRIED

370.13 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to pay \$575.00 GST exempt which is ½ the legal immigration fees attributed to the most recent doctor coming to Canada and relocating to Wainwright. CARRIED

Clr. Valleau discussed his road conditions and gravel and advised Council that things are being rectified and addressed.

### **Health & Social Services**

#### **Environment**

**Bylaws**

Bylaw No. 1544 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of SE 9-45-7 W4M from Agricultural District to Country Residential District.

371.13 Moved by Clr. Cummins that Bylaw No. 1544 consideration for second and third reading be postponed and that the Development Officer be authorized to re-advertise the public hearing for September 17<sup>th</sup>, 2013 at 2:00 p.m. and reconvene the public hearing at the September Council meeting. CARRIED

Bylaw No. 1546 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of the NW 35-44-5 W4 from Agricultural District to Country Residential District

372.13 Moved by Clr. Wilkinson that Bylaw No. 1546 pass the second reading. CARRIED

373.13 Moved by Clr. Andersen that Bylaw No. 1546 pass the third and final reading. CARRIED

Bylaw No. 1547 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of NW 14-44-6 W4 from Agricultural District to Country Residential District.

374.13 Moved by Clr. Valleau that Bylaw No. 1547 pass the second reading. CARRIED

375.13 Moved by Clr. Zajic that Bylaw No. 1547 pass the third and final reading. CARRIED

Bylaw No. 1548 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of SW 10-44-6 W4 from Agricultural District to Country Residential District.

376.13 Moved by Clr. Cummins that Bylaw No. 1548 pass the first reading. CARRIED

377.13 Moved by Clr. Valleau that a Public Hearing be set for September 17<sup>th</sup>, 2013 for Bylaw No. 1548 at 2:00 p.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1549 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. of NW 33-43-6 W4 from Agricultural District to Country Residential District.

378.13 Moved by Clr. Andersen that Bylaw No. 1549 pass the first reading. CARRIED

379.13 Moved by Clr. Cummins that a Public Hearing be set for September 17<sup>th</sup>, 2013 for Bylaw No. 1549 at 2:00 p.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

**Development**

The Development Officer, Jim Klasson, attended the meeting at 10:00 a.m. to 10:35 a.m. and 11:37 a.m. to 11:45 a.m. and reported to Council on the activities of the Development Department for the past month.

380.13 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the August 12<sup>th</sup>, 2013 MPC minutes were received and distributed to Council.

The Development Officer advised Council that a motion is not required as we do not have to proceed with Section 2.13 of the Municipal Development Plan (Cooper Subdivision) as Municipal Planning Services has now advised that they will complete this as one application with a boundary adjustment condition.

381.13 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 9-45-7 W4M subject to road widening of 17' along the east boundary, the area between Parcel A & B is to be a minimum 100'. CARRIED

382.13 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 22-44-6 W4M. CARRIED

383.13 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 33-46-6 W4M. CARRIED

**PAYSHEETS**

384.13 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

**COMMITTEE REPORTS**

385.13 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

**IN-CAMERA**

386.13 Moved by Clr. Andersen that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:48 a.m.) CARRIED

387.13 Moved by Clr. Zajic that Council reconvenes to the meeting. (11:58 a.m.) CARRIED

388.13 Moved by Clr. Cummins that this meeting be adjourned. (11:59 a.m.) CARRIED

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Reeve

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Municipal Administrator

(1/2 day)

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Assistant Municipal Administrator