

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, September 18th, 2012 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Phil Valleau, Bruce Cummins, Shelly Andersen, Myron Zajic and Ted Wilkinson Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:40 a.m. to the end).

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

385.12 Moved by Clr. Zajic that the agenda be adopted as presented.
CARRIED

386.12 Moved by Clr. Cummins that the following items be added to and deleted from the agenda:

Add:

Public Works

m. Coulee Culvert SE 19-45-3 W4M

IN-CAMERA ISSUES

1. Legal Issue

Remove:

Public Works

I. Budgeted Contracted Equipment

CARRIED UNANIMOUSLY

387.12 Moved by Clr. Buck that the minutes of the Council Meeting held August 21st, 2012 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

388.12 Moved by Clr. Andersen that the Agricultural Fieldman's report be accepted as presented. CARRIED

Barley Council of Canada – Resolution Request. No Action

389.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the Kevin Beatty Family's application for the 100 Year Farm Family Award. CARRIED

A letter was received from the Battle River Watershed Alliance thanking the municipality for their support of the 2012 Battle River Watershed Festival.

A notice of the 2012 North East ASB Regional Conference to be held Friday, November 2nd, 2012 hosted by Smoky Lake County in Vilna was received and distributed to Council.

390.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize Council, ASB Members and Staff to attend the 2012 North East ASB Regional Conference in Vilna hosted by Smoky Lake County on November 2nd, 2012. CARRIED

391.12 Moved by Clr. Buck that the following item be added to the agenda:

*Organizational Meeting Date

CARRIED UNANIMOUSLY

392.12 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 set the Organizational Meeting for October 16th, 2012 @ 9:00 a.m.
CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:10 a.m. to 9:15 a.m. and reported on the activities of his department for the past month.

393.12 Moved by Clr. Wilkinson that the Safety & Utilities Manager's report be accepted as presented. CARRIED

Recreation & Community Services

The Director of Public Works, Shannon LaHaye, attended the meeting from 9:15 a.m. to 10:10 a.m. and reported on the activities of his departments for the past month.

Public Works

The Director of Transportation, Mark Greibrok, attended the meeting from 9:15 a.m. to 10:10 a.m. and reported on the activities of his departments for the past month.

394.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED

395.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

A letter from the Village of Irma was received and distributed to Council requesting permission to extend the commercial subdivision road and build an approach to the highway within the Municipal District of Wainwright No. 61.

396.12 Moved by Clr. Andersen that the Village of Irma be authorized to proceed with extending a commercial subdivision road and approach into the municipality on the NE 27-45-9 W4M once they have received Alberta Transportation's approval and that we have no objection to this road being annexed into the village limits. CARRIED

A memo from Municipal Administrator was received and distributed to Council advising Alberta Transportation's position on de-designation of SH 614 and 894.

397.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to request Alberta Transportation to do a site inspection with regard to S.H. 614 and 894. CARRIED

The Director of Transportation gave Council an updated on the 2012 construction schedule.

398.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to rent up to 3 scrapers for a two months period. CARRIED

Clr. Valleau requested a geometric survey on Thunder Alley to change the speed limit from 80km to 100km. It was the consensus of Council to have Administration check with Alberta Transportation with regard to speed limits being bylaw on municipal owned roads.

A memo was received and distributed to Council advising that the M.D. of Wainwright No. 61 has passed the Transportation Carrier Audit with the following recommendation: provide training to NSC authorized drivers including hours of service, trip inspections, cargo securement, weight and dimensions within 60 days of hire.

The Director of Public Works advised Council in writing that he has discussed roof repairs on the FCS building with Steinborn Construction to alleviate the water problem.

- 399.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Director of Public Works to hire Steinborn Construction to extend the roof line and put a 6" wide eve on the east side trough of the FCS building for a cost of \$11,580.00 plus applicable taxes. CARRIED

Council discussed pricing the cost of a new dozer. No Action

DF Technical & Consulting Services Ltd. advised after testing the FCS building that it does not contain asbestos materials.

- 400.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with the estimated \$120,000 FCS Building Renovation Project through the Community Infrastructure Improvement Fund (CIIF) project and that we proceed with the public procurement process and furthermore that this project proceed regardless if the \$60,000 in CIIF funding is approved. CARRIED

A copy of the 2012 sand mixing price was received and distributed to Council:

Site Energy Services Inc. \$16,800. (4,000 tonnes @ \$4.20 per Tonne)

- 401.12 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to hire Site Energy Service Limited to proceed with mixing sand at a cost of \$4.20 per tonne for 4,000 tonnes which included Camp Wainwright's 1000 tonne and the Town of Wainwright's 1000 tonne for a total cost of \$16,800 plus applicable taxes. CARRIED

Council discussed the coulee culvert on the SE 19-45-3 W4M.

- 402.12 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Director of Transportation to replace the culvert located on the SE 19-45-3 W4M with a 5 foot pipe. CARRIED

Present at the Hearing were Bob Barss, Shelly Andersen, Bruce Cummins, Phil Valleau, Myron Zajic, Ted Wilkinson, Kelly Buchinski, Bonnie Milton and Jim Klasson.

Bylaw No. 1528 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SW 9-45-7 W4M containing 5 acres from Agricultural District to Country Residential District.

Reeve Barss call the meeting to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

403.12 Moved by Clr. Zajic that the hearing be adjourned at 10:35 a.m. CARRIED

Finance

The Municipal Accountant, Mary Nelson, attended the meeting from 10:35 a.m. to 11:05 a.m. and reported to Council on the finances for the past month.

404.12 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$6,129,003.07 covered by debit memos 1797 to 1812 and cheques numbered 65774-65938 excluding cheque #65883 be approved and paid and furthermore that payroll payments as per the attached list totaling \$317,521.62 covered by EFT's numbered 900021541-90021720 be ratified. CARRIED

Clr. Valleau declared an interest and left the Council Chambers at 10:36 a.m.

405.12 Moved by Clr. Cummins that account in the amount of \$157.50 covered by cheque #65883 be approved and paid. CARRIED

Clr. Valleau returned to the Council Chambers at 10:37 a.m.

406.12 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending August 31st, 2012 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of August 31st, 2012 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

407.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 Council and Administration be authorized to attend the AAMDC Zone 5 meeting on September 28th, 2012 at Shorncliffe Lake Hall hosted by the M.D of Provost. CARRIED

408.12 Moved by Clr. Andersen that the M.D. of Wainwright No. 61 support the Wainwright & District Chamber of Commerce Small Business Week Gala Awards for the sum of \$500.00. (Platinum Sponsor). CARRIED

A thank you letter was received and distributed to Council from Falcon Enterprises for the Transportation Assistance Grant for 2012.

409.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to approve Canadian Fallen Heroes Foundation to hold \$275.00 for the next local veteran's memorial plaque as Albert Dalton already has a memorial plaque in place at the Peace Memorial Multiplex in Wainwright. CARRIED

410.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize Clr. Zajic to attend the 2012 Health Foundation Forum. CARRIED

A copy of the Aggregated Energy Program from the AAMDC/8760 Energy was received and distributed to Council for their consideration.

- 411.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Unified Energy 8760 Limited to engage in the business of providing energy portfolio management and procurement services and work in conjunction with AAMDC. CARRIED

A copy of the AAMDC Member Bulletins, Contacts, Executive Highlights and the Minister Meeting Summaries were received and distributed to Council.

Protection to Persons and Property

Municipal Property

Health & Social Services

Environment

Bylaws

Bylaw No. 1531 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, authorizing the entering into of a Mutual aid Fire Agreement between the Municipal District of Wainwright No. 61 and the Beaver Emergency Services Commission.

- 412.12 Moved by Clr. Buck that Bylaw No. 1531 pass the first reading. CARRIED

- 413.12 Moved by Clr. Cummins that Bylaw No. 1531 pass the second reading. CARRIED

- 414.12 Moved by Clr. Zajic that Bylaw No. 1531 proceed to the third reading at this meeting. CARRIED UNANIMOUSLY

- 415.12 Moved by Clr. Wilkinson that Bylaw No. 1531 pass the third and final reading. CARRIED

Bylaw No. 1528 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of Pt. SW 9-4-7 W4M containing 5 acres from Agricultural District to Country Residential District.

- 416.12 Moved by Clr. Cummins that Bylaw No. 1528 pass the second reading. CARRIED

- 417.12 Moved by Clr. Buck that Bylaw No. 1528 pass the third and final reading. CARRIED

Bylaw No. 1529 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NW 15-45-6 W4M from Agricultural District to Country Residential District. No Action

Bylaw No. 1530 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 15-44-6 W4M from Agricultural District to Country Residential District.

- 418.12 Moved by Clr. Valleau that Bylaw No. 1530 pass the first reading. CARRIED
- 419.12 Moved by Clr. Buck that a Public Hearing be set for October 16th, 2012 for Bylaw No. 1530 at 11:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Jim Klasson, attended the meeting from 10:30 a.m. to 10:32 a.m. and 10:46 a.m. to 11:10 a.m. and reported to Council on the activities of the Development Department for the past month.

- 420.12 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the August 28th, 2012 MPC minutes were received and distributed to Council.

The Development Officer advised Council that AltaLink Telecom Towers declined with regards to collocation.

- 421.12 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SW 15-46-6 W4M subject to rezoning and an approach to each parcel. CARRIED

- 422.12 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the SE 15-46-6 W4M subject to rezoning, road widening of 17' along the east boundary and an approach to each parcel. CARRIED

The Development Officer updated Council on Bluearth Renewables /164668 Alberta Limited and that a road use agreement will have to be entered into prior to any work being done.

A copy of a letter sent to Spur Resources from Alta Link was received and distributed to Council informing them that they will have to cover costs to install a new overhead stub and anchor structure approximately 20 m west of the existing pole to clear the proposed access road in the SW 26-42-44 W4M.

- 423.12 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Alta Link to remove the guy wires on the SW 26-42-4 W4M tower in their 2013 schedule. CARRIED

PAYSHEETS

- 424.12 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 425.12 Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

- 426.12 Moved by Clr. Andersen that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (11:15 a.m.) CARRIED

427.12 Moved by Clr. Cummins that Council reconvene to the meeting. (11:30 a.m.) CARRIED

428.12 Moved by Clr. Zajic that this meeting be adjourned. (11:31 a.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1/2 day)