

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 21st, 2011 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Shelly Andersen, Oscar Buck, Ted Wilkinson, Phil Valleau, Bruce Cummins and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (9:30 a.m. to the end).

## **CALL TO ORDER**

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

229.11 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED

230.11 Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:

### Public Works

- I. Survey Pins – Jarrow/Salteau Road
- m. Road Bans Letter – Badry Land Spreading

CARRIED UNANIMOUSLY

231.11 Moved by Clr. Cummins that the minutes of the Council Meeting held May 17th, 2011 be adopted as presented. CARRIED

## **NEW BUSINESS**

### Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:07 a.m. to 9:12 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

232.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 participate in the extension of strychnine sales to June 30<sup>th</sup>, 2011. CARRIED

233.11 Moved by Clr. Zajic that the Agricultural Fieldman's written report be accepted as presented. CARRIED

Agricultural Fieldman advised that the fire ban has been lifted effective June 20<sup>th</sup>, 2011.

### Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:12 a.m. to 9:30 a.m. and reported on the activities of his department for the past month.

234.11 Moved by Clr. Cummins that the Safety & Utilities Manager's report be accepted as presented. CARRIED

### Recreation & Community Services

The Director of Parks & Utilities, Garrett Fraser, attended the meeting from 9:30 a.m. to 9:40 a.m. and reported on the activities of his department for the past month.

235.11 Moved by Clr. Wilkinson that the Director of Parks & Utilities report be accepted as presented. CARRIED

**Public Works**

The Director of Transportation, Mark Greibrok and the Director of Public Works, Shannon LaHaye attended the meeting from 9:50 a.m. to 1:50 p.m. and reported to Council on the activities of their respective departments for the month.

- 236.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation's report as presented. CARRIED
- 237.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED
- 238.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 add the following policy 6.3.15:

Temporary Road Signs

If temporary road signs are requested by the Construction Foreman or the Oiling Foreman, the Safety and Utilities Manager shall conduct a site inspection with the Foreman. If he deems it necessary to install temporary signs for safety reasons, he can have the signs installed immediately and advise the Councillor concerned that the temporary sign is in place during the maintenance or construction period.

CARRIED

- 239.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to increase Allnorth Consultants Limited engineering fees on the Jarrow and Salteau Road Project an additional \$685.00 due to the following scope change: Preparation of Addendum No. 1 regarding Diesel Fuel Cost Adjustment and Remove from Contract SP 5.8 Revise SP 5.1 to Remove reference to AMC\_C230. CARRIED
- 240.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to hire Alberta Pavement Repairs for crack seal on Terminal Road for 14.6 kilometers (approx. 3,900 Lin. M) at \$5.25 per meter for an approximate cost of \$20,475.00 plus GST. CARRIED

The following tenders were presented to Council for Contract #101-17689 Bridge File No. 7268 for Bridge Culvert Installation & Other Work:

Contractor:	Price:
765431 Alberta Ltd.	\$243,115.00
Big Sky Excavating Ltd.	\$344,787.00
Denmax Energy	\$273,680.00
Prairie Erectors Int. Inc.	\$296,111.00

- 241.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 award Contract #101-17689 Bridge File No. 7268 for Bridge Culvert Installation & Other Work to 765431 Alberta Ltd. (Greyhorse Holdings) for a cost of \$243,115.00 conditional to Alberta Transportation authorization to award. CARRIED

A letter was received from Edgerton & Community Golf Course requesting the M.D. provide 16 fire pits for their campground.

- 242.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to give 48 feet of used culverts to the Edgerton & Community Golf Course for the 16 fire pits at their campground. CARRIED

A letter was received from EastLink (Persona Communications) requesting an extension of their lease with the M.D.

- 243.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to extend the lease agreement with EastLink (Persona Communications) on Plan 902 1671, Block 4, Lot 2 to August 31st, 2011. CARRIED
- A copy of a letter from John Johnson was received and distributed to Council requesting dust control.
- 244.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to send a letter to John Johnson that there will be no dust control on the SE 10-45-2 W4M at this time. CARRIED
- A copy of a letter from the Wainwright Cemetery Association was received and distributed to Council requesting the M.D. help upgrade a piece of roadway within the cemetery approximately 500 feet long and ten feet wide.
- 245.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to help the Wainwright Cemetery upgrade the portion of a road that connects the Protestant and the Roman Catholic area at the discretion of the Director of Transportation. CARRIED
- Council discussed the temporary fencing costs and the tracking of costs. It was the consensus of Council that the Director of Transportation bring back a recommendation to the next Council meeting.
- 246.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to contact M. Pidherney's with regard to the fencing issue on Ribstone Road. CARRIED
- 247.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to hire Beatty Surveys Limited to reference and re-establish the survey pins on the Jarrow/Salteau Road for an approximate cost of \$12,000.00 prior to construction. CARRIED
- The Director of Public Works read a letter aloud from Badry Land Spreading with regard to road ban permits and the time it takes to obtain one from the M.D. The Director explained the situation and advised that with Roadata we are trying to streamline this process.
- Bruce Olson, President, Nicole Wright, Operations Manager and Angela Kinzel, Communications Manager from Roadata Services Ltd. attended Council at 11:30 a.m. to give a presentation on Roadata Services and the new permit issuing system known as TRAVIS MJ.
- 248.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sign and date a contract with Roadata Services Ltd. to handle TRAVIS. CARRIED
- 249.11 Moved by Clr. Wilkinson that the Director of Public Works and the Director of Transportation draft the criteria for Roadata Services Ltd and bring it back to the next Council meeting for approval. CARRIED
- 250.11 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send a letter to Badry Land Spreading advising them of the municipality's position. CARRIED

### Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 1:50 p.m. to 2:30 p.m. and reported to Council on the finances for the past month.

251.11 Moved by Clr. Buck the accounts recorded on the attached list in the amount of \$1,180,779.66 covered by debit memos 1562 to 1576 and cheques numbered 63143-63306 be approved and paid and that payroll payments as per the attached list totaling \$431,996.54 covered by EFT's numbered 900019286-900019524 be ratified. CARRIED

252.11 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending May 31<sup>st</sup>, 2011 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statements as of May 30th, 2011 was received and distributed to Council.

### Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

253.11 Moved by Clr. Wilkinson the Municipal District of Wainwright No. 61 Council and Administration be authorized to attend the AAMDC Zone 5 meeting hosted by Flagstaff County on July 4th, 2011 in Sedgewick. CARRIED

254.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 support the Buffalo Interpretive Centre and fund them for an additional \$85,000 over a 2 year term starting in 2012. CARRIED

255.11 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 add the following policy 1.2.6:

#### Community Service Contribution

The Municipal Administrator is authorized to approve the use of M.D. equipment and supplies for community service projects up to a limit of \$1,000 per project. In the instance of equipment use, the value of the project shall be based on the Alberta Roadbuilders and Heavy Construction Association equipment rate book. Projects shall only be approved conditional to the M.D. equipment availability. Total projects shall not exceed the current year's operational budget for promotional activities.

CARRIED

A copy of a memo from Administration was handed out to Council advising what the M.G.A. states with regard to pecuniary interest and abstaining from voting.

A copy of the AAMDC Nomination to SCC FTC, Member Bulletins and Contacts were received and distributed to Council.

Chris Volk, Computer/Information Analyst attended Council to complete the 2011 Member Satisfaction Survey for Council as a group and submitted the results.

### Protection to Persons and Property

#### Municipal Property

#### Health & Social Services

#### Environment

### **Bylaws**

Bylaw No. 1508 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Bylaw wording in Bylaw No. 1491 as follows:

Section 5 – “A WEF shall be located so that the horizontal distance measured at grade from the tower to any road allowance boundary is at least the total height of the WEF”.

- 256.11 Moved by Clr. Buck that Bylaw No. 1508 pass the first reading. CARRIED
- 257.11 Moved by Clr. Wilkinson that a Public Hearing be set for July 19<sup>th</sup>, 2011 for Bylaw No. 1508 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Bylaw No. 1509 - A Bylaw of the Municipal District of Wainwright #61, in the Province of Alberta, authorizing the erection or removal of “Stop” or “Yield” signs for traffic control at designated locations.

- 258.11 Moved by Clr. Valleau that Bylaw No. 1509 pass the first reading. CARRIED
- 259.11 Moved by Clr. Zajic that Bylaw No. 1509 pass the second reading. CARRIED
- 260.11 Moved by Clr. Buck that Bylaw No. 1509 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY
- 261.11 Moved by Clr. Wilkinson that Bylaw No. 1509 pass the third and final reading. CARRIED

Bylaw No. 1510 - A Bylaw of the Municipal District of Wainwright #61, in the Province of Alberta, to provide for the placing of a speed limit on certain highways under its jurisdiction and control.

- 262.11 Moved by Clr. Valleau that Bylaw No. 1510 pass the first reading. CARRIED
- 263.11 Moved by Clr. Cummins that Bylaw No. 1510 pass the second reading. CARRIED
- 264.11 Moved by Clr. Andersen that Bylaw No. 1510 proceed with the third reading at this meeting. CARRIED UNANIMOUSLY
- 265.11 Moved by Clr. Buck that Bylaw No. 1510 pass the third and final reading. CARRIED

### **Development**

The Development Officer, Jim Klasson attended the meeting from 3:00 p.m. to 3:35 p.m. and reported to Council on the activities of the Development Department for the past month.

- 266.11 Moved by Clr. Zajic that the Development Officer’s report be accepted as presented. CARRIED

A copy of the June 13th, 2011 MPC minutes were received and handed out to Council.

- 267.11 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 have no objections to the County of Vermilion River purchasing the NE 21-47-5 W4M from an M.D. ratepayer and that we provide written notice as per Section 72 of the M.G.A. CARRIED

Council discussed a fee for gravel testing. It was the consensus of Council to have Administration draft a policy for the next Council meeting to set up a testing fee that could be waived if the Municipal District of Wainwright No. 61 ends up with the gravel agreement.

268.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 adopt the Third Party Road Upgrade/Construction Agreement and that it become policy noting that the form must be signed by the Municipal Administrator. CARRIED

269.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the Pt. NW 31-43-4 W4M. CARRIED

270.11 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 have no objections to the amendment of the survey plan for subdivision in the Pt. of S ½ 26-45-8 W4M. CARRIED

271.11 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 have no objections to the amendment of the survey plan for subdivision in the Pt. of Pt. of NE 24-45-7 W4M. CARRIED

A copy of a letter from Steven & Marsha Peacock was received and distributed to Council regarding unsightly premises in Marlloys Silver Willow Estates.

272.11 Moved by Clr. Wilkinson that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (3:17 p.m.) CARRIED

273.11 Moved by Clr. Andersen that Council reconvene to the special meeting. (3:26 p.m.) CARRIED

274.11 Moved by Clr. Buck that the Development Officer be authorized to respond to Steven & Marsha Peacock's letter with reference to the Municipal District of Wainwright No. 61's Land Use Bylaw. CARRIED

The Development Officer gave Council an update with regard to AltaLink's power lines.

275.11 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to amend the Agreement for Survey and Road Construction Work by consolidating PW 2 and PW 5 and furthermore eliminate PW 5. CARRIED

276.11 Moved by Clr. Andersen that Clr. Cummins and Clr. Wilkinson be authorized to represent the Municipal District of Wainwright No. 61 as members on the Intermunicipal Development Plan – MD/Edgerton – Steering Committee. CARRIED

277.11 Moved by Clr. Zajic that the following resolution be adopted, signed and dated:

A Resolution of the Municipal District of Wainwright No. 61 for the purpose of appointing a Subdivision Authority for the Municipal District of Wainwright No. 61 in accordance with Section 632 (1) and 632 (2) of the Municipal Government Act – RSA 2000 and Bylaw No. 1289, Section 3.3.

Therefore be it resolved that the Municipal District of Wainwright No. 61 does hereby appoint Jane Dauphinee as the Subdivision Authority effective July 1<sup>st</sup>, 2011. CARRIED

**PAY SHEETS**

278.11 Moved by Clr. Valleau that the paysheets be approved as presented.  
CARRIED

**COMMITTEE REPORTS**

279.11 Moved by Clr. Zajic that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

280.11 Moved by Clr. Valleau that this meeting be adjourned. (3:45 p.m.)  
CARRIED

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Municipal Administrator

\_\_\_\_\_  
Assistant Municipal Administrator

(1 day)