

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, April 20th, 2010 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Phil Valleau, Shelly Andersen, Oscar Buck, Ted Wilkinson and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer.

Absent: Morley Muldoon due to another commitment.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

- 166.10 Moved by Clr. Zajic that the agenda be adopted as presented. CARRIED
- 167.10 Moved by Clr. Valleau that the following items be added to, changed or deleted from the agenda:

Delete:

DELEGATIONS

2. 10:45 A.M. – Jeff Law- Rural Broadband

Development

- f. Policy Change Borrow Pits

Add:

Agricultural Service Board

- d. ASB Tour

Public Works

- e. Ribstone Road Borrow Pits – Dugouts
f. R.O.W. Purchase for Range Road #43

Development

- g. Clear Lake Stewardship Society

CARRIED UNANIMOUSLY

- 168.10 Moved by Clr. Buck that the minutes of the regular meeting held March 24th, 2010 be adopted as written. CARRIED

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:08 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

- 169.10 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED
- 170.10 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 support Blake & Marylee Prior's application for the 100 Year Farm Family award. CARRIED

A copy of a thank you letter for financial support from Alberta Farm Safety Centre was received and distributed to Council.

- 171.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Council and ASB Farm Members to attend the ASB Tour in Sherwood Park from July 12th to 15th, 2010. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:15 a.m. to 9:30 a.m. and reported on the activities of his department for the past month.

- 172.10 Moved by Clr. Valleau that the Safety & Utilities Manager's report be accepted as presented. CARRIED

- 173.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to hire Genivar to do an engineering feasibility study on the Greenshields Lift Station and then proceed with an application for funding through Alberta Transportation for the Greenshields Lift Station. CARRIED

A letter from Darrin Newell from Genivar was received and distributed to Council advising that an inspection took place on March 22nd, 2010 and the entire project was found to be complete as per the contract and specifications with no deficiencies being noted and therefore a final acceptance certificate letter should now be sent to Bandit Excavating Ltd. for Contract No. 4006034 (Fabyan Lift Station).

- 174.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to send the final acceptance certificate letter to Bandit Excavating Ltd. for Contract No. 4006034 (Fabyan Lift Station). CARRIED

Recreation & Community Services

- 175.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 authorize the Denwood Outdoor Athletics Club to host its 4th Annual Battle River Run on July 17th, 2010 and to use the road by the Mini Park off of Highway #41 and the Picnic and Grill site at Riverdale Mini Park Golf Course subject to proper insurance being in place and each participant signing a waiver of liability. CARRIED

Don Isaman attended Council from 9:30 a.m. to 9:40 a.m. to go over the 2009 Financial Statement with the Council.

Public Works

The Director of Transportation, Mark Greibrok, attended the meeting from 9:50 a.m. to 11:59 a.m. and reported to Council on the activities of the public works and transportation departments for the month.

Absent: Director of Public Works, Shannon LaHaye due to a bridge course.

- 176.10 Moved by Clr. Zajic that the Director of Public Works' report be accepted as presented. CARRIED

- 177.10 Moved by Clr. Wilkinson that the Director of Transportation's report be accepted as presented. CARRIED

A letter from Darrin Newell from Genivar was received and distributed to Council advising that an inspection took place on March 17th, 2010 and the entire project was found to be complete as per the contract and specifications with no deficiencies being noted and therefore a final acceptance certificate letter should now be sent to Carmacks Enterprises Ltd. for Contract No. 1008021 (Range Road 6-1).

- 178.10 Moved by Clr. Buck that the Municipal District of Wainwright No.61 be authorized to send the final acceptance certificate letter to Carmacks Enterprises Ltd. for Contract No. 1008021 (Range Road 6-1). MOTION DEFEATED.

It was the consensus of Council to have the Director of Transportation investigate the cracks on Range Road 6-1 prior to authorizing the acceptance certificate letter to Carmacks Enterprises Ltd. for Contract No. 1008021 (Range Road 6-1).

Reeve Barss left the meeting at 10:20 a.m. to meet with A. K. Beare, Chair of the Buffalo Park Foundation.

- 179.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 enter into an agreement with White Cloud Farms for gravel storage on NW 21-45-7 W4M. CARRIED

Reeve Barss returned to the meeting at 10:25 a.m.

The Municipal Administrator updated Council on the oil tank project for the main shop yard on behalf of the Director of Public Works.

- 180.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize an additional \$5,000.00 for the purchase of a 400 barrel tank including the liner from Benoit Oilfield Construction Ltd. for a maximum of \$30,000.00. CARRIED

Council discussed concerns with regard to the Ribstone Road Project.

- 181.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize dugouts for borrow on the Ribstone Road Grading Project subject to approval of the Director of Transportation. CARRIED

- 182.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase road widening on Range Road 43 for future road construction. CARRIED

- 183.10 Moved by Clr. Buck that the following item be added to the agenda:

*Grated Aggregate Chip Seal – Tondu Pit.

- 184.10 Moved by Clr. Andersen that the Director of Transportation be authorized to have Lone Pine Crushing crush 7,000 tonnes of 1/2" gravel at a cost of \$6.00 per tonne from the Tondu Pit for chip seal. CARRIED

CARRIED UNANIMOUSLY

Finance

The Municipal Accountant, Mary Nelson, attended the meeting from 9:40 a.m. to 9:50 a.m. and from 10:50 a.m. to 11:59 a.m. and reported to Council on the finances for the past month.

- 185.10 Moved by Clr. Valleau that the accounts recorded on the attached list in the amount of \$2,015,491.31 covered by debit memos 1383 to 1397 and cheques numbered 60725 to 60878 be approved and paid and that the payroll payments as per the attached list totaling \$144,689.16 covered by EFTs numbered 900017279 to 900017377 be ratified. CARRIED

- 186.10 Moved by Clr. Wilkinson that the financial statement of receipts and disbursements for the month ending March 31st, 2010 be adopted as written and incorporated into these minutes. CARRIED

- 187.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 approves the 2009 Financial Statements as presented. CARRIED

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of a letter and an updated budget from A. K. Beare, Chair of the Buffalo Park Foundation, was received and distributed to Council regarding the Buffalo Park Centre and Regional Archives. It was the consensus of Council that the Municipal District of Wainwright No. 61 is not interested in archiving municipal information at this time.

A copy of the FCS 2009 Program Report was received and distributed to Council.

A memo from the Municipal Administrator was received and distributed to Council regarding the assessment services contract.

- 188.10 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to proceed with a request for proposals for the assessment service contract through TILMA for a 3 year term. CARRIED

A memo from the Municipal Administrator was received and distributed to Council regarding the FCS building repairs along with a copy of Roger Golby, Superior Safety Codes report.

- 189.10 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to general contract items in its scope and that an invitation be sent to local contractor for the balance of repairs for the FCS building repairs. CARRIED

Art Melin attended Council at 11:15 a.m. to 11:25 a.m. representing the Wainwright Frontier & Exhibition Agricultural Society to inform Council of the changes with the Wainwright Stampede format.

- 190.10 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to be a gold sponsor for the Wainwright Stampede in the amount of \$5,000.00. CARRIED

A copy of the Wainwright Municipal Airport – 5 year development plan was received and distributed to Council.

Craig Reid from Knelson Sand and Gravel attended Council at 11:30 a.m. to 11:59 a.m. to present their Durasoil product for dust control and Soil Tac for surfacing.

A copy of the AAMDC – action on Electoral Boundary Review Commission Interim Report was received and distributed to Council.

A copy of the AAMDC Member Bulletins, Contacts and Executive Highlights were received and distributed to Council.

Health & Social Services

Protection to Persons and Property

Municipal Property

Environment

Bylaws

Development

The Development Officer, Jim Klasson, attended the meeting from 1:05 p.m. to 2:25 p.m. and reported to Council on the activities of the Development Department for the past month.

- 191.10 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the April 14th, 2010 MPC minutes were received and distributed to Council.

- 192.10 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 approve the subdivision application for Block 3, Plan 972-2843 (in SW 30-45-7 W4M) subject to a joint easement for access. CARRIED

A letter from Carol Snyder was received and distributed to Council regarding Clear Lake. It was consensus of Council to reply to the letter advising her to contact Alberta Environment.

Council discussed the Clear Lake Area Structure Plan on the Residential Conservation Area being rezoned to Direct Control Zoning.

- 193.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the Development Officer to draft a bylaw to amend the Clear Lake Area Structure Plan Bylaw to amend the residential conservation area to direct control zoning and that a provision be made to have the development permits delegated to the MPC. CARRIED

The Administrator read aloud a letter from the Clear Lake Stewardship Society with regard to proper containment and disposal of sewage and grey water.

- 194.10 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to contact Public Health to obtain some direction on proper containment and disposal of sewage and grey water at Clear Lake. CARRIED

Andy Guilbault from Wainwright Assessment Group attended Council at 1:30 p.m. to 2:25 p.m. to discuss a number of current issues with assessment practices and their current contract. Karen Steele, Tax Clerk, and Jim Klasson, Development Officer, were also in attendance for the presentation.

PAY SHEETS

- 195.10 Moved by Clr. Buck that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

- 196.10 Moved by Clr. Wilkinson that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

197.10 Moved by Clr. Zajic that this meeting be adjourned. (2:40 p.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 day)