

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, August 18th, 2009 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Phil Valleau, Shelly Andersen, Oscar Buck, Ted Wilkinson, Morley Muldoon and Myron Zajic. Staff present: Municipal Administrator Kelly Buchinski and Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:45 a.m. to the end).

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

395.09 Moved by Clr. Muldoon that the agenda be approved as presented. CARRIED

396.09 Moved by Clr. Valleau that the following items be added to or deleted from the agenda:

Add:

Agriculture Service Board

d. Weeds in Town

Public Works

p. Dust Control & Oiling Program

q. Lodge

In-Camera

1. Personnel Issue

Delete:

Development

h. Echoex Ltd. – Pipeline Crossing Agreement

CARRIED UNANIMOUSLY

397.09 Moved by Clr. Buck that the minutes of the regular meeting held July 21st, 2009 be adopted as written. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt, attended the meeting from 9:05 a.m. to 9:17 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

398.09 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

399.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 support Randy & Margo Long's application for the 100 Year Farm Family Award. CARRIED

The Agricultural Fieldman gave Council an update of the attendance and the expenses of the 2009 Rural Routes Supper.

- 400.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with a Rural Routes Supper and Social Event for 2010 with the addition of having a drop off box for the food bank as a volunteer option from participants. CARRIED

Council discussed the issue of noxious weeds in the Town of Wainwright.

- 401.09 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send a letter to the Town of Wainwright Council to make them aware of the noxious weed situation in the Town. CARRIED

Finance

The Assistant Municipal Administrator reported to Council on behalf of the Municipal Accountant on the finances for the past month.

Clr. Wilkinson declared a pecuniary interest in the following issue. He left the meeting at 9:18 a.m.

- 402.09 Moved by Clr. Buck that cheque #59611 in the amount of \$750.00 be approved. CARRIED

Clr. Wilkinson returned to the Council meeting at 9:19 a.m.

- 403.09 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$5,975,617.59 covered by debit memos 1278 to 1291 and cheques numbered 59395 to 59621 excluding cheque #59611 be approved and paid and that the payroll payments as per the attached list totaling \$251,017.49 covered by EFTs numbered 900016141 to 900016294 be ratified. CARRIED

- 404.09 Moved by Clr. Andersen that the financial statement of receipts and disbursements for the month ending July 31st, 2009 be adopted as written and incorporated into these minutes. CARRIED

Safety & Utilities

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:20 a.m. to 9:50 a.m. and reported on his department for the past month.

- 405.09 Moved by Clr. Zajic that the Safety & Utilities Manager's report be accepted as written. CARRIED

Recreation & Community Services

A memo was received and distributed to Council to consider different options for Riverdale Mini Park's Operations for 2010. It was the consensus of Council that the M.D. be authorized to advertise the positions at Riverdale Mini Park for 2010 and bring back a recommendation to the Planning Meeting for 2010.

- 406.09 Moved by Clr. Valleau that Norma Morrissey's request for a memorial bench to be placed at Clear Lake be approved subject to the condition that she pay all costs. CARRIED

Public Works

The Director of Public Works, Shannon LaHaye, and the Director of Transportation, Mark Greibrok, attended the meeting from 9:55 a.m. to and reported to Council on the activities of their respective departments for the month.

- 407.09 Moved by Clr. Wilkinson that the Director of Public Works' report be accepted as presented. CARRIED

408.09 Moved by Clr. Zajic that the Director of Transportation's report be accepted as presented. CARRIED

409.09 Moved by Clr. Buck that the following excess gravel inventory be written off due to converting tonnes to cubic yards for large crushes:

- NW 26-45-10 W4M 13,050.40 cubic yards 3/4"

CARRIED

410.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to pay royalties to Richard Larson and crushing fees to Holt Transport for the discrepancy found in the NE 26-45-10 W4M gravel pit (Larson Pit) for 3,074.24 cubic yards. CARRIED

A memo was received and distributed to Council with regard to changing the policy and the process of how the M.D. measures gravel. It was the consensus of Council that Administration proceed with changing the process of gravel crushing, loading, buying and selling to tonnes and furthermore we start to educate everyone in this process.

411.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to change the 2010 Gravel Policy from cubic yards to tonnes. CARRIED

PUBLIC HEARING

Present at the hearing were Bob Barss, Shelly Andersen, Oscar Buck, Ted Wilkinson, Morley Muldoon, Phil Valleau, Myron Zajic, Kelly Buchinski, Bonnie Milton, Mark Greibrok, Shannon LaHaye, Jim Klasson and June Peat.

The public hearing was called to order at 10:30 a.m.

The purpose of this public hearing is to hear any public concerns in respect to the proposed Bylaw No. 1482 which is a bylaw proposing to amend Bylaw No. 1318, as amended May 15, 2007, of the Municipal District of Wainwright No. 61 by changing the Land Use Designation of Plan 7921915, Block 1 – Pt. of NW 1-44-4 w4M from Controlled Urban Development to Country Residential District Area.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

412.09 Moved by Clr. Zajic that the hearing be adjourned at 10:35 a.m. CARRIED

Cathy Charlton from FCS and Carol Stringer from the Wainwright and Area Social Action Committee attended Council at 10:35 a.m. to 10:55 a.m. to give an update on the programs and statistics provided by the FCS and a Youth Resiliency Project Program they are involved in with the County of Vermilion.

413.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to add the following policy to the policy manual:

6.7.4 Traffic Signs Along M.D. Paved Roads

Stop signs at all M.D. road allowances approaching a paved road will be installed and furthermore the Director of Public Works will submit a list of these stop signs to be ratified by Council and attached to Appendix "A" of Bylaw #1334.

CARRIED

414.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to add the following yield signs in accordance with Bylaw #1334 and that these yields signs be add to Appendix A of Bylaw #1334:

- SE of SE 13-46-9 W4M
- NW of NW 7-46-8 W4M
- NE of NE 12-47-8 W4M
- SW of SW 18-47-7 W4M

CARRIED

415.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sign and pay the Ducks Unlimited Wetland Loss Compensation for Range Road 25 in the amount of \$7,216.50 conditional to the funds being spent within the M.D. of Wainwright boundaries. CARRIED

A copy of a letter from Darrin Newell from Genivar was received and distributed to Council addressing issues with regard to the Fabyan Lagoon, Correction Line Paving, Twp Rd 422 and SH 899 projects as requested by Council.

416.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to send the Construction Completion Certificate to Carfax Construction Limited on Contract No. 1008064 – Twp Rd. #422. CARRIED

The Administrator advised Council that in order to have the speed increased on local paved roads a Geometric Assessment would have to be done prior to changing the speed limits and the cost estimate would be \$28,250.00.

417.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 that we refer the Geometric testing of our paved roads to the 2010 budget. CARRIED

418.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 ratify the Fortis Alberta power line move at SE 31-46-5 W4M for a cost of \$8,384.72 including G.S.T. CARRIED

419.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to proceed with a one year lease agreement with Persona Communications on Plan 902 1671, Block 4, Lot 2 and that we provide them with a termination notice to allow for the additional space required for the Public Works Department. CARRIED

420.09 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire Stewart Weir to complete the M.D.'s Resource Road applications for Thunder Alley, Salteau Lake Road, Hawkins Road, Sparks Road, Truck Pit Road, North Chauvin Road, Twp Rd #452 and Twp Rd #422. CARRIED

A copy of a letter from Lyle Mytz was received and distributed to Council requesting the M.D. to pay for a load of gravel delivered to NE 26-44-10 W4M.

421.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Lyle Mytz advising that it is not M.D. policy to pay for gravel ordered by ratepayers. CARRIED

The Municipal Administrator advised Council that the tender opening for Ribstone Road will be August 20th, 2009 at 2:00 p.m.

The Council discussed its concerns with the dust control and the oiling program for 2009.

422.09 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be authorized to purchase another load of oil for an approximate cost of \$10,000.00. CARRIED

423.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to deliver two loads of gravel to the Battle River Lodge. CARRIED

Steve Visnoski from the RCMP attended Council at 11:45 a.m. and Council presented with a plaque for his dedicated service to the M.D. and wished him well in his new posting.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

424.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to add the letter of hire to 1.1.1 Employment Forms Completion Policy. CARRIED

A copy of a letter from LAPP was received and distributed to Council advising of the contribution rate increase. The Payroll Clerk also provided a chart showing how the LAPP increases will affect the M.D. and its employees.

425.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 set the Assessment Review Board Hearing for September 15th, 2009 @ 1:30 p.m. in the Council Chambers and that Kelly Buchinski act as the clerk. CARRIED

A copy of the A.A.M.D.C. Member Bulletins, Contacts, Highlights and Minister Meetings were received and distributed to Council.

Protection to Persons and Property

426.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to apply for the Regional Partnerships Initiative Exploration Grant through the Alberta Emergency Management Agency to fund a review of our Fire Areas and that they also be authorized to ask the Town of Wainwright, and the Villages of Chauvin, Edgerton, and Irma to partner with them. CARRIED

Municipal Property

Health & Social Services

Environment

427.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to proceed with the purchase of 30 – 3 yard garbage bins from Environmental Metal Works for a cost of \$19,974.00 plus applicable taxes. CARRIED

Bylaws

Reeve Barss declared a pecuniary interest in the next bylaw as his wife works for the ATB Financial. He left the Council Chambers at 1:20 p.m.

Bylaw #1483 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to authorize the borrowing of money for the purpose of financing operating expenditures.

428.09 Moved by Clr. Zajic that Bylaw #1483 pass the first reading. CARRIED

429.09 Moved by Clr. Wilkinson that Bylaw #1483 pass the second reading.
CARRIED

430.09 Moved by Clr. Muldoon that Bylaw #1483 proceed with the third reading at
this meeting. CARRIED UNANIMOUSLY

431.09 Moved by Clr. Andersen that Bylaw #1483 pass the third and final reading.
CARRIED

Reeve Barss returned to the Council Chambers at 1:23 p.m.

Bylaw No. 1484 - A Bylaw of the Municipal District of Wainwright No. 61, in
the Province of Alberta, for the purpose of closing portions of a public
highway to public travel in accordance with Section 22 of the Municipal
Government Act, Chapter M-26, Revised Statutes of Alberta 2000 (A portion
of Township Road 434 between S.H. 610 and R.R. 25 approximately 0.25
miles – SE 30-43-2 W4M and NE 19-43-2 W4M).

432.09 Moved by Clr. Buck that Bylaw No. 1484 pass the first reading. CARRIED

433.09 Moved by Clr. Valleau that a Public Hearing be set for September 15th,
2009 for Bylaw No. 1484 beginning at 10:30 a.m. at the Municipal District of
Wainwright No. 61's Administration Building. CARRIED

Bylaw No. 1482 - A Bylaw of the Municipal District of Wainwright No. 61, in
the Province of Alberta, to amend the Land Use Bylaw No. 1318 (Plan
7921915, Block 1 – Pt. NW 1-44-4 W4M).

434.09 Moved by Clr. Zajic that Bylaw No. 1482 pass the second reading.
CARRIED

435.09 Moved by Clr. Wilkinson that Bylaw No. 1482 pass the third and final
reading. CARRIED

Development

The Development Officer, Jim Klasson attended the meeting from 10:30
a.m. to 10:31 a.m. and 1:25 p.m. to and 1:45 p.m. reported to Council on the
activities of the Development Department for the past month.

436.09 Moved by Clr. Muldoon that the Development Officer's report be accepted
as presented. CARRIED

A copy of letter from Kevin Cooper was received and distributed to Council
requesting to purchase the NW 13-43-3 W4M.

437.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be
authorized to send Kevin Cooper a letter advising that the M.D. is not in
favor of selling the NW 13-43-3 W4M at this time. CARRIED

Colette Lake – Boat Launch proposal. No Action

438.09 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 be
authorized to sign the Canadian Natural Resources Pipeline Crossing
Agreement as presented once all conditions have been met. CARRIED

439.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be
authorized to sign the ATCO Pipeline Crossing Agreement as presented.
CARRIED

440.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be
authorized to sign the Harvest Operations Pipeline Crossing Agreement as
presented. CARRIED

A copy of letter from Alberta Municipal Affairs was received and distributed to Council advising them that the Edgerton Annexation was been approved.

Road cancellation of Road Plan 1554 RS affecting the NW & NE 35-46-9 W4M and SE 2-47-9 W4M. No Action

441.09 Moved by Clr. Valleau that the following item be added to the agenda:

TransCanada Pipeline – Pipeline Crossing Agreement

CARRIED UNANIMOUSLY

442.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to sign the TransCanada Pipeline Crossing Agreement as presented. CARRIED

PAYSHEETS

443.09 Moved by Clr. Muldoon that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

444.09 Moved by Clr. Wilkinson that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems, and Wainwright Economic Development Board. CARRIED

445.09 Moved by Clr. Andersen that Council recess for a private meeting as per Section 197(2) of the Municipal Government Act 2000 and amendments. (1:40 p.m.) CARRIED

446.09 Moved by Clr. Zajic that Council reconvene to the regular meeting. (1:50 p.m.) CARRIED

447.09 Moved by Clr. Valleau that employee #133 and #174 be removed from probation and both receive a \$3,500.00 annual increase in salary effective the next pay period. CARRIED

448.09 Moved by Clr. Wilkinson that this meeting be adjourned. (1:50 p.m.) CARRIED

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)