The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 17th, 2009 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Phil Valleau, Shelly Andersen, Oscar Buck, Ted Wilkinson, Myron Zajic and Morley Muldoon. Staff present: Municipal Administrator Kelly Buchinski, Assistant Municipal Administrator Bonnie Milton, Ratepayer Brad Scribner and from the Star News Kelly Clemmer (10:30 a.m. to 4:00 p.m.)

Absent: Clr. Morley Muldoon (due to other commitments)

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

49.09 Moved by Clr. Zajic that the agenda be approved as presented. CARRIED

Moved by Clr. Wilkinson that the following items be added to, changed or deleted from the agenda:

Add:

Administration & Taxation

r. Building Canada Fund

CARRIED UNANIMOUSLY

Moved by Clr. Valleau that the minutes of the regular meeting held January 20th, 2009 be adopted as written. <u>CARRIED</u>

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

The Agricultural Fieldman, James Schwindt attended the meeting from 9:05 a.m. to 9:10 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

Moved by Clr. Andersen that the Agricultural Fieldman's report be accepted as presented. <u>CARRIED</u>

A copy of the 2009 roadside mowing proposal per division was received and distributed to Council for a total of 641 miles.

A copy of the 2009 ASB Tour hosted by Lacombe County from July 6th to 9th, 2009 was received and distributed to Council.

Public Works

The Municipal Administrator reported to Council on the activities of the Public Works Department for the past month.

53.09 Moved by Clr. Zajic that the Public Works report be accepted as written. <u>CARRIED</u> Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain pricing and options for a new automatic gate for the main shop yard. CARRIED

The Municipal Administrator read aloud letters from Owen Dennis and Jim Brown requesting to be gravel haulers for the municipality.

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send Owen Dennis and Jim Brown a letter advising that the M.D. is not hiring any new gravel haulers at this time. CARRIED

The Safety & Utilities Manager, Preston Iverson, attended the meeting from 9:30 a.m. to 9:45 a.m. and reported to Council on the activities of the Safety & Utilities Department for the past month.

Moved by Clr. Andersen that the Safety & Utilities Manager's report be accepted as written. <u>CARRIED</u>

57.09 Moved by Clr. Wilkinson that the following 2009 Gravel Crushing Contract with Holt Transport be approved:

2008 Crushing Commitment to be completed in 2009:

- 9,277 cu. yds of 4:20 spec. to be completed at Larson Pit (NE 26-45-10 W4M)
- ❖ 27,203 cu. yds of 4:20 spec. to be completed at Tondu Road Allowance Pit (NE 21-47-5 W4M)

2009 Crushing:

- ❖ 25,000 cu. yds of 4:20 spec. for the Larson Pit (NE 26-45-10 W4M).
- ❖ 50,000 cu. yds of 4:20 spec. for the Hager Pit (SE 33-41-1 W4M).
- ❖ 15,962 cu. yds of 4:20 spec. for the Maull Pit (SE 17-41-4 W4M).
- ❖ 72,558 cu. yds of 4:20 spec. possible for other pits within the MD.

Additional crushing shall be mutually agreed to by both parties at a negotiated price and with the option to change the 4:20 spec to 4:40 spec.

CARRIED

58.09 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to participate in the Registered Apprentice Program (RAP). CARRIED

The Municipal Administrator re-confirmed the engineering proposals after verifying the numbers as follows:

Company	Minburn Road	S. Chauvin	TWP422 Ext.	CLR
AMEC	\$368,030	\$298,725	\$322,949	\$249,411
STEWART WEIR	\$294,071	\$159,688	\$266,158	\$135,642
GENIVAR	\$410,122	\$169,330	\$335,574	\$134,854
MORRISON HERSHFIELD	\$318,294	\$439,028	\$370,169	\$405,200
STANTEC	\$492.951	\$226,368	\$391.453	\$186.349

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the re-confirmed engineering numbers and hire Stewart Weir for the grading projects Minburn Road and Twp #422 Extension and for the paving project South Chauvin and Genivar be hired for the paving project Correction Line Road (CLR). CARRIED

It was consensus of Council to have CIr. Zajic negotiate an agreement for crushed gravel in the Vermilion Pit located in the SE 13-46-4 W4M and bring back the details to the next Council meeting.

Twylya Legault from PFRA attended Council at 9:45 a.m. to 10:05 a.m. to give the final report on the Ribstone tankloader pilot project to study and evaluate the Arsenic Removal Efficiency of Iron Oxide Media – AD 33.

PUBLIC HEARING

The public hearing was called to order at 10:30 a.m.

Present at the Hearing were Bob Barss, Shelly Andersen, Oscar Buck, Ted Wilkinson, Phil Valleau, Kelly Buchinski, Bonnie Milton, Jim Klasson, Chelsey Jersak, Ken McNeil, Kelly Clemmer, Nina Goddard, Duane Goddard, Dawn Challenger, Murray Challenger, Carol Snyder, Dennis Killoran, Gary Miller, Alice Fuller, Janet Syverson, Rod Syverson, Randy Stafford, Roland Marchand, Rick Lapierre, Tom Suley, Randy MacKenzie, Carol MacKenzie, Robert Freuetto, Roger Holmes and Bob Snyder.

The purpose of the public hearing is to hear any public concerns in respect to the proposed Bylaw No. 1475 which is a bylaw to adopt and amend an Area Structure Plan and adopt a new Area Structure Plan for Clear Lake Area.

Reeve Barss asked if there were any written submissions.

The Development Officer indicated that there were three. The Reeve indicated that the written submissions would be reviewed and considered by Council and that he would like to allow more time for oral submissions at this hearing.

Reeve Barss asked if there were any oral submissions.

The oral submission were as follows:

<u>Tom Suley</u> – asked for clarification of residential conservation vs rural conservation.

<u>Chelsey Jersak</u> - indicated transportation and fewer environmental constraints.

<u>Randy MacKenzie</u> – concerns over other buildings going up at the lake with the moratorium. He also had drainage concerns.

<u>Carol MacKenzie</u> – concerns were about compliance of sewage systems around the lake.

<u>Bob Snyder</u> – read aloud a written presentation which he handed to the Development Officer after the hearing.

<u>Carol MacKenzie</u> – indicated that the petition circulated around the lake was not the representation of all the cabin owners.

<u>Randy Stafford</u> – suggested the M.D. consider creating a committee that includes representation from lands surrounding the lake and day users. A copy of his email with his thoughts was turned over to the Development Officer.

<u>Gary Miller</u> – read aloud a written letter which he presented a copy of to the Development Officer.

<u>Murray Challenger</u> – asked about specifics on the proposed subdivisions surrounding the lake.

<u>Carol MacKenzie</u> – said about 12 – two acre parcels.

<u>Randy MacKenzie</u> – local businesses have approached him about his subdivision.

<u>Dennis Killoran</u> – indicated that the M.D. should consider using the current Intermunicipal Development Plan around the Town of Wainwright as a guide for this plan.

<u>Bob Barss</u> – thanked everyone for attending and indicated that the Council would carefully consider all this information before a decision is made. He also indicated that another public meeting may be held before the passing of the bylaw. The public would be advised of this.

Moved by Clr. Andersen that the hearing be adjourned at 11:25 a.m. CARRIED

Allen Ford, Jennifer Ford, Tony Norris and Keith Brower attended Council at 11:30 a.m. to 12:15 p.m. Keith Brower gave an update and a presentation on behalf of the Buffalo Park Association and the concept of the Buffalo Park Centre.

Mark Hughes from Phoenix Gas attended Council at 1:15 p.m. to 1:30 p.m. to give Council a presentation on the efforts of Corridor Communication Inc. and bringing wireless high-speed internet to rural Alberta. He requested a letter of support from the municipality.

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 send a letter to Phoenix Gas and Corridor Communication Inc. supporting in principle their efforts to bring wireless high-speed internet to rural Alberta.

CARRIED

Public Works con't

Shop Foreman Shannon LaHaye, Oiling Foreman Dan Blackie and Construction Foreman Mark Greibrok attended Council from 1:30 p.m. to 2:45 p.m.

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to hire a full time grader operator alternate position and have Administration advertise the position internally with a deadline of March 15th, 2009. CARRIED

A copy of the CAT M Series Operator Training Course was received and distributed to Council.

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to participate in the CAT M Series Operator Training Course as follows:

- Level II 6 operators for a total cost of \$3,000
- Level III 3 operators for a total cost of \$7,250

CARRIED

The Shop Foreman read aloud the following quotes for a tandem truck and the attachments:

\$140,022.75

Tandem Truck:

Weldco –Beales

 First Truck (Lloydminster) 	\$137,800.00
 Glover International 	\$132,811.55
 Kenworth 	\$169,900.00
Attachments:	
Fort Garry	\$109,195.00

Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) tandem trucks from Glover International at a cost of \$132,811.55 each plus applicable taxes and the attachments for both tandem trucks from Fort Garry in the amount of \$109,195.00 each plus applicable taxes. CARRIED

The Shop Foreman read aloud the following quotes for a pup trailer:

•	Gerry's Trailer	\$28,200.00
•	Fort Garry	\$33,970.00
•	Reliable Truck Body	\$41,790.00

Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to purchase a pup trailer from Gerry's Trailer in the amount of \$28,200.00 plus applicable taxes. <u>CARRIED</u>

The Shop Foreman read aloud the following quotes for a Service Truck:

 Denwood 	\$50,011.00
 WainAlta 	\$43,000.00
 Norris Brother Ford 	\$43.011.00

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a service truck 5500 Dodge 4X4 from WainAlta Motors in the amount of \$43,000.00 plus applicable taxes. CARRIED

The Shop Foreman read aloud the following quotes for a Service Truck Body:

 TK Truck Body 	\$65,075.00
General	\$67,770.00
 Western Truck Body 	\$82,665.00

67.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to purchase a service truck body from TK Truck Body in the amount of \$65,075.00 plus applicable taxes. <u>CARRIED</u>

The Administrator read aloud the following quotes for two (2) 2009 scrapers with the trade in of two (2) 2003 TS14G scrapers:

Company	2009 Scraper	Trade-in	Trade-in
		2003 TS14G	2003 TS14G
Finning	\$975,000 each	(\$75,000)	(\$75,000)
Yellow Tractor	\$774,040 each	(\$120,192)	(\$120,192)
Hammer Equipment	\$599,000 each	(\$140,000)	(\$140,000)
Strongco	\$776,000 each	(\$126,000)	(\$131,000)

68.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to repair the two (2) 2003 TS14G scrapers. MOTION DEFEATED

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase two (2) TS14G scrapers from Hammer Equipment for a cost of \$599,000 each with two (2) 2003 TS14G trades at trade-in value of \$140,000 each plus all applicable taxes. CARRIED

A memo was submitted by the Oiling Foreman Dan Blackie with regard to information on pre-mixed dust control.

70.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to mix 175 cubic meters of HF500 oil at a gravel pit for dust control for the 2009. CARRIED

71.09 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 be authorized to mix an additional 2500 tonnes of HF500 oil for the oiling of roads. CARRIED

A memo was submitted by the Oiling Foreman Dan Blackie with regard to the pros and cons of MC-250 vs SC-250. No Action

A thank you note was received from the Village of Chauvin with regard to the Municipal District of Wainwright No. 61 helping with snow removal.

72.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to waive the invoice sent to the Village of Chauvin for snow removal. MOTION DEFEATED

The Municipal Administrator read aloud a letter from Daren Sheridan to supply gravel from Division 5.

Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to send a letter to Daren Sheridan advising that the municipality is not interested at this time in purchasing gravel but possibly in the future.

MOTION DEFEATED

Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to send Daren Sheridan a letter advising that we are interested in purchasing 10,000 cubic yards of gravel at a price to be negotiated and that we advise him that we are not hiring any more gravel haulers for 2009. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 2:45 p.m. to 3:15 p.m. and reported to Council on the finances for the past month.

- Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,575,864.91 covered by debit memos 1204 to 1215 and cheques numbered 58514 to 58638 be approved and paid and that the payroll payments as per the attached list totaling \$139,081.10 covered by EFTs numbered 900015345 to 900015438 be ratified. CARRIED
- 76.09 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending January 31st, 2009 be adopted as written and incorporated into these minutes. <u>CARRIED</u>

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

- 77.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to rent two booths at the Wainwright trade fair on April 17 & 18, 2009. <u>CARRIED</u>
- Moved by Reeve Barss that the Municipal District of Wainwright No. 61 be authorized to withdraw its letter of support to the Wainwright Rural Recreation Board for the walking trail south of Wainwright and further that the Wainwright Rural Recreation Board continue to research the feasibility of the walking trail and bring that information back to Council at a later date. CARRIED
- 79.09 Moved by Clr. Zajic that Council and the Municipal Administrator and/or the Municipal Assistant Administrator be authorized to attend the Alberta Association of Municipal Districts & Counties Spring Convention in Edmonton from March 23 to 25, 2009. CARRIED
- 80.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 advance the Village of Edgerton \$38,900.00 from the Edgerton Rural Fire Area Reserve to cover the purchase of the new Edgerton rescue unit. CARRIED

A letter from the Buckin Brawl Committee was received and distributed to Council advising that there will be no Buckin Brawl 2009.

A copy of a letter from the Village of Edgerton was received and distributed to Council thanking them for the recreation board funding for 2008 and 2009.

A copy of a letter from the RCMP to the Town of Wainwright was received and distributed to Council requesting to enhance the part time municipal employee clerk position.

- 81.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 support the enhanced municipal employee clerk position as requested by the RCMP to a full time position at 50/50 shared cost between the M.D and the Town. CARRIED
- 82.09 Moved by Reeve Barss that the 2008 reserve allocation be \$1,050,000.00 to the paving reserve. <u>CARRIED</u>

A copy of the A.A.M.D.C. Watershed Information was received and distributed to Council.

83.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to cancel taxes in the amount of \$2,922.06 from Roll No. 1000000. CARRIED.

A letter was received from the Edgerton Sports Association requesting funding for their Edgerton Sports Days & Fair Bullarama event on July 3rd, 2009.

84.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sponsor the Edgerton Sports Days & Fair Bullarama event in the amount of \$1,000.00 representing a gold sponsorship. CARRIED

A copy of the A.A.M.D.C.'s Member Bulletins, Contacts, District 5 Notes and Executive Highlights were received and distributed to Council.

It was consensus of Council to have the Municipal Administrator complete the questionnaire on the Law Enforcement Framework on their behalf and submit it to A.A.M.D.C.

85.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize an application under the Building Canada Fund for the Minburn Road and Township Road #422 Extension grading projects. CARRIED

Protection to Persons and Property

Moved by Clr. Zajic that the Municipal Administrator be authorized to set up a meeting between the Fire Chiefs in the rural fire areas within the M.D. of Wainwright No. 61. <u>CARRIED</u>

Municipal Property

Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to advertise for the lease of SW 24-45-2 W4M for 113.69 acres for grazing on the condition the lessee supply the water. CARRIED

It was the consensus of Council to have Administration bring back all grazing leases and road allowance leases within the M.D. to the next Council meeting for discussion and/or approval of the leases.

Health & Social Services

Environment

Recreation & Community Services

The Reeve updated and discussed the option to purchase the FSC building with Council.

88.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize Reeve Barss and the Municipal Administrator to negotiate on behalf of the M.D. to purchase the FCS building conditional to Council's final approval. CARRIED

Bylaws

The Development Officer read aloud the three (3) written submission from the public hearing held earlier today on Bylaw No. 1475 with regard to the Clear Lake Area Structure Plan from Gary Miller, a letter on behalf of the MacKenzie family from Brosseau & Associates Law Office and Don & Sharon Marchand.

Bylaw No. 1475- A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta, to adopt and amend an Area Structure Plan and adopt a new Area Structure Plan for Clear Lake Area. - No Action

It was consensus of Council to have the Development Officer set up a meeting on March 11th, 2009 @ 9:00 a.m. with Bill Dolhman and Chelsey Jersak from Municipal Planning Services (Alberta) Ltd. to discuss recommended changes and if another public meeting is needed with regard to the Clear Lake Area Structure Plan.

Development

The Development Officer, Jim Klasson attended the meeting at 3:30 p.m. to 4:35 p.m. and reported to Council on the activities of the Development Department for the past month.

89.09 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

> A copy of the February 9th, 2009 MPC meeting minutes was received and distributed to Council.

- 90.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to purchase 34 feet along the south side of the N 1/2 31-46-9 W4M and the N ½ 36-46-10 W4M to avoid AltaLink's transmission line. **CARRIED**
- 91.09 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to enter into an agreement with Talisman Energy for the Surface Lease renewal on the SW 36-42-3 W4M for a 5-year term in the amount of \$2,425.00 per annum. CARRIED
- 92.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approved the Short Form Development Agreement - Subdivision Approval-Country Residential as presented. CARRIED
- 93.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to obtain a legal opinion with regard to its pipeline facility crossing agreement and determine if it complies with ERCB rules and regulations and the Alberta Pipeline Act. CARRIED
- 94.09 Moved by Clr. Wilkinson that we approve the M.D. of Wainwright's standard "Facility Crossing Agreement - NEB Facilities" as presented to Council and that it be forwarded to the M.D.'s policy manual. CARRIED
- 95.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 approve the Construction Standards - Roadways with Country Residential Multi-Lot Subdivisions as presented. **CARRIED**

The Development Officer read aloud the following quotes for gravel pit licenses renewals:

\$47,445.00 Genivar \$49,590.00

\$30,000.00 to \$50,000.00 Millennium – EMS Solutions Ltd.

EBA Engineering Consultants Ltd.

authorized to hire Genivar to renew the Municipal District of Wainwright No. 61's gravel pit licenses for a cost of \$47,445.00 plus applicable taxes. CARRIED

97.09 Moved by Clr. Valleau that the fencing policy be amended as follows:

Reads:

- 6.4.19 Fencing Compensation for Road Construction & Road Widening
- (a) When Fence is in Place At Time Of Construction:
 - The M.D. will pay landowner \$687.50 per 1/2 mile of fence. If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it at a cost of \$300 per 1/2 mile to the landowner. An additional \$600 per 1/2 mile will be paid to the landowner if he or his contractor constructs a new fence within one year of road construction completion on the 100' right-of-way only; <u>OR</u> the M.D. will provide a new fence according to the original design. (i.e. 3 wire or 4 wire)
 - If no fence is in place, or if a fence is on the Municipal Road Allowance, compensation will not be paid.

Amendment:

- 6.4.19 Fencing Compensation for Road Construction & Road Widening
- (a) When Fence Is In Place At Time Of Construction:
 - The M.D. will pay landowner \$687.50 per 1/2 mile of fence. If the landowner wishes to salvage existing fence, he may do so at his own cost or may request the M.D. to remove it at a cost of \$300 per 1/2 mile to the landowner. An additional \$600 per 1/2 mile will be paid to the landowner if he or his contractor constructs a new fence within one year of road construction completion on the 100' right-of-way only; OR the M.D. will provide a new fence.
 - If no fence is in place, or if a fence is on the Municipal Road Allowance, compensation will not be paid.
 - M.D. Standard Fencing:
 - 1) all fences will have four (4) wires
 - 2) spacing for the posts will be 16 feet
 - 3) posts will be 6 ¼ 8 ¼ inches in diameter when constructing corners, 4 ¼ -5 ¼ inches in diameter along the fence line.

<u>CARRIED</u>

- 98.09 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 8-44-9 W4M. CARRIED
- 99.09 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the NE 34-46-9 W4M subject to upgrading the sewer system or enlarging the lot to ensure compliance with sewage system regulations. CARRIED
- 100.09 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision in the S ½ 34-45-7 W4M. <u>CARRIED</u>

A copy of the proposed subdivision in the Village of Irma Lot 11 Plan 3618ET was received and distributed to Council for information purposes only.

PAYSHEETS

101.09 Moved by Clr. Zajic that the paysheets be approved as presented. CARRIED

COMMITTEE

REPORTS	
102.09	Moved by Clr. Andersen that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems, Wainwright Economic Development Board, and Battle River Foundation. CARRIED
103.09	Moved by Clr. Zajic that Council recess for a private meeting, as per Section 197(2) of the Municipal Government Act 2000 and amendments. (5:00 p.m.) CARRIED
104.09	Moved by Clr. Andersen that Council reconvene to the regular council meeting. (5:15 p.m.) <u>CARRIED</u>
105.09	Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to add the following two positions to the policy: Director of Public Works and Director of Transportation and that the Municipal Administrator be authorized to hire for these positions. CARRIED
106.09	Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to end the contract with Davies Park immediately. <u>CARRIED</u>
107.09	Moved by Clr. Valleau that this meeting be adjourned.
	Reeve
	Municipal Administrator
	Assistant Municipal Administrator (1 Day)