

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, June 17th, 2008 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Myron Zajic, Phil Valleau, and Shelly Andersen and Morley Muldoon Staff present: Administrator Kelly Buchinski, Assistant Administrator Bonnie Milton and from Star News Kelly Clemmer.

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

APPROVAL OF AGENDA

247.08 Moved by Clr. Zajic that the agenda be approved as presented. CARRIED

248.08 Moved by Clr. Wilkinson that the following items be added to the agenda:

Public Works

- m. Gravelling
- n. Fencing

Environment

- b. Garbage Bins

Recreation & Community Services

- b. Recreation Area Payment
- c. Fabyan Campsite

CARRIED UNANIMOUSLY

249.08 Moved by Clr. Valleau that the minutes of the regular meeting held May 20th, 2008 and the Budget and Policy Meeting held May 26th, 2008 be adopted as written. CARRIED

UNFINISHED BUSINESS

FINANCE

250.08 Moved by Clr. Andersen that the accounts recorded on the attached list in the amount of \$1,884,083.59 covered by debit memos 1105 to 1117 and cheques numbered 57136 to 57342 be approved and paid and that the payroll payments as per the attached list totaling \$216,936.49 covered by EFT's numbered 900014137 to 900014273 be ratified. CARRIED

251.08 Moved by Clr. Zajic that the financial statement of receipts and disbursements for the month ending May 31st, 2008 be adopted as written and incorporated into these minutes. CARRIED

UNFINISHED BUSINESS

NEW BUSINESS

Agriculture Service Board

Agricultural Fieldman James Schwindt attended the meeting from 9:20 a.m. to 9:30 a.m. and reported to Council on the activities of the Agricultural Service Department for the past month.

252.08 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

253.08 Moved by Clr. Buck that the 2008 ASB Grant Agreement be ratified and that the 2008 ASB budget be attached to the agreement and forwarded to Alberta Agriculture. CARRIED

Public Works

254.08 Moved by Clr. Muldoon that the Public Works report be accepted as presented by the Municipal Administrator. CARRIED

The Safety & Utilities Manager, Preston Iverson attended the meeting from 9:30 a.m. to 9:50 and reported to Council on the activities of the Safety & Utilities Department for the past month.

255.08 Moved by Clr. Muldoon that the Safety & Utilities Manager's report be accepted as written. CARRIED

Safety & Utilities Manager advised Council that Hardy Shingling out of Lloydminster submitted the following quotes for shingling Arm Lake Club House:

- 25 year (shingles) - \$9,009.00
- 30 year (shingles) - \$9,600.00

256.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 hire Hardy Shingling to shingle Arm Lake Club House with 30 year shingles at an approximate cost of \$9,600.00 plus applicable taxes. CARRIED

Council discussed the issues at Fabyan Campsite and the Safety & Utilities Manger Preston Iverson submitted some new regulations and structure changes for Council consideration.

Clr. Valleau left the meeting to attend the Wainwright Co-op's grand opening. (9:48 a.m.)

257.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 implement the new regulations and structural changes to Fabyan Campsite as presented. CARRIED

258.08 Moved by Clr. Buck that the Municipality Access and Work Agreement for dust control on various locations in front on private residences along Secondary Highway #614 and #894 be signed and forwarded to Alberta Transportation. CARRIED

A copy of a letter from Alberta Infrastructure and Transportation Regional Director, Stu Becker was received and distributed to Council advising that the Municipal District of Wainwright No. 61 unfortunately did not rank high enough to receive Resource Road grant funding for South Chauvin Resource Road-Grading Improvement, Minburn Resource Road-Grading Improvements, Ribstone Resource Road-Grading Improvement and Correction Line Resource Road-Grading Improvements under the Resource Road Program (RRP) for 2008.

259.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to sign the agreement to change from public to private the crossing at Range Road 45A, near Heath, Alberta CN Mile 126.12 and Wainwright Subdivision. CARRIED

260.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize our oiling crew to re-oil approximately 7 miles of S.H. 614 at a cost of \$91,000 with Carillion paying 50% of the cost (\$45,500.00). CARRIED

- 261.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2008 D7R XR Dozer for a cost of \$464,000 and a 2007 D7R XR Dozer for a cost of \$438,000 less the trade in of the 2003 D6R XL Cat Dozer S/N 92V08618 at \$140,000 and the 2001 D7R XR Cat Dozer S/N 2EN001132 at \$110,000 for a net cost of \$652,000 plus applicable taxes from Finning (Canada) and further that extra heavy duty pads be installed on the new 2008 D7R at a cost of \$7,800.00. CARRIED

The Administrator handed out the oiling crew's schedule for 2008.

- 262.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize 20 cubic yards of MC250 oil for each division for 2008 dust control. CARRIED

Clr. Muldoon addressed Council with regard to road widening, telus lines and keeping as many trees as possible on the 16-46-6 W4M with the ratepayer requesting a 66' right of way as opposed to a 100' right of way. Clr. Muldoon advised that the Administrator Kelly Buchinski and the Construction Foreman Mark Greibrok will be doing an on-site inspection tomorrow.

- 263.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 ratify the GPS Road Contract with Bernie Buzik. CARRIED

Clr. Muldoon advised Council that there are temporary stop signs and yield signs in place at the NW of NW 7-47-7 W4M and SE of SE 13-47-8 W4M while the oil company is working at this location for safety. The signs will be removed once the work is completed. Clr. Muldoon advised that he will bring back these locations for Council consideration for permanent signage once the temporary signs are removed.

EXH Engineering provide the following tender results for Township Road 42-2 Contract No. 1008064:

Brute Force Oilfield Contracting & Hauling	\$3,413,122.00
BYZ Construction Inc.	\$4,110,555.00
Carfax Construction Ltd.	\$3,252,679.86
Cee Gee Earthmoving Ltd.	\$4,299,105.00
Graham Brothers Construction Group Ltd.	\$3,529,424.00
M.A.P. Earthworks	\$4,075,912.50
Norellco Contractors Ltd.	\$4,935,375.00
Prairie Roadbuilders Ltd.	\$5,032,911.00
Staheli Construction Co. Ltd.	\$3,885,110.95

- 264.08 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 hire EXH Engineering and award Contract No. 1008064 Township Road 42-2 (Twp Rd 422) to Carfax Construction Ltd. in the amount of \$3,252,679.86 plus engineering cost of \$508,000.00 conditional to all road widening agreements being signed. CARRIED

Council discussed gravelling in the municipality and the shortage of gravel in certain divisions. Consensus of Council was to mobilize private trucks and have the gravelling maps directed to Gravelling Supervisor Gordon Ratzlaff or to Public Works Clerk Chantelle Scott.

- 265.08 Moved Clr. Buck that the gravel pits with the shortest haul still be used when gravelling M.D. roads and that the Municipal District of Wainwright No. 61 authorize up to 50 miles for hauling if required for the 2008 season only. CARRIED

The Administrator advised that Kevin Walters Fencing was awarded the South Chauvin contract and that he has had a few calls with regards to fencing for the municipality. It was consensus of Council that fencing would be tendered in 2009.

Administration and Taxation

A copy of the monthly status report was received and distributed to Council.

A copy of the budget and policy status report was received and distributed to Council.

A copy of the agenda for the A.A.M.D. & C. District 5 Zone meeting on July 14th, 2008 hosted by the County of Beaver was received and distributed to Council.

- 266.08 Moved by Clr. Wilkinson that the Administrator and Council be authorized to attend the A.A.M.D. & C. District 5 Zone meeting on July 14th, 2008 hosted by the County of Beaver. CARRIED

Clr. Valleau returned to the Council meeting. (11:25 a.m.)

A copy of a letter from Warren Pickard, President of Wild Rose Internet was received and distributed to Council with regard to high speed internet.
– No action

A copy of A.A.M.D. & C.'s Terms of Reference was received and distributed to Council with regard to standing issues committee on resources and the environment, on governance, infrastructure and the economy and social services.

A copy of the A.A.M.D. & C.'s Contacts and Member Bulletins were received and distributed to Council.

- 267.08 Moved by Clr. Valleau that the short list committee for the positions of Public Works Superintendent and the Assistant Public Works Superintendent be comprised of the Administrator, the Reeve, the Deputy Reeve and any Councillor wishing to attend and that the short listing meeting be set for June 20th, 2008 @ 4:00 p.m. and further those interviews be conducted by Council and the Administrator on June 25th and 26th if necessary. CARRIED

- 268.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to advertise haying tenders for SW 23-45-2 W4M for approximately 60 acres and accept the tenders on the Municipal District of Wainwright No. 61's behalf with a closing date of June 30th. CARRIED

Protection to Persons and Property

A copy of the Chauvin Fire Department's Level of Service policy was received and distributed to Council.

- 269.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the recommended level of service from each fire department. CARRIED

Municipal Property

A copy of an email from Calvin Flynn was received and distributed to Council advising that he is interested in buying some Jarrow Lots.

- 270.08 Moved by Clr. Muldoon that the Municipal District of Wainwright No. 61 advise Calvin Flynn that the Jarrow lots are under lease at this time and the Municipal District of Wainwright No. 61 will consider selling these lots in 2009. CARRIED

Health & Social Services

Environment

271.08 Moved by Clr. Andersen that the Municipal District of Wainwright No. 61 be authorized to add two (2) six yard bins to the Hamlet of Fabyan. CARRIED

272.08 Moved by Clr. Valleau that we relocate the Greenshields garbage bins on the west boundary of Greenshields between the road and the railway track. CARRIED

Recreation & Community Services

Clr. Muldoon advised Council that Cliff Brown from Mistahiya Ski Area is interested in selling and having an All Season Recreational Parkland. It was consensus of Council to have Mr. Brown come to Council to present his proposal.

273.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to allot the Villages of Irma, Edgerton and Chauvin \$7,500.00 each out of general recreation funds. CARRIED

Bylaws

Development

The Development Officer, Jim Klasson attended the meeting from 1:25 p.m. to 2:00 p.m. and 2:50 p.m. to 3:02 p.m. reported to Council on the activities of the Development Department for the past month.

274.08 Moved by Clr. Zajic that the Development Officer's report be accepted as presented. CARRIED

A copy of the Land Use & Development Survey for Clear Lake Study Area from Municipal Planning Services (Alberta) Ltd. was received and distributed to Council.

Copies of the June 9th, 2008 MPC meeting minutes were received and distributed to Council. The Development Officer is to amend the minutes to include Clr. Buck's motion with regards to the 5 foot set back at Clear Lake.

275.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 change the Land Use Bylaw - Clear Lake side yard set back of 20 feet to 5 feet and that a bylaw be prepared and brought forward at the next Council meeting. CARRIED

Proposed subdivision located in the Pt. NE 24-45-7 W4M has been declined by the MPC because the applicant is proposing that access to the internal lots will be on an oil company lease road. - No action

Proposed subdivision located in the SW 18-46-5 W4M the MPC is to recommend to the applicant to bring the subdivision closer to the 10 acre maximum as outline in the Land Use Bylaw. No Action

276.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 have no objections to the proposed subdivision located in the NW 15-44-5 W4M subject to access to both the acreage and the remaining land. CARRIED

277.08 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 implement the Multi-Lot Subdivision Procedures and Standards Manual dated May 2008 developed by the Development Officer as attached to these minutes. CARRIED

A copy of the Municipal Planning Services (Alberta) Ltd. report on Development Requirement for Area Structure Plans, Land Use Bylaw Amendment, Subdivisions, Development Agreements, Development Permits for the Municipal District of Wainwright. – No Action

278.08 Moved by Clr. Zajic that the Municipal District of Wainwright No. 61 accept the change to Schedule – Form 1 for Application for Subdivision as presented and submit it to the Policy Manual. CARRIED

The Council meeting proceeded to conduct a Tax Sale. (2:00 p.m.)

279.08 Moved by Clr. Buck that a reserve bid for tax sale properties be established as follows:

- SW 11-45-10 W4M – 12.38 Acres - \$35,000 Market Value
The dwelling is no longer habitable. All site utilities have been removed from the site with the exception of a 25 yr. old water well.
- Ribstone Lots 13-16, Blk. 1, Plan 1760BK & Lot 31, Blk. 1, Plan 9220632 (4 parcels) - \$13,500 (incl. Site clean up/house demo).

CARRIED

280.08 Moved by Clr. Wilkinson that the Municipal Administrator Kelly Buchinski be appointed auctioneer for the Public Auction. CARRIED

The Municipal Administrator called three times from bids for the Ribstone Lots 13-16 Block 1 Plan 1760BK and Lot 31 Block 1 Plan 9220632 (4 parcels). There were none.

The Municipal Administrator called three times for bids for the SW 11-45-10 W4M. There were none.

281.08 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 proceed in applying to Alberta Land Titles for the title to the tax sale properties and that the taxes owing be removed. CARRIED

The Council meeting continued at 2:10 p.m. after the tax sale auction.

PAYSHEETS

282.08 Moved by Clr. Wilkinson that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

283.08 Moved by Clr. Muldoon that the following committee reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Battle River Foundation, Family & Community Services, and Wainwright Waste to Energy Authority, Wainwright Ambulance, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

284.08 Moved by Clr. Zajic that Council recess for a private meeting as per Section 197 (2) of the Municipal Government Act 2000 and amendments. CARRIED (2:50 p.m.)

- 285.08 Moved by Clr. Muldoon that Council reconvene to the regular meeting. CARRIED (3:02 p.m.)
- 286.08 Moved by Clr. Muldoon that this meeting be adjourned. CARRIED (3:03 p.m.)

Reeve

Municipal Administrator

Assistant Municipal Administrator

(1 Day)