

The regular meeting of Council of the Municipal District of Wainwright No. 61 was held in the Municipal Administration Building, Wainwright, Alberta on Tuesday, February 17th, 2015 commencing at 9:00 a.m.

Present: Reeve Bob Barss, Councillors Oscar Buck, Ted Wilkinson, Phil Valleau, Bill Lawson and Bruce Cummins. Staff present: Assistant Municipal Administrator Bonnie Milton and from the Star News, Kelly Clemmer (10:45 a.m. to end).

Absent: Kelly Buchinski due to a medical issue.
Clr. Myron Zajic due to holidays.

CALL TO ORDER

The Reeve called the meeting to order at 9:00 a.m.

Reeve Barss in the Chair.

This is the official record for the proceedings.

32.15 Moved by Clr. Buck that the agenda be adopted as presented. CARRIED

33.15 Moved by Clr. Buck that the following items be changed, added or removed from the agenda:

Change:

DELEGATIONS:

11:00 a.m. Buffalo Park Foundation

DELEGATIONS:

11:30 a.m. Buffalo Park Foundation

CARRIED UNANIMOUSLY

34.15 Moved by Clr. Lawson that the minutes of the Council Meeting held January 16th, 2015 be adopted as presented. CARRIED

NEW BUSINESS

Agriculture Service Board

The Assistant Agricultural Fieldman, Tanis Ponath, attended the meeting from 9:02 a.m. to 9:15 a.m. and reported to Council on the activities of the Agricultural Services Department for the past month.

35.15 Moved by Clr. Wilkinson that the Agricultural Fieldman's report be accepted as presented. CARRIED

A copy of the February 4th, 2015 ASB Minutes was received and distributed to Council.

36.15 Moved by Clr. Lawson that the 2015 Draft ASB Budget be forwarded to the 2015 budget file. CARRIED

37.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 support the Alberta Farm Safety Center Program in the amount of \$4,945.50 and forward this to the 2015 budget. CARRIED

38.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 support the cost of the hall in the amount of \$250.00 for the Ladies Spring Break and forward payment to the Edgerton Ag Society. CARRIED

39.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 support advertising the 2001 Ford F-450 ASB Spray Truck Unit #011 S/N 1FDXF47S71EC55093 for bids to industry. CARRIED

The following Roadside Mowing RFP results per mile were received and distributed to Council:

Company	2015 Price	2016 Price	2017 Price
Round Corner Welding	\$89.60	\$90.60	N/A
Excalibur	\$144.00	\$149.00	\$155.00
A+R Contracting	\$140.00	\$140.00	\$155.00
Arboricultural Services Inc.	\$588.23	\$588.23	\$598.23

40.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 be authorized to approve the price of \$89.60 per mile for 2015 and \$90.60 per mile for 2016 by Round Corner Welding for the 2015 and 2016 Roadside Mowing Program and furthermore that these costs be forwarded to the Budget. CARRIED

41.15 Moved by Reeve Barss that the Municipal District of Wainwright No. 61 support the Jerry & Lois Olsen Family's application for the 100 Year Farm Family Award. CARRIED

42.15 Moved by Clr. Cummins that the Municipal District of Wainwright No. 61 be authorized to sign the SPCA Pound Keeper Agreement for the Wainwright SPCA as presented to Council. CARRIED

Construction, Public Works, Transportation, Safety and Utilities

The Director of Transportation, Safety & Utilities, Preston Iverson and the Director of Public Works, Shannon LaHaye attended the meeting from 9:15 a.m. to 9:45 a.m. and reported on the activities of their respective departments for the past month, including the grader report for January 2015, the gravel per division report for January 2015 and the Safety Council Meeting Minutes for January 2015.

43.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 approve the Director of Transportation, Safety & Utilities report as presented. CARRIED

44.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 approve the Director of Public Work's report as presented. CARRIED

45.15 Moved by Clr. Lawson that the following policy and Schedule PW 20 be added to the policy manual:

6.3.16 Hot Buttons

Employees are encouraged to use the hot buttons in M.D. vehicles, that are equipped with them, when they see any signs, culverts, weeds or other road hazards that need attention. The Public Works Clerk will contact the vehicle, from which the hot button originated, either by phone or using the M.D. repeater and fill in form (Schedule PW20) so the issue can be resolved.

Schedule PW20	
	<h2>Hot Button Event</h2>
Event Date:	
Event Time:	
Vehicle ID:	
Range Rd:	Twp Rd:
Latitude:	Longitude:
Reason:	
Send To:	<input type="checkbox"/> Public Works <input type="checkbox"/> Transportation <input type="checkbox"/> Computer/Information Analyst
Action Required:	
Action Taken By:	

Clr. Valleau discussed purchasing an electronic speed sign for warnings and to also utilize it for data collection.

46.15 Moved by Clr. Valleau that purchase of an electronic speed sign be moved to the planning meeting. CARRIED

47.15 Moved by Clr. Wilkinson that the Municipal District of Wainwright No. 61 authorize the extension request from GCS Energy Services to April 21st, 2015 with all the liquidated damages intact according to the contract. CARRIED

The following RFP results were received and distributed to Council for the purchase of a 2015 loader:

Company	Make	Model	Price	Guaranteed Trade-in Price 2019
Brandt Tractor	John Deere	724K	\$276,500	\$115,000
Finning	Caterpillar	950 M	\$336,156	\$145,000
Lift Boss	DOOSAN	DI350-5	\$303,150	\$138,960
CEM Heavy Equipment	Hyundai	HL7690-9A	\$246,316	\$82,074
Cervus Equipment	JCB	457 ZX	\$335,400	\$125,000
Rocky Mountain Equipment	Case	921F	\$306,020	\$83,000
Finning	Caterpillar	950M (Stock)	\$340,057	\$145,000

48.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase a 2015 loader from Brandt Tractor for a cost of \$276,500 plus applicable taxes with a guaranteed trade-in price in 2019 of \$115,000. CARRIED

A letter was received from the Village of Irma requesting calcium and grading for two blocks within the Village once the 50th Avenue underground project is complete.

- 49.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 be authorized to supply calcium and grading for two blocks in the Village of Irma in 2015 and invoice them at cost for materials. CARRIED

The Director of Public Works updated Council on the contractor's method with regards to the Peterson Estates water pumping.

Recreation & Community Services

A memo was distributed to Council requesting rate adjustments for Riverdale Mini Park.

- 50.15 Moved by Clr. Buck that the following rates be implemented at the Riverdale Mini Park for the 2015 season:

Description	2014 rate	2015 rate
Front 9 Holes	\$10.00	\$12.00
Back 9 Holes	\$10.00	\$12.00
18 Holes	\$18.00	\$20.00
All day Golf	\$20.00	\$22.00
Children 10 & Under	\$5.00	\$6.00
Mini-Golf	\$2.00	\$2.00
Mini-Golf Punch Card	\$20.00	\$20.00
Power Cart Rental (per round)	\$10.00	\$15.00
Pull Cart Rent (per round)	\$2.00	\$5.00
Club Rental – Mens & Ladies (per round)	\$5.00	\$7.00
Club Rental – Junior (per round)	\$3.00	\$5.00
Annual Family Membership	\$150.00	\$200.00
Annual Single Membership	\$100.00	\$125.00
Student Membership	\$35.00	\$50.00

	Non-serviced		Power		Full service	
	2014	2015	2014	2015	2014	2015
Daily	12	12	19	20	24	25
Weekly	75	75	120	126	150	157
Monthly	315	315	500	525	630	656
Seasonal	1,530	1,530	2,420	2,550	3,060	3,187

No changes to group site rates or wood prices. CARRIED

- 51.15 Moved by Clr. Cummins that cost for Wi-Fi and booster at the Riverdale Mini Park be brought for discussion to the March meeting. CARRIED

Finance

The Municipal Accountant, Karrie Gau, attended the meeting from 9:45 a.m. to 10:05 a.m. and reported to Council on the finances for the past month.

- 52.15 Moved by Clr. Wilkinson that the accounts recorded on the attached list in the amount of \$1,482,768.28 covered by debit memos 2243 to 2255 and cheques numbered 70818 to 70936 be approved and paid and furthermore that payroll payments as per the attached list totaling \$181,856.35 covered by EFT's numbered 900025832-900025930 be ratified. CARRIED

- 53.15 Moved by Clr. Lawson that the financial statement of receipts and disbursements for the month ending January 31st, 2015 be adopted as written and incorporated into these minutes. CARRIED

A copy of the reserve statement as of January 31st, 2015 was received and distributed to Council.

Administration & Taxation

A copy of the monthly status report was received and distributed to Council.

An invitation from the Wainwright & District Partnership was received and distributed to Council for the Partnership Breakfast on March 11th, 2015 @ 6:45 a.m. at the Wainwright Communiplex with tickets costing \$15.00 each.

A copy of the M.D. of Wainwright No. 61's website statistics for 2014 were received and distributed to Council.

An email was received and distributed to Council advising that the AAMDC District No. 5 meeting is scheduled for Friday, September 25th, 2015 and will be hosted by Beaver County.

A letter was received and distributed to Council from the Battle River Music Society requesting sponsorship for their 2015 Come By The Hills Music Festival at Mistahiya.

54.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to sponsor the 2015 Come By The Hills Music Festival as a gold sponsor in the amount of \$500.00. CARRIED

55.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 refer the 2015 Wainwright FCS requisition in the amount of \$37,596.00 to the 2015 Budget. CARRIED

A letter was received from the Village of Irma requesting the Municipal District of Wainwright No. 61 form a joint QMP with Irma and provide support in the transition by offering their experience of managing the QMP to the Village staff.

56.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 advise the Village of Irma that we will provide support in the transition of managing the QMP to the Village of Irma staff. CARRIED

A copy of letter was received from BRAED requesting sponsorship for a three-day Rural Alberta Innovation & Learning (RAIL) Commons, focused on rural economic and community development.

57.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 sponsor BRAED in their Rural Alberta Innovation & Learning (RAIL) Commons as an Elite Sponsor in the amount of \$1,000.00. CARRIED

An invitation from Parent Link was received and distributed to Council marking the 10th Anniversary of the Parent Link Initiative across Alberta on February 25th, 2015 in Wainwright between 10:00 a.m. and noon.

A copy of the AAMDC Contacts, Member Bulletins, FCM Highlights, and Strategic Direction was received and distributed to Council.

Protection to Persons and Property

Clr. Wilkinson gave Council an update with regards to Engineering of the Edgerton Fire Hall.

Municipal Property

Council discussed and reviewed the land lease for Pt. NW 19, 30 & SW 30-44-6 W4M for a reduction in fees for 2015 because of the walking trail.

58.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to give the lessee termination notice and waive the 2014 lease fees for Pt. NW 19, 30 & SW 30-44-6 W4M in the amount of \$1,952.38 plus GST. CARRIED

59.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the Municipal Administrator to re-advertise for a three year lease in the SW 24-45-2 W4M for 113.69 acres for grazing on the condition the lessee supply the water. CARRIED

Health & Social Services

Environment

A memo was received from Tax Clerk, Karen Steele updating and requesting to order bins and to continue with the spring/fall cleanup programs at Ascot Heights, Clear Lake and Fabyan.

Environmental Metal Works	Universal Handling Equipment
30 – 3yd bins \$26,901.00 (GST & Freight included)	30 – 3yd bins \$27,520.50 (GST & Freight included)

60.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 be authorized to purchase 30 – 3 yard bins for a total cost of \$26,901.00 from Environmental Metal Works. CARRIED

61.15 Moved by Clr. Valleau that the Municipal District of Wainwright No. 61 be authorized to proceed with the spring/fall clean-up program at Ascot Heights, Clear Lake and the Hamlet of Fabyan. CARRIED

Public Hearing Present at the Hearing were Bob Barss, Bill Lawson, Oscar Buck, Bruce Cummins, Phil Valleau, Ted Wilkinson, Bonnie Milton, Kim Christensen and Kelly Clemmer.

Bylaw No. 1569 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 25-45-5 W4M from Agricultural District to Country Residential District.

Reeve Barss called the public hearing to order at 10:30 a.m.

Reeve Barss asked if there were any written submissions. There were none.

Reeve Barss asked if there were any oral submissions. There were none.

62.15 Moved by Clr. Cummins that the hearing be adjourned at 10:35 a.m. CARRIED

Bylaws

Bylaw No. 1569 - A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta being a Bylaw to amend Bylaw No. 1318, as amended to May 15, 2007, of the Municipal District of Wainwright No. 61 to amend the Land Use Designation of NE 25-45-5 W4M from Agricultural District to Country Residential District.

63.15 Moved by Clr. Buck that Bylaw No. 1569 pass the second reading. CARRIED

64.15 Moved by Clr. Lawson that Bylaw No. 1569 pass the third and final reading. CARRIED

Bylaw No. 1571 – A Bylaw of the Municipal District of Wainwright No. 61 in the Province of Alberta for the purpose of repealing Bylaw 1305 and to authorize the adoption of an Intermunicipal Development Plan for the Town of Wainwright and the Municipal District of Wainwright No.61.

65.15 Moved by Clr. Valleau that Bylaw No. 1571 pass the first reading. CARRIED

66.15 Moved by Clr. Wilkinson that a Public Hearing be set for March 19th, 2015 for Bylaw No. 1571 at 10:30 a.m. at the Municipal District of Wainwright No. 61 Administration Building. CARRIED

Development

The Development Officer, Kim Christensen, attended the meeting from 10:30 a.m. to 10:43 a.m. and reported to Council on the activities of the Development Department for the past month.

67.15 Moved by Clr. Buck that the Development Officer's report be accepted as presented. CARRIED

A copy of the January 16th, 2015 and February 9th, 2015 MPC minutes was received and distributed to Council.

68.15 Moved by Clr. Lawson that the Municipal District of Wainwright No. 61 have no objections to the Village of Irma annexation of Lot 1, Block 1, and Plan 1423977 in the NE 27-45-9 W4M. CARRIED

69.15 Moved by Clr. Buck that the Municipal District of Wainwright No. 61 authorize the registering of the plan of survey for the subdivision in the NE 1-44-5 W4M (Mackenzie Subdivision) which will include 0.102 hectares of M.D. land for access from the internal subdivision road to the main road. CARRIED

Clr. Lawson declared an interest in the next agenda item and left the Council Chambers at 10:38 a.m.

70.15 Moved by Clr. Cummins that the Municipal District of Wainwright No.61 have no objections to the proposed subdivision in the NW 23-46-8 W4M subject to road widening being taken along the approach on the west side, an inspection on the current sewer system and the existing approach be 40 feet wide. CARRIED

Clr. Lawson returned to the Council Chambers at 10:43 a.m.

PAYSHEETS

71.15 Moved by Clr. Cummins that the paysheets be approved as presented. CARRIED

COMMITTEE REPORTS

72.15 Moved by Clr. Wilkinson that the following Committee Reports be accepted as presented: Wainwright Seed Cleaning Plant, Edgerton Seed Cleaning Plant, Family & Community Services, Battle River Foundation, Wainwright Waste to Energy Authority, Wainwright Ambulance, East Central E911, Community Health Foundation, Northern Lights Library Systems and Wainwright Economic Development Board. CARRIED

Reeve Barss left the meeting at 11:00 a.m. due to another commitment.

Keith Brower, Gary Luciow, Ruth Iverson and Ashely Stone from Buffalo Park Foundation attended Council at 11:20 a.m. to give an update and a presentation on the Buffalo Park Centre and Regional Archives Project along with a handout, which was received and distributed to Council along with the request to take over their mortgage of \$800,000 at approximately \$150,000 per year for the next six years. It was the consensus of Council to discuss this issue.

73.15

Moved by Clr. Cummins that this meeting be adjourned (12:12 p.m.).
CARRIED

Reeve

Assistant Municipal Administrator

(1/2 day)